

CLOSED SESSION BEGINNING AT 4:00 PM

REGULAR COUNCIL MEETING AGENDA
Held on Tuesday, June 17, 2025, at 5:00 PM
In-Person – Town Hall Council Chambers 2nd Floor

Teleconference Toll Free Number – 1-833-311-4101
Access Code: 2863 050 6363

Video Conference Link: [Click Here](#)
Access Code: 2863 050 6363

1.	Call Meeting to Order
2.	Disclosure of Pecuniary Interest & General Nature Thereof
3.	Closed Session (beginning at 4:00 PM)
	<input checked="" type="checkbox"/> Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees <ul style="list-style-type: none"> • Two (2) Items
	<input checked="" type="checkbox"/> A Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations Carried On or to be Carried on by or on Behalf of the Municipality or Local Board <ul style="list-style-type: none"> • One (1) Item
	<input checked="" type="checkbox"/> Security of Property of Municipality or Local Board <ul style="list-style-type: none"> • One (1) Item
4.	Reporting Out of Closed Session
5.	Canadian National Anthem
6.	Land Acknowledgement Statement
7.	Public Question/Comment (Only Addressing Motion(s) or Reports on the Agenda)
8.	Disclosure Additional Items
9.	Presentations/Awards/Deputations

The Town invites and encourages people with disabilities to attend and voice their comments in relation to accessibility related reports. For those who are unable to attend, the Town encourages the use of the Customer Feedback Form found on the Accessibility Page on the Town's website.

10.	Delegations
	1. Steve Reed – Request to Council – Removal of Reserve
	2. Jody Lundrigan – Integrity Commissioner Report
11.	Mayor’s Declarations – None
12.	Unfinished Business
	Jeff Johnston, Manager of Parks & Recreation
	Council-REC-2025-12 – Ice Allocation Policy Review
	Melanie Kirkby, CAO
	Council-CAO-2025-08 – 2025 Strategic Plan Update
13.	Approval of Minutes
	1. Motion #25-085 – Approval of Minutes – Tuesday, June 3, 2025
14.	Staff Reports
	John Morrison, Treasurer
	Council-FIN-2025-15 – 2025 Quarter One (Q1) Forecast and Budget Variance
	Jeff Johnston, Manager of Parks & Recreation
	Council-REC-2025-11 – 400 Stone Street North Playground Resurfacing – Budget Deviation and Award of Contract
15.	Motions (Council Direction to Staff)
	1. Privacy By-law – Direction to Staff – Mayor Beddows
16.	Correspondence
	1. University Hospital Kingston Foundation – Clarification of Returned Grant Monies
	2. Lynda Garrah – Mayor Beddows and Integrity Commissioners Report
	3. Chris McDonald – Integrity Commissioners Report
	4. Parry Sound – Supporting Municipal Ethics Through Access and Education
	5. Tony Fleming, Legal Counsel – Response to Mayor Beddows Enquiry – Strong Mayor Powers
	6. Letter to Minister Flack – Town of Gananoque – Changes to <i>Development Charges Act</i>

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17.	Notice Required Under the Notice By-law
	Public Meeting – Tuesday, July 15, 2025 @ 5:00 PM
	1. Proposed Class III Development Permit -DP2025-09 – 580 Queen Street – Patterson Construction Inc. – Construct a Two (2) Storey Addition with Garage
18.	Committee Updates (Council Reps)
19.	Discussion of Additional Items
20.	Questions from the Media
21.	Confirmation By-law
	By-law No. 2025-055 – Confirm the proceedings of Council for the meeting held on Tuesday, June 17, 2025
22.	Next Meeting – Regular Council – Tuesday, July 15, 2025 at 5:00 PM
23.	Adjournment

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The Corporation of the Town of Gananoque

Land Acknowledgement Statement

We begin this meeting of Council by acknowledging that we are on traditional territory of the Haudenosaunee (*Hoe-den-oh-show-nee*) and Anishinabe (*A-nish-in-'a-bay*) and First Peoples. We do so respecting both the land and the Indigenous People who continue to walk with us through this world.

We are grateful for the opportunity to gather here.

In recognition of the contributions and importance of all Indigenous Peoples, we strongly support Truth and Reconciliation Calls to Action in our nation and commit to support local endeavors where possible.



Deputation Request to Appear Before Council
(This form is mandatory before any request is considered)

(*) Signifies required information.

***Name of person and/or associate or organization wishing to appear:**

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***Topic of discussion (please be specific, provide details, and attach any additional information).**

NOTE: All documents provided are open for public review to ensure transparency and openness of Council meetings. All information/documents are posted on the Town's website in advance of the meeting. If requesting a closed (in-camera) audience with Council the subject matter must meet the requirements under the *Municipal Act*, Section 239.

Additional Information attached:	Yes	No
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***Purpose of Request: (Please mark at least one)**

<input type="checkbox"/>	Information or Educational Purposes only	
<input type="checkbox"/>	Requesting a Letter of Support	
<input type="checkbox"/>	Requesting Funding – Amount of Request	\$
<input type="checkbox"/>	Other (provide details)	

***Economic Impact** (Please mark and supply details)

	Target Market:	
	Partners:	
	Budget Outline Attached: Yes	No

***Activities to date relevant to this matter:**

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***Contact Person (if different from above):**

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***Mailing Address:**

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*Telephone Number:	
*Email Address:	

***Council Date Requested:**

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Council meetings are held on the 1st and 3rd Tuesday of each month and begin at 5:00 PM.

Biker Down (www.BikerDown.ca) is world's first partnership with the Canadian Red Cross wherein we provide lifesaving training to motorcyclists to teach and empower them to save another rider's life. We will be providing this training to area riders on an ongoing basis in Gananoque and will be holding an annual Riders for Canadian Red Cross event starting in 2026 that will draw in hundreds of high income visitors to our activation.

As part of the Biker Down training we also own and operation two motorcycle riding simulators. The simulators are used across Canada to generate awareness and interest for Biker Down. We also store, deploy, update and test new simulator tech and training curriculum inside the premises and desperately need immediate adjacent parking and access to our rear doors (facing Main Street) to move in the simulator as the machinery is very heavy and the front steps to the premises are high and steep. Additionally, and equally importantly we need to have this parking for the sim trailer and truck. We are quite proud of the fact that Gan was once home to the Linklater flight simulator trainer and now it is home to some motorcycle simulator trainers.

Our other business is Medical Data Carrier (www.medicaldatacarrier.com) is a globally used, award winning safety product. We regularly receive and ship product from the premises at the rear door and have need for parking for visitors at the premises. Shipments are quite heavy and the front stairs of the premises are steep. It is also via this lot and rear entry that we will be coordinating contract work with local Gan residents who will become part of our product packaging team as we ramp up a very large Canadian contract. Excitingly, this work will be available to those with disabilities, seniors who are seeking to augment their retirement income and locals who may be temporarily employment challenged and who could benefit from on demand work.

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Deputation Request to Appear Before Council
(This form is mandatory before any request is considered)

(*) Signifies required information.

***Name of person and/or associate or organization wishing to appear:**

Jody Lundrigan

***Topic of discussion (please be specific, provide details, and attach any additional information).**

I would like to speak to the Integrity Commissioner's report which outlines several breaches of the code of conduct by the Mayor of Gananoque. I would like to highlight the seriousness of this issue and ask if the Council's decision to withhold pay as a result of this report is an adequate response.

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Additional Information attached: Yes ☐ No ☒

***Purpose of Request:** (Please mark at least one)

<input type="checkbox"/>	Information or Educational Purposes only
<input type="checkbox"/>	Requesting a Letter of Support
<input type="checkbox"/>	Requesting Funding – Amount of Request \$
<input type="checkbox"/>	Other (provide details) Hold space for discussion on this important issue.

***Economic Impact** (Please mark and supply details)

	Target Market:	I would be speaking directly to the mayor and Council but the topic impacts all citizens of Gananoque, particularly women.		
	Partners:			
	Budget Outline Attached:	Yes	<input type="checkbox"/>	No <input checked="" type="checkbox"/>

***Activities to date relevant to this matter:**

Integrity Commissioner's Report. Council's decision to make report public. Council's decision regarding repercussions (docked pay) imposed as a result of report.

***Contact Person** (if different from above):

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***Mailing Address:**

112 First Street, Gananoque

*Telephone Number:	613-463-9595
*Email Address:	jodylundrigan@gmail.com

***Council Date Requested:**

June 17, 2025

Council meetings are held on the 1st and 3rd Tuesday of each month and begin at 5:00 PM.

Council Report – REC-2025-12

Date: June 17, 2025

☐ **IN CAMERA**

Subject: Ice Allocation Policy Review

Author: Jeff Johnston, Manager of Parks & Recreation

☒ **OPEN SESSION**

RECOMMENDATION:

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO PROCEED WITH OPTION # _____, FOR THE REVISIONS TO THE ICE ALLOCATION POLICY, AS PRESENTED IN COUNCIL REPORT REC-2025-12.

STRATEGIC PLAN COMMENTS:

Sector 8 – Governance – Strategic Initiative #4 – Town Council will ensure openness and transparency in its operations.

BACKGROUND:

It is prudent for Town staff to review policies and procedures on a consistent basis. The last time the Ice Allocation Policy was revised was in 2021.

Following a delegation from Phil Mangan on May 20, 2025, Council passed a Motion #25-066, directing staff to review the Ice Allocation Policy with regards to:

1. Guarantee ice allocation for all users;
2. Application submission timeline, and;
3. Tournament guarantees.

Over the past several years the “ice season” in Gananoque is from the beginning of September to the end of March or 29 weeks. In addition to this, two and a half weeks before the season is for building ice and preparing the building for the season and then two weeks after the season, staff take out the ice and prep the building for the summer and do minor repairs before the Parks and Recreation team puts their emphasis on the outdoor portion of their portfolio. In total 34 weeks are budgeted for full-time staff and seasonal staff to operate the Lou Jeffries arena.

During ice season, the arena is operating on average 112 hours per week. It is open 16 hours a day, 7 days a week.

13 hours a week are set aside for ice maintenance which is scheduled on Monday morning from 7:00AM to 11:30AM and Thursday from 7:00AM to 3:30PM. Community programming such as public skating, senior skate and parent and total is scheduled on average of 12.5 hours a week. “Non-Prime” ice is the least desired ice availability as it is weekdays from 7:00AM to 4:00PM minus ice maintenance days for a total of 32 hours of ice time. These

time slots are more difficult to fill and it is mainly reserved by seniors hockey and individual bookings. “Prime” ice is the most sought after as it is weekdays from 4:00PM to midnight and all-day Saturday and Sunday.

INFORMATION/DISCUSSION:

Staff have spoken to several Parks and Recreation Managers and reviewed numerous ice allocation policies from neighbouring municipalities and municipalities across Ontario of similar size. There is no “one size fits all” template for ice allocation policies as each municipality is different in size, in their approach towards recreation, the number of ice pads they have, and how long they keep their ice pad(s) open. Every municipality varies in their outlook towards providing affordable opportunities for minor sports versus revenue generation for funding the facilities and for the residual economic impact on the municipality by hosting tournaments and other large sporting events. It is a difficult balance to say the least and there is no one right answer.

Furthermore, staff recognize and will amend the current policy of administrative changes i.e. staff contact email, dates in 7.1 and adding a definition for “Justified Need” as illustrated in 6.3.3.

With regards to the review of the three (3) areas directed by Council, they are as follows:

1. GUARANTEE ICE ALLOTMENTS FOR ALL USERS

As noted in the current Policy, Section 7.2 “Ice Allocation-Priority Schedule”, *Community Program Use* is the first priority and it is staff’s opinion for it to remain. This includes public skating, seniors skate and parent and tot skating times.

In the current Policy *Local Minor Use*, which is defined in Section 7.2 as: Gananoque Minor Hockey Association, Gananoque Girls Minor Hockey (Royals), Gananoque Skating Club, Minor resident customers and the Gananoque Senior Islanders. It is staff’s opinion that *Local Minor Use* should remain the second priority, however Council may wish to discuss the above organizations and if these Groups still meet the criteria as outlined in clause 5.2, 5.3 and 5.4 of the current Policy and the attached ice users data.

It is staff’s opinion that the remaining priority list should remain the same, save and except the addition of *Tournaments and Special Events* listed below.

2. APPLICATION SUBMISSION TIMELINE

Section 7.1, *Ice Allocation Process* timeline has been reviewed by staff and researched thoroughly and the current timelines for a municipality the size of the Town of Gananoque with one ice pad that is open seasonally is satisfactory. Staff believe the wording to clearly define timelines should be amended in the policy, i.e. “Staff will have the Ice Allocation Request forms to ice user groups by the 3rd Friday in May and shall be returned by the organizations to staff by June 30th of each year”. Otherwise the Policy and timelines are good.

Section 7.8.6 *Ice Time Cancellations* requires some minor modifications to ensure clarity and fairness to all user groups and staff. It is the opinion of staff to remove clause 7.8.6.1.4 in its entirety and insert a new clause that clearly defines a date, such as the second Friday in October for ice user groups to submit any cancellations without penalty.

Rather than relying on “the organizations individual ice scheduling meeting prior to the start of their regular season”. Establishing a clearly defined date achieves clarity and fairness to staff and all parties interested in booking ice time at the Lou Jeffries arena.

3. TOURNAMENT GUARANTEES

In staff's research, municipalities that are typically larger and have more than one ice pad and/or have a longer ice season put an emphasis on hosting tournaments and gear towards attraction of these events. However, in smaller municipalities with one ice pad it comes at the sacrifice of ice time for minor sports.

The two largest user groups with the highest concentration of local participants (Gananoque and TLTI) are the Gananoque Minor Hockey Association (GMHA) and the Gananoque Royals girls hockey association. Both organizations typically have two to three tournaments a season and scheduling these tournaments has not been an issue in prior seasons.

As indicated on attachment 2, the registration numbers for the Gananoque Royals continues to climb and GMHA's registration numbers have stayed pretty consistent since the pandemic. Both associations now offer “rep.” competitive hockey which gives the participants a greater opportunity to play against better competition, have specialized skill-based practices and travel more often. Both associations are optimistic that by providing these opportunities along with the house league hockey that registration will grow.

It is staff's opinion that should Council opt to add Tournaments and Special Events it should be no higher than priority #4, so the Town continues to support and encourage local minor and adult use and community programming.

Therefore, provide the following two (2) options for Council's consideration.

Option #1 – Pass a By-law to amend By-law No. 2021-081, to the Ice Allocation Policy to include the revisions as described in Report Council-2025-12.

Option #3 – Maintain the status quo.

APPLICABLE POLICY/LEGISLATION:

Ice Allocation Policy, By-law No. 2021-081

FINANCIAL CONSIDERATIONS/GRANT OPPORTUNITIES:

The annual ice rental revenues are the majority of the revenues in the operating budget of the arena.

CONSULTATIONS:

Melanie Kirkby, CAO

Robert Kennedy, Superintendent of Parks & Facilities

Lori Higgs, Marina and Recreation Coordinator

ATTACHMENTS:

Attachment 1 – Current Ice Allocation Policy

Attachment 2 – Arena Ice User Data 2022 – 2025 (not verified by street address)

APPROVAL	<div data-bbox="305 1591 1177 1633">_____ Jeff Johnston, Manager of Parks & Recreation</div> <div data-bbox="305 1703 1414 1822">_____ Melanie Kirkby, CAO Certifies that unless otherwise provided for in this report the funds are contained within the approved Budgets and that the financial transactions are in compliance with Council's own policies and guidelines and the <i>Municipal Act</i> and regulations.</div>
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Ice Allocation Policy

Authority	Manager of Community Services		
Establishing By-law No.	2021-081	Amending By-law No.	N/A

1. PURPOSE

The Town of Gananoque's goal is to promote and encourage participation in all sports, activities and events to the overall benefit of the community. This policy is established to clarify the Towns' responsibility for allocating and administering ice time use of the Lou Jeffries Arena.

2. SCOPE

This Policy applies to anyone booking ice time at the Lou Jeffries Arena.

3. AUTHORITY

The Manager of Community Services is responsible for the monitoring and administration of this Policy.

4. OBJECTIVE

To manage the process for allocating and distribution of the ice at the Lou Jeffries Arena.

Define 'Categories of Use' and the order of consideration for allocation of ice.

Provide a standard of play formula for allocation for each of the groups within these categories. The standard of play formula will be applied annually to allow for the organizations changing needs.

Define the Town's authority to ensure that new Community Organizations that offer a needed activity are provided access to ice according to their 'Category of Use'.

Ensure Town By-laws, health and safety requirements, and rules, regulations & conditions of use are being followed by all customers of the Lou Jeffries Arena.

Whenever possible, find suitable solutions/alternatives to ice allocation conflicts.

5. DEFINITIONS

Note: For the Lou Jeffries Arena, the Township of Leeds and the Thousand Islands is considered local and equal to the Town of Gananoque for as long as the Recreation Cost Sharing Agreement is in effect.

- 5.1. **Community Program Use:** Programs sponsored directly or indirectly by the Community Services Department and are designed for general use by the public, i.e.: public skate, parent and tot, shinny, etc.
- 5.2. **Local Minor Use:** Non-profit organizations operated by volunteers whose membership is comprised of youth 18 years and under with a minimum residency component of 75 % Town of Gananoque/TLTI registrants.
- 5.3. **Competitive Use:** Non-profit organizations operated by volunteers who are competitive in nature and represent Gananoque versus other communities. These organizations are registered with a provincial or federal sport governing body and do not require a minimum residency component.
- 5.4. **Resident Use:** Non-profit organizations comprised of single teams or house leagues whose membership is primarily made up of individuals over the age of 18, 75 % of which are residents of the Town of Gananoque/TLTI and are recreational in nature.
- 5.5. **School Board:**
 - 5.5.1. **In Town:** represents elementary and secondary schools renting ice for students whether for elective, intramural or competitive use within the boundaries of the Town of Gananoque/TLTI.
 - 5.5.2. **Out of Town:** represents elementary and secondary schools renting ice for students from outside of the boundaries of the Town of Gananoque/TLTI.
- 5.6. **Non-Resident Minor Use:** Represent an organization whose membership is comprised of youth 18 years and under and less than 75 % Town of Gananoque/TLTI residents.
- 5.7. **Non-Resident Adult Use:** Non-profit organizations comprised of single teams or house leagues whose membership is primarily made up of individuals over the age of 18 and is less than 75 % Town of Gananoque/TLTI residents.
- 5.8. **Commercial:** Represent organizations who are renting the ice for profit.
- 5.9. **Standard of Play:** Formula which will determine the total number of weekly hours each organization is entitled to and the distribution of those hours to different age and skill level groupings.

6. POLICY

6.1. FACILITY OPERATIONS AND CAPACITIES

The Town of Gananoque will manage its resources to ensure optimum usage and programming, to reflect municipal directives and to minimize risk and operational issues.

On an annual basis, the Manager of Community Services will organize department staff to review, define or confirm the Town's ice seasons hours of operation, facility uses and restrictions, facility closures, holiday operation hours,

prime and non-prime hours. The results will enable town staff to update related portions of the Standard Operational Procedures.

6.2. PRIORITY SCHEDULE, CATEGORY OF CUSTOMERS & ASSOCIATED FEES

Facility Rental Agreements will be granted in a fair and equitable manner based on the allocations set out in this policy and in accordance with Council Approved General Fees and Charges By-law.

6.3. ICE ALLOCATION & DISTRIBUTION

6.3.1. PROCESS:

The Town will use last year's ice usage and previous year's registration numbers to form the basis for the upcoming year.

- 6.3.1.1. An ice request letter and request form will be sent to previous year's customers approximately four (4) weeks prior to the applicable deadline dates. New customers must contact the department to be placed on a distribution list or can apply using the request form available online.
- 6.3.1.2. Customers must submit request forms indicating organization profile and dates and times being requested. Tournaments must be submitted on a separate facility request form. All request forms must be signed and dated in order to be processed. Emailed requests must be submitted through the organizations main contact email address.
- 6.3.1.3. Requests are to be returned by the advertised deadline to:
 - a) In person to the Gananoque & TLT Recreation Centre, attention Marina & Recreation Coordinator, or;
 - b) via email to kmcquaid@gananoque.ca.

6.3.2. General Principles:

Ice will be granted and contracted in priority order according to the category of user. Pre and post season requests will be allocated utilizing the principles of this policy.

6.3.3. Minor Sports Groups:

The number of weekly hours allocated to any affiliated group/organization will be based on justified need. On an annual basis, groups must supply to the Town their registration data. The Community Services Department will then apply the previous year's data to a Standard of Play Formula, which will determine the total number of weekly hours each group is entitled to and the distribution of those hours to different age and skill level groups.

6.3.4. Where all things equal:

Facilities will be granted based on the previous year's actual use with the same category of customers (i.e., house league, rep, etc.).

6.3.5. Where all things are not equal, the following options may be utilized:

Organize an annual allocation meeting held with customers to facilitate dispute resolution and encourage collaborative solutions to facility allocation. Where demand exceeds supply or to settle a dispute between equally qualifying groups, a random selection process may be used to allocate ice.

6.3.6. New Groups/Customers

New customer groups or customers may be included in the ice allocation process if they demonstrate a need for the program. They will be reviewed in order as outlined by the categories of consideration. Given that new groups have the potential of reducing the number of hours available to existing customers, new customer groups will only be considered in cases where a program provides a service to previously un-served segment(s) of the population or where a new program is being introduced that is not available through existing organizations within the Town.

6.3.7. Opening Facilities Outside of Standard Hours of Operation:

Opening the facility on statutory holidays or beyond the established operating hours, will be considered only if the customer agrees to pay for the full operational cost for such an opening and pending the availability of staff. All reasonable requests will be reviewed and responded to. Application does not guarantee approval.

6.3.8. Timing:

Deadline dates for seasonal requests are established annually by the Community Services Department. Requests received by the deadline dates are allocated according to the priority schedule and general principles described above.

The Community Services Department will process all booking requests after the facility needs for Town programs have been met and in accordance with this policy. Requests received after the deadline dates will be processed on a first come first served basis according to ice availability.

6.3.9. Minimum Booking for Facility Allocation Process:

All required times will be contracted on an annual basis. A commitment of consecutive weeks is required to be considered in a facility allocation process. Each group is expected to fulfill their contract with minimum cancellation, within the cancellation policy.

6.4. AUTHORITY OF THE TOWN OF GANANOQUE

The Community Services Department reserves the right to cancel any rental temporarily or permanently under the following conditions:

- 6.4.1. Should accommodation be required for special events;
- 6.4.2. Upon breach of these rules and regulations;
- 6.4.3. Should the Department be of the opinion that the premises are not to be or are not being used for the purpose(s) contained in the application;
- 6.4.4. In the event of inclement weather and/or poor playing conditions;
- 6.4.5. Should the organization fall in arrears with the Town of Gananoque;
- 6.4.6. A breach of regulations, including but not limited to the Rule & Regulations; Rental Agreement Conditions of Use; Municipal Alcohol Policy; or any other applicable policy.
- 6.4.7. Any situation that may arise that the Town deems to be a breach of policy.

The Manager of Community Services may use discretion, relying on other approved policies or demonstration of a substantiated special circumstance.

6.5. CONDITIONS & REGULATIONS

All rental agreements (Schedule A) must be signed. Customers are responsible for ensuring compliance to all conditions of use.

Conditions may be added, deleted or modified as required.

6.6. INSURANCE REQUIREMENTS

The Customer will be required to obtain and provide confirmation of the proper insurance policy of and maintain throughout the term of this contract General Liability Insurance to provide coverage to the minimum of 5 million (\$5,000,000.00) dollars per occurrence against loss or damage resulting from bodily injury including death, personal injury, property damage including loss of use thereof and contractual liability in connection with or arising out of the function as a result of any negligence of the applicant group. If alcohol is being served, confirmation of insurance shall include Host Liquor Liability to the full policy limits. The policy is to contain a cross liability/severability of insured clause. The Separated Town of Gananoque is to be added as an additional insured. The policy is to be endorsed to provide the Town of Gananoque with thirty (30) day notice of cancellation and is to be considered primary and not excess of any insurance available to the Town of Gananoque.

7. ICE ALLOCATION

7.1. ALLOCATION PROCESS

The ice allocation process will be completed annually by June 30 of each year. Written submissions must be received by all groups seeking ice time by May 1st of each year to be considered for the following season's allotment.

Note: For the 2021/22 season ice allocation will be completed by August 1st.

7.2. PRIORITY SCHEDULE

Priority #1: Community Program Use:

For the purpose of conducting Town of Gananoque recreation and leisure programs.

Priority #2: Local Minor Use:

Sr. Islanders, Gananoque Minor Hockey Association, Gananoque Royals Minor Hockey, Gananoque Skating Club. Minor resident customers.

Priority #3: Resident Use:

Adult resident customers.

Priority #4: School Board:

- a) In Town
- b) Out of Town

Priority #5: Commercial

Priority #6: Non-Resident Minor Use

Priority #7: Non-Resident Adult Use

7.3. MINIMUM BOOKING FOR ICE ALLOCATION PROCESS

All ice time will be contracted on an annual basis running September 1 through to March 31, based on seasonal ice start and end dates as identified by the Town of Gananoque. A commitment to 24 of 30 consecutive weeks to be completed between the beginning of September and the end March is required to be considered in the ice allocation process. Each group is expected to fulfill their contract with minimum cancelled ice time.

7.4. TOURNAMENTS AND SPECIAL EVENTS

Requests for tournaments and special events are to be submitted prior to the annual ice allocation process for consideration of scheduling.

7.5. PLAY-OFF ICE

Groups who require play-off ice are required to submit a separate application no later than November 30th to the Community Services Department. Requested date and times must be limited to those assigned in the current year's schedule.

Representative Team and Additional Entry Team playoff ice for contracted games may be cancelled when a team is officially eliminated from play. Cancellation must be provided in writing to the Community Services Department the first business day following the team being eliminated from play. Any delays in notification or lack of notification will result in a charge at 100% of the rental rate.

7.6. **SUMMER ICE**

If ice is available, requests for summer ice are on a first come first serve basis.

7.7. **WEEKLY HOURS OF ENTITLEMENT & DISTRIBUTION**

The number of weekly hours allocated to any affiliated group/organization will be based on justified need. On an annual basis, registration data must be supplied by the groups to the Community Services Department. The Community Services Department will then apply the data to a Standard of Play formula, which will determine the total number of weekly hours each group is entitled to and the distribution of those hours to different age and skill level groups.

7.8. **GENERAL TERMS**

7.8.1. **Ice Rental Permit:**

All organizations and individuals renting ice from the Town must sign the ice rental permit and the terms and conditions form for regular contracted ice and special events with full payment due according to the payment schedule stated on the rental contract or as arranged with the Community Services Department.

7.8.2. **Hours of Use:**

The Lou Jeffries Arena offers rental ice at the Gananoque & TLTI Recreation Centre between the hours of:

Monday to Friday	6:00am to 11:00pm
Saturday	7:00am to 11:00pm
Sunday	7:00am to 11:00pm

These are subject to change at the discretion on the Manager of Community Services.

7.8.3. **Ice Rate Structure:**

Ice rates will be reviewed and set annually ahead of seasonal ice being contracted. All groups will be charged ice rental fees as outlined in the General Fees & Rates By-law. All calculations are based on a 60-minute hour. Ice preparation time will be taken out of the allocated time for all rentals.

7.8.3.1. **Prime Time Ice:**

Monday to Friday	4:00pm to 11:00pm
Saturday	All times
Sunday	All times

7.8.3.2. **Non-Prime Time Ice:**

Monday to Friday	6:00am to 4:00pm
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7.8.3.3. **Unused Ice**

Affiliated customers are not permitted to book ice that will go unused except for the purpose of ensuring that sufficient ice time is available, as a contingency, to prevent a curfew situation for tournament or league/playoff games.

7.8.4. **Flood Schedule:**

Flood time is included in each booking hour, 60 minutes includes a 10 minute flood. For customer groups that book in excess of one hour of ice time, a flood schedule will be determined and communicated to the customer by the Community Service Department.

7.8.5. **Curfewed Ice:**

The Town reserves the right to curfew any games, including tournament games, to maintain the schedule submitted and will consider the cancellation of any or all permits if the customer does not cooperate in the implementation of this Ice Allocation document. It is the responsibility of customer groups to inform the Community Services Department of any special requirements regarding curfews at the time the schedules are submitted.

7.8.6. **Ice Time Cancellations:**

- 1.1. If needed, the Town of Gananoque reserves the right and authority to cancel, reorganize, and reschedule any individual and or group's rental time.
- 1.2. In the event the lessee cancels a booking, the following cancellation fee(s) will apply:
 - More than 90 days' notice of cancellation = 50% of the contracted revenue
 - 30-89 days' notice of cancellation = 75% of the contracted revenue
 - 0-29 days' notice of cancellation = 100% of the contracted revenue
- 1.3. Should an individual or group wish to cancel a rental time they are to contact the Manager of Community Services or Designate immediately. Should the time be resold a refund of 80% will be provided (20% administration fee to be kept). Should the time not be resold the individual or group will be responsible for 100% of the contracted amount of the rental time.
- 1.4. There is a penalty free cancellation period for minor youth organizations and the Senior C Club to release booking times with no penalty up to seven (7) days after the organizations scheduling meeting prior to the start of their regular season.
- 1.5. Playoffs: Representative Team and Additional Entry Team playoff ice for contracted games may be cancelled when a team is officially eliminated from play. Cancellation must be provided in writing to The Town of Gananoque the first business day following the team being eliminated from play. Any delays in notification or lack of notification will result in a charge at 100% of the rental rate.
- 1.6. Cancellations due to extreme weather conditions will not be charged a cancellation fee however the lessee is required to contact the Manager of Community Services or Designate in advance to advise of the cancellation. Should the Town of Gananoque not be contacted, cancellation fees will apply as per 1.2 cancellation policy. The Town through the Community Services Department reserves the right to cancel any ice time for the just cause where in the event of mechanical or facility breakdown, emergency situation, gross policy violations or when facility rules have been breached.

7.9. PAYMENT OF INVOICES

The lessee agrees that ice accounts must be paid within 30 days of invoicing. If payment is not received, the lessee's contract becomes null and void and further ice times will not be allotted. Invoices will also reflect the cost of any repairs due to damage to any part of the facility caused by the lessee or its members.

7.10. ICE ALLOCATION POLICY REVIEW AND UPDATE

The Ice Allocation Policy will be reviewed on a regular basis, initiated by the Community Services Department. The Community Services Department has the authority to adjust procedural items related to timing, process, etc. as appropriate and to respond to Council directions related to revenue achievement and strategic business approaches.



Lou Jeffries Arena – Rental Terms and Conditions Agreement

Rental bookings are not confirmed until the Town has received a copy of this Rental Terms and Conditions Agreement signed by the Lessee and accompanied by the initial rental fee payment and damage deposit, if any.

The Town of Gananoque hereby grants the signator (hereinafter called the “Lessee”) permission to use the Facilities as outlined, subject to the Terms and Conditions of this Agreement contained herein of which form part of this Agreement.

CONDITIONS OF USE

2. ICE RESURFACING/FLOODING/ACCESS:

- 2.1. The rental ice time is based on the time and date stipulated.
- 2.2. The Lou Jeffries Arena flood times are traditionally during the last 10 minutes of each rental hour. This is subject to change at the discretion of the Town of Gananoque.
- 2.3. All use of ice to host a game must be communicated to the Manager of Community Services or Designate during contracting of the ice. If a lessee wishes to play a game other than pre-scheduled and communicated, the Manager of Community Services or Designate must be notified 24 hours in advance so additional staff may be scheduled.
- 2.4. All contracted ice time is curfewed per the rental time. Any games that are not to be curfewed must contract an appropriate amount of ice to complete the game thus not impacting other customers.
- 2.5. The Town of Gananoque rink staff is in care and control of the facility. The rink staff will resolve all conflicts relating to floods.
- 2.6. If a lessee (participant, coach, trainer, official, etc.) accesses the ice before or after their contracted times, the appropriate rental fees will apply with a minimum charge based on 30 minutes of usage.
- 2.7. Access to the arena ice surface is permitted as of the start of the contracted ice time. No persons are permitted on the ice during the operation of the ice resurfacing and all gates are to remain closed. Once the attendant is off the ice and the gates are closed participants may access the ice. If at any time users are requested to exit the ice surface by Town of Gananoque staff, please vacate the ice surface immediately.
- 2.8. No persons are permitted on the ice surface without skates with the exception being a trainer responding to an injured participant or official. It is strongly recommended that the trainer be wearing a CSA certified helmet. Bench staff and or individuals who are on the bench and or in the timekeeper’s box must walk around the outside of the boards to gain access. Walking across the ice is strictly prohibited.

3. DRESSING ROOMS:

- 3.1. Dressing Room assignments will be completed for all ice rentals by the Rink Staff. At no time are customers and or organizations to make changes to the schedule without the prior approval of the Town of Gananoque.
- 3.2. Lock up team belongings at all times. Dressing Room keys are available for pick up from the Operator.
- 3.3. The lessee will ensure that all dressing rooms are to be vacated within 30 minutes of leaving the ice and will further ensure that the dressing rooms shall be left in a reasonably tidy condition.
- 3.4. Alcohol is only permitted as per the Municipal Alcohol Policy. No alcohol is permitted in dressing rooms at any time.
- 3.5. No smoking/vaping is permitted within 20 meters of the property including parking lots, lobbies, hallways, stands, dressing rooms, etc. as per the Smoke Free Ontario Act.
- 3.6. Supervision is required at all times in the dressing room for youth (17 years of age and younger).
- 3.7. Sport balls or any kind or sporting equipment including pucks are only permitted on the arena floor/ice.

4. CANCELLATION POLICY

- 4.1. If needed, the Town of Gananoque reserves the right and authority to cancel, reorganize, and reschedule any individual and or group's rental time.
- 4.2. In the event the lessee cancels a booking, the following cancellation fee(s) will apply:
 - More than 90 days' notice of cancellation = 50% of the contracted revenue
 - 30-89 days' notice of cancellation = 75% of the contracted revenue
 - 0-29 days' notice of cancellation = 100% of the contracted revenue
- 4.3. Should an individual or group wish to cancel a rental time they are to contact the Manager of Community Services or Designate immediately. Should the time be resold, a refund of 80% will be provided (20% administration fee to be kept). Should the time not be resold the individual or group will be responsible for 100% of the contracted amount of the rental time.
- 4.4. There is a penalty free cancellation period for minor youth organizations and the Senior C Club to release booking times with no penalty up to seven (7) days after the organizations scheduling meeting prior to the start of their regular season.
- 4.5. Playoffs: Representative Team and Additional Entry Team playoff ice for contracted games may be cancelled when a team is officially eliminated from play. Cancellation must be provided in writing to The Town of Gananoque the first business day following the team being eliminated from play. Any delays in notification or lack of notification will result in a charge at 100% of the rental rate.

- 4.6. Cancellations due to extreme weather conditions will not be charged a cancellation fee however the lessee is required to contact the Manager of Community Services or Designate in advance to advise of the cancellation. Should the Town of Gananoque not be contacted, cancellation fees will apply as per 3.2 of this agreement. The Town, through the Community Services Department, reserves the right to cancel any ice time where in the event of mechanical or facility breakdown, emergency situation, gross policy violations or when facility rules have been breached.

5. FORCE MAJEUR

- 5.1. The performance of this contract is subject to termination without liability upon the occurrence of any circumstances beyond the control of either party-such as acts of God, declared war, government regulations, disaster, strikes (except those involving the employees or agents of the party seeking the protection of this clause), civil disorder, or curtailment of transportation facilities-to the extent that such circumstances makes it illegal or impossible to provide or use the facilities. The ability to terminate this contract without liability pursuant to this paragraph is conditioned upon delivery of written notice to the other party setting forth the basis for such termination as soon as reasonably practical-but in no event longer than ten (10) days-after learning of such basis.

6. INSURANCE

- 6.1. The lessee will be required to obtain and provide confirmation of the proper insurance policy and maintain throughout the term of the contract General Liability Insurance to provide coverage to the minimum of 5 million (\$5,000,000.00) dollars per occurrence against loss or damage resulting from bodily injury including death, personal injury, property damage including loss of use thereof and contractual liability in connection with or arising out of the function as a result of any negligence of the applicant group. If alcohol is being served, confirmation of insurance shall include Host Liquor Liability to the full policy limits. The policy is to contain a cross liability/severability of insured clause. The Corporation of the Town of Gananoque is to be added as an additional insured. The policy is to be endorsed to provide the Town of Gananoque with thirty (30) days' notice of cancellation and is to be considered primary and not excess of any insurance available to the Town of Gananoque.

- 6.1.1. A lessee may purchase coverage through the User Group Liability Program. Coverage is provided to those lessees who do not have access to liability insurance from other sources, and who have been issued a rental by the Town of Gananoque. Coverage only applies for the activity disclosed on the rental agreement and is subject to the list of predetermined activities. All customers are subject to the limitation and exclusions outlined in the policy documents.

7. FEES & RATES

- 7.1. Facility use rates and fees will be assessed at the current rates as established by the Town of Gananoque General Fees & Rates By-law, as amended.

8. RULES AND REGULATIONS

- 8.1. The issuance of a Facility rental is entirely at the discretion of The Town of Gananoque. The Town of Gananoque reserves the right to cancel any rental temporarily or permanently:
 - 8.1.1. should accommodation be required for special events;
 - 8.1.2. upon breach of these rules and regulations;
 - 8.1.3. should The Town of Gananoque be of the opinion that the premises are not to be or are not being used for the purpose(s) contained in the application;
 - 8.1.4. in the event of inclement weather and/or poor playing conditions; or
 - 8.1.5. should the organization fall in arrears (30+ days money owing) with the Town of Gananoque.
- 8.2. The facilities named on this rental agreement are to be used only on the date(s) and time(s) specified and only for the purpose(s) named. The rental agreement is not valid unless signed by an authorized Town Representative.
- 8.3. The rental agreement is not transferable.
- 8.4. A Lessee wishing to cancel or alter this rental agreement must give written notification as per policies established by The Town of Gananoque.
- 8.5. The Town of Gananoque will not be responsible for personal injury or for the loss or theft of clothing, equipment or any other items of the applicant or organization, or anyone attending on the invitation of the applicant or organization.
- 8.6. The Lessee is to immediately notify the Town of Gananoque if a participant or a member of your organization is injured while on Town premises.
- 8.7. The Lessee must pay for all damages to the facility and/or furnishings arising from the use of such facilities and/or furnishings granted by this permit.
- 8.8. The Lessee must pay such fees for extra work by Town Staff and or Contractors, etc., as the Town of Gananoque may determine.
- 8.9. Maximum attendance at the facility shall be governed by fire regulations or Department of Health.
- 8.10. All exits must be kept free from obstruction at all times.
- 8.11. The Lessee must ensure compliance for all guests/participants with the Smoke Free Ontario Act that prohibits smoking and vaping within 20 meters of the facility property. This includes e-cigarettes as well as all indoor locations.
- 8.12. All Lessees must comply with Federal, Provincial, and Municipal By-Laws and resolutions including those respecting the use of games of chance, lotteries, gambling, and alcoholic beverages.
- 8.13. The Lessee shall be responsible for the conduct and supervision of all persons admitted to the facilities permitted, and shall see that all regulations contained in the permit are strictly observed.
- 8.14. The Lessee shall be responsible for seeing that all persons admitted to the function being held have vacated the permitted facilities and that all privately-owned property and personal effects have been removed promptly on the time specified on this permit.
- 8.15. Admission of animals to the facility is prohibited unless approved by the Town of Gananoque. Exception is approved Service Animals.

- 8.16. All activities must be conducted in an orderly manner. The organization you are representing will be responsible for the proper conduct and direct supervision of any of its executive, team personnel, players/members or volunteers. Use of profane language is prohibited.
- 8.17. The person signing this rental agreement must be a person authorized by the organization to do so and such person, when asked, shall produce for inspection such authorization in writing. A person signing a rental agreement shall, when asked, agree to personally guarantee payment of any rent that becomes due to the Town under the rental agreement. If no guarantee is given when required, no rental agreement shall be issued.
- 8.18. The Ministries of Education, Health and Long-Term Care and Tourism, Culture and Sport are working together to increase awareness of head injury prevention. Organizations are encouraged to have a concussion policy and protocol in place as per Rowan's Law and or any other legislation.
- 8.19. The Town of Gananoque shall reserve the exclusive rights to the sale of all food and beverage concessions within the facility. The sale of or solicitation of any tickets, goods or commodities of any nature whether charitable or otherwise shall not be permitted within the facility unless approval is obtained from the Manager of Community Services or Designate.
- 8.20. For Events that have permission to have food served (given or sold) to the public, a special event application must be submitted to the Leeds, Grenville & Lanark District Health Unit. Please visit <https://healthunit.org/health-information/food-safety/> for more information.

As well, during special events, one or more certified food handler(s) are required to be on site for every hour that the event is operating. O. Reg. 493/17 (Food Premises Regulation) reads: *32. Every operator of a food service premise shall ensure that there is at least one food handler or supervisor on the premise who has completed food handler training during every hour in which the premise is operating.*

9. EMERGENCY PROCEDURES

- 9.1. Hear an alarm/see red strobe lights? Stay Calm!

General Guidelines:

- Evacuation is mandatory
- Exit through the nearest exit
- Follow direction of Town of Gananoque Staff
- Do not re-enter buildings until fire department gives approval
- A defibrillator is located in the Main Lobby of the facility
- Team trainers/organizations are responsible to have their own first aid kits, trained responders, plan in case of injury, emergency evacuation plan, etc.

If an Ambulance is needed call 911 and advise the Operator on duty that an ambulance has been called to the arena at **600 King Street East.**

10. WAIVER CLAUSE

- 10.1. I [we] agree to indemnify and save harmless The Corporation of the Town of Gananoque, its agents, its employees, Council, representatives and TLTI/Gananoque Recreation Centre against all loss and damage, including damage to person or property arising from any act of, or negligence of, mine [ours] or of any person acting on my [our] behalf while engaged in the performance of the above Terms and Conditions Agreement at the Lou Jeffries Arena, or while in or about the TLTI/Gananoque Recreation Centre building or premises, or arising from accident or any injury not caused by an act of The Town of Gananoque, its agents, its employees, Council, representatives and the TLTI/Gananoque Recreation Centre, to anyone attending the event for which I [we] have rented The Lou Jeffries Arena [and hall/kitchen/grounds] or arising from liens or claims resulting from the performance of this contract.
- 10.2. The Novel Coronavirus (COVID-19) has been declared a worldwide pandemic by the World Health Organization. COVID-19, like many other viruses, is extremely contagious and is believed to spread mainly from person-to-person contact. As a result, federal, provincial and municipal governments and health agencies continue to recommend the practice of social distancing.
- 10.3. While the Town of Gananoque has put in place preventative measures to reduce the spread of COVID-19, the Town cannot guarantee that you and/or your child(ren) will not become infected with COVID-19, or any other virus. Further, attending programs or facilities in the Town of Gananoque could increase your risk and your child(ren)'s risk of contracting COVID-19, or any other virus.

I have read, understand and agree to the terms and conditions in this agreement and hereby accept the same on behalf of the said members of the organization, team or association. I acknowledge and agree that breach of any of the said conditions may result in the termination of the permit at the discretion of The Town of Gananoque.

Customer Name: _____

Organization: _____

Date: _____

For the Town of Gananoque:

Manager of Community Services or Designate: _____

Date: _____

The personal information contained on this form is collected under the authority of the *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA) & the *Personal Health Information Protection Act*. The information is collected to confirm Customer details as stated on this sheet and is pursuant to Section 27 of the Municipal Freedom of Information and Protection of Privacy Act & Section 10 of the *Personal Health Information Protection Act*.

Questions about this collection can be directed to the Clerk's Department, Town Hall, 30 King Street East, Gananoque, ON, K7G 2T6, 613-382-2149 ext. 1120, clerk@gananoque.ca.

2022 - 2023

User Group	Gananoque	TLTI	Other	2022/23 Total Users	Percentage of Local Users
Gananoque Minor Hockey	80	95	20	195	89.7%
Gananoque Girls Minor Hockey (Royals)	18	24	11	53	79.2%
Figure Skating Club	46	31	34	111	69.4%
Mens League	39	22	23	84	72.6%
Over 35	20	18	14	52	73.1%
Gananoque Secondary School (GSS)	No Data Provided			-	-
Gananoque Senior Hockey	7	9	10	26	61.5%
Old Sticks	13	13	0	26	100.0%
Lappan Hockey	10	12	1	23	95.7%
Womens Hockey (Lanny Murphy)	10	8	3	21	85.7%
Old Boys	7	11	2	20	90.0%
Gananoque Senior Islanders	4	1	10	15	33.3%
GKGHA (Kingston Ice Wolves)	6	6	6	18	66.7%
Adult Girls Hockey (Kingston)	4	1	20	25	20.0%
Total	260	250	134	644	79.2%
Percentage of 2022/23 Registered Users	40%	39%	21%		

2023 - 2024

User Group	Gananoque	TLTI	Other	2023/24 Total Users	Percentage of Local Users
Gananoque Minor Hockey	65	98	15	178	91.6%
Gananoque Girls Minor Hockey (Royals)	53	36	5	94	94.7%
Figure Skating Club	46	31	34	111	69.4%
Mens League	39	22	23	84	72.6%
Over 35	20	18	14	52	73.1%
Gananoque Secondary School (GSS)	17	14	0	31	100.0%
Gananoque Senior Hockey	18	7	4	29	86.2%
Old Sticks	8	9	8	25	68.0%
Lappan Hockey	10	12	1	23	95.7%
Womens Hockey (Lanny Murphy)	14	13	4	31	87.1%
Old Boys	10	15	3	28	89.3%
Gananoque Senior Islanders	4	1	10	15	33.3%
GKGHA (Kingston Ice Wolves)	6	6	6	18	66.7%
Adult Girls Hockey (Kingston)	4	1	20	25	20.0%
Total	314	283	147	744	80.2%
Percentage of 2023/24 Registered Users	42%	38%	20%		

2024 - 2025

User Group	Gananoque	TLTI	Other	2024/25 Total Users	Percentage of Local Users
Gananoque Minor Hockey	74	85	13	172	92.4%
Gananoque Girls Minor Hockey (Royals)	60	34	11	105	89.5%
Figure Skating Club	30	43	37	110	66.4%
Mens League	40	40	10	90	88.9%
Over 35	No Data Provided			-	-
Gananoque Secondary School (GSS)	18	17	0	35	100.0%
Gananoque Senior Hockey	No Data Provided			-	-
Old Sticks	12	12	4	28	85.7%
Lappan Hockey	7	16	3	26	88.5%
Womens Hockey (Lanny Murphy)	12	10	2	24	91.7%
Old Boys	No Data Provided			-	-
Gananoque Senior Islanders	7	7	26	40	35.0%
KSL Wranglers (Phil Mangan)	No Data Provided			-	-
Total	260	264	106	630	83.2%
Percentage of 2024/25 Registered Users	41%	42%	17%		

Council Report – CAO-2025-08

Date: June 17, 2025

☐ **IN CAMERA**

Subject: 2025 Strategic Plan Update

Author: Melanie Kirkby, CAO

☒ **OPEN COUNCIL**

RECOMMENDATION:

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES FOR INFORMATION THE UPDATE ON THE 2025 STRATEGIC PLAN;

AND FURTHER THAT COUNCIL DIRECTS STAFF TO PROCEED WITH OPTION _____ REGARDING THE 2026 – 2030 STRATEGIC PLAN, AS PRESENTED IN REPORT COUNCIL CAO-2025-09.

STRATEGIC PLAN COMMENTS:

Sector 1 – Economic Prosperity – Strategic Initiative #1 – Ensure that Gananoque is and remains an affordable place to do business and raise a family.

BACKGROUND:

In 2015 the Town undertook the first Strategic Plan with multiple public meetings to facilitate input on the goals and strategies most important to the Town. The Plan was for years 2015 – 2019 inclusive

In 2020 a public meeting was held and the Strategic Plan was updated, with a draft plan received by Council and then there was a period of public comments throughout July and August.

Council adopted the revised Strategic Plan 2021 -2025 on September 15, 2020.

At the March 4, 2025 Council meeting, Council passed the following motion:

The Corporation of Town of
 **GANANOQUE**
 MOTION / RESOLUTION OF COUNCIL

Date: March 4, 2025	Motion No. 25 – 031
Subject: Gananoque Strategic Plan Review	
Moved by:	Mayor Beddows
Seconded by:	<i>Deputy Mayor Leakey</i>
<p>WHEREAS THE TOWN OF GANANOQUE STRATEGIC PLAN EXPIRES IN FISCAL YEAR 2025;</p> <p>AND WHEREAS THE STRATEGIC PLAN IS THE FOUNDATIONAL DOCUMENT WHICH DEFINES STRATEGIC OBJECTIVES, SUPPORTING EFFORTS AND LONG-TERM GOALS FOR MUNICIPAL SPENDING, MUNICIPAL INVESTMENT AND PRIORITY OF WORK FOR THE TOWN OF GANANOQUE AND ITS EMPLOYEES.</p> <p>NOW THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE INITIATES THE REVIEW OF THE TOWN'S STRATEGIC PLAN AND DIRECTS STAFF TO BRING FORWARD A PLAN OF WORK FOR COUNCIL'S CONSIDERATION.</p>	

Ayes ✓ Nays _____
 Carried: ✓
 Defeated: _____
 Tabled/Postponed: _____


 Vicki Leakey, Deputy Mayor

MA s. 246 - When a recorded vote is requested, the Clerk will call for each Councillors vote (Aye or Nay), mark the recorded vote as indicated by the member, and announce whether the motion is carried or defeated. The Mayor will then sign the motion.

RECORDED VOTE:	Aye	Nay
Brown, Colin		
Harper, Matt		
Kirkby, Patrick		
Koiner, Anne-Marie		
Leakey, Vicki		
Osmond, David		
Beddows, John		
TOTALS		

INFORMATION/DISCUSSION:

Staff have reviewed the Strategic Plan and have prepared the attached document for Council reference. Several of the action items have been completed, many are annual ongoing initiatives and some were not enacted.

Staff are looking for direction from Council as to how they wish proceed with the 2026 – 2030 Strategic Plan. Staff have drafted some options for Council's consideration depending on how much of a directional change is intended:

Option 1: Update the current document with additional action items through public input, keeping the current Mission and Vision Statements

Option 2: Hold a public meeting and open an online public input session, keeping the current Mission and Vision Statements

Option 3: Establish a new Strategic Plan with a series of public meetings throughout the remainder of 2025

APPLICABLE POLICY/LEGISLATION:

N/A

FINANCIAL CONSIDERATIONS:

As Described

CONSULTATIONS:

Senior Management Team

Amanda Trafford, Economic Development and Communications Officer

ATTACHMENTS:

Attachment 1 – 2021 – 2025 Strategic Plan with Status Updates

APPROVAL	<hr/> <p>Melanie Kirkby, CAO</p> <p>Certifies that unless otherwise provided for in this report the funds are contained within the approved Budgets and that the financial transactions follow Council's own policies and guidelines and the <i>Municipal Act</i> and regulations.</p>
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THE CORPORATION OF THE TOWN OF



G NANOQUE

Canadian Gateway to the 1000 Islands



STRATEGIC PLAN 2025

WWW.GANANOQUE.CA

Introduction

Strategic planning is the process of positioning an organization to meet its future goals and objectives. Strategic planning can effectively manage change and define the direction and allocation of resources needed to accomplish the desired outcomes.

Strategic planning has become increasingly important for local governments due to the complex and rapid changes that have occurred in recent years. Strategic planning can assist municipalities in focusing on their priorities amid an otherwise overwhelming ambiguous environment.

In 2015, the Town created its first Strategic Plan that would shape the future direction of the community for the next five years. The Strategic Plan evolved and was updated and massaged over this five-year period.

In 2020, the new Council, under the leadership of Mayor Ted Lojko, met with various community stakeholders and staff during a facilitated public session on February 3, 2020 to discuss seven (7) sector areas to be addressed and identified specific actions to be undertaken to achieve the identified goals and objectives.

The Sector Areas addressed:

1. Economic Prosperity
2. Environment and Infrastructure
3. Planning and Development
4. Sports and Recreation
5. Arts, Culture and Heritage
6. Tourism and Events
7. Community and Social Service
8. Governance, Finance and Administration

Mission Statement

The mission statement identifies the Town's mandate (who we are) and clarifies the municipality's mission and values. The stakeholder's analysis allows the municipality to determine its mission statement and to create responsive and effective strategies. This statement may need to be reaffirmed or refined throughout the process.

***“We are a vibrant, historic waterfront community
promoting economic prosperity and
cultural diversity in an
environmentally sustainable manner.”***

SWOT Analysis

The community underwent a SWOT analysis in 2015 and assessed the Town's internal strengths and weaknesses in relation to its external opportunities and threats. This process identified current and emerging issues that require immediate and upcoming action. (See Appendices)

Vision Statement

The Town of Gananoque created the following vision for the future in the form of a vision statement. The vision statement indicates where the municipality would like to see itself in five years. This statement guided the discussion to develop the implementation plan, strategies, and action items to get there.

The creation of a vision statement has numerous benefits including: reduction of conflict, self-leadership, ability to overcome barriers, motivation, achievement, more effective use of time, guidance, and a sense of the expected outcome.

***“To be a progressive, vibrant, financially sustainable community,
intent upon supporting growth and development
in an historic and culturally friendly manner
while maintaining our small-town allure.”***

SECTOR #1

Economic Prosperity

Strategic Initiative #1

Ensure that Gananoque is and remains an affordable place to do business and raise a family.



Actions

- A) Maintain a competitive tax rate to attract/retain businesses.
2025 Update: The Tax rate is determined by the required funding of the Annual Budget.
- B) Establish yearly budgetary goals benchmarked at the Consumer Price Index.
2025 Update: Previous Council voted not to follow CPI and post Covid it is no longer achievable without reducing service levels.
- C) Adopt a debt review of the Corporation to ensure that debt remains manageable.
2025 Update: The Town's Debt Schedule is presented to Council by the Treasurer every year in a staff report.
- D) Complete a Service Delivery Review of Town operations to identify opportunities.
2025 Update: In 2020 the Town received a Provincial Grant to undertake a service delivery review. The report was received by Council in the Fall of 2020. Subsequently, the Town received Modernization Grants to fund initiatives identified in the SDR Report. The Initial Modernization Grant of \$625,000 was spent on installing Radio Frequency Water Meters. Phase 2

of the Modernization Grant was spent on implementing the Cloud Permit System which enables property owners / developers to apply for building permits through the Town Website, which streamlines the process and reduces staff time. Phase 3 of the Modernization Grant was approved for 2 projects' first the Software and Implementation of Parking Tickets, which were previously manually issued and tracked and second to purchase an additional module of the Asset Management Software, Citywide, to track the maintenance, through a work order system, of Town Assets.

- E) Be aggressive in seeking out and applying for grant opportunities.

2025 Update: This is an ongoing action. Staff ensures that any Provincial and Federal Grant opportunities that the Town is eligible for are submitted. Staff also work with Grantmatch to apply for non-Government grants where applicable. Examples include; Provincial Covid Relief Grant

- F) Develop and implement a long term sustainable financial plan.

2025 Update: Staff had drafted Long Term Financial Plans with the Audit Team, but they were based on 2% per year inflation which is not realistic post Covid. Once the Asset Management Plan Service Levels are adopted by Council, the resulting funding levels will be modeled in the AMP Financial Plan this summer.

- G) Identify partnerships, shared services and resources with TLTI and the County.

2025 Update: For years 2025 – 2027 inclusive, TLTI has signed a Joint funding agreement for the Arena, they have provided funding to the Visitor Center for years 2023 – 2025 of \$14,000 per year. The Town has partnerships for service provision with the County for Social Services, Land Ambulance, St Lawrence Lodge and more recently Physician Recruitment. The Town will continue to work with these partners as opportunities arise.

- H) Ensure recipients of Town funds are completing compliance and accountability reports.

2025 Update: Community Grant and Tourism Advisory Panel Grant recipients are required to provide an event report that identifies the use of funds and the results of the event / program.

- I) Address the Infrastructure Gap through the development of a long-term capital financing plan.

2025 Update: The 2025 Provincially Legislated requirement is for Council to adopt a Long-Term Financial Plan that funds the Asset Management Plan. This will be complete in 2025.

- J) Develop policies in consultation with the Municipal Auditor (Reserve, Investment, Financial Controllership)

2025 Update: The Town has by-laws for Reserve and Investments. The Reserve Policy will be updated in 2025.

- K) Continue the Internal Finance Committee with two representatives from Council, the CAO, and Treasurer.

2025 Update: This Working Group is still ongoing in 2025.

- L) Explore Public/Private Partnerships that would generate ongoing revenue sources for the Town.

2025 Update: There have not been public private partnerships to date, but would be brought for Council consideration, if applicable.

- M) Link financial planning to public education opportunities.

- N) Be prudent with Asset Management planning and funding.

2025 Update: The Asset Management Plan is updated annually and with the 2025 updates will be reflective of current service levels.

Strategic Initiative #2

To create an economically prosperous and vibrant downtown business district.



Actions

- A) Create a comprehensive Beautification Plan that creates a year-round business and tourism friendly environment that will be attractive to both investors and tourists.
 - a. Continue the annual downtown spring clean-up day with the community.
2025 Update: Staff annually have a spring garbage pick up.
 - b. Ensure a clean community by garbage pick-up, litter pick-up, street sweeping, weeding, painting posts, remove outdated posters, tree maintenance, more flowers, bump outs for patios, etc.
2025 Update: Ongoing as staffing and budget allows.
 - c. Dedicate excess parking revenue to a reserve fund for future downtown beautification projects.
2025 Update: Parking revenues had declined during and after the Pandemic. If Council wishes to dedicate parking revenues to beautification, that could be done by a motion of Council.

- d. Take an active approach in enforcing the property standards and signage by-laws to ensure a clean, tidy and maintained appearance in the all Town areas.

2025 Update: A motion of Council would be required to undertake this proactively. I would suggest that there is always some hesitation in this regard as each one views things differently and many of our storefront are owner/operated and struggle.

- e. Introduce more artwork/sculptures into the downtown. (Kid friendly)

2025 Update: Barrels, murals and lights have been used in the BIA as well as the Town Hall Park attractions.

- f. Explore the concept of outdoor patios.

2025 Update: The Town issues Patios permits.

- g. Plant edible plants in Town planters when considering the beautification of main street and patios.

- h. Beautify the King Street train bridge via painting/commissioning a mural.

2025 Update: Council awarded a Tender in June 2025 to demolish the existing bridge. Once the removal is complete, Council will decide on a concept and the appropriate budget for the site.

- B) Build upon the current targeted investment attraction plan (Strengthen relationships with BIA merchants).

2025 Update: Economic Development staff work with BIA members to support, attract, promote and expand businesses.



- a. Implement the recommendations of the Gap Analysis.
- b. Maintain and market a comprehensive list of available spaces for rent/lease.
- c. Promote the award winning “Make a Life, make a Living” marketing campaign to attract new business.
- d. Continue the Grow with Us marketing campaign each Spring.
- e. Implement the Digital Service Squad to help main street small businesses improve their online capabilities.

2025 Update – All of these initiatives and many more are facilitated by Ec Dev and Tourism staff

- f. Re-introduce the Community Improvement Plan.

2025 Update – This program has been ongoing annually.

Strategic Initiative #3

To identify and service business lands to support development opportunities to increase the Town's assessment base and support year-round job creation.

Actions

- A) Seek out grant funding and/or Issue an Expressions of Interest to seek developers wishing to front fund the Herbert Street Extension and/or work with the Ministry to establish Investment Ready Certified sites.

2025 Update: Ongoing, pursuing options as available.

- B) Explore opportunities with King Street West for future development.

2025 Update: Two (2) Developments have occurred on the West end of King Street.

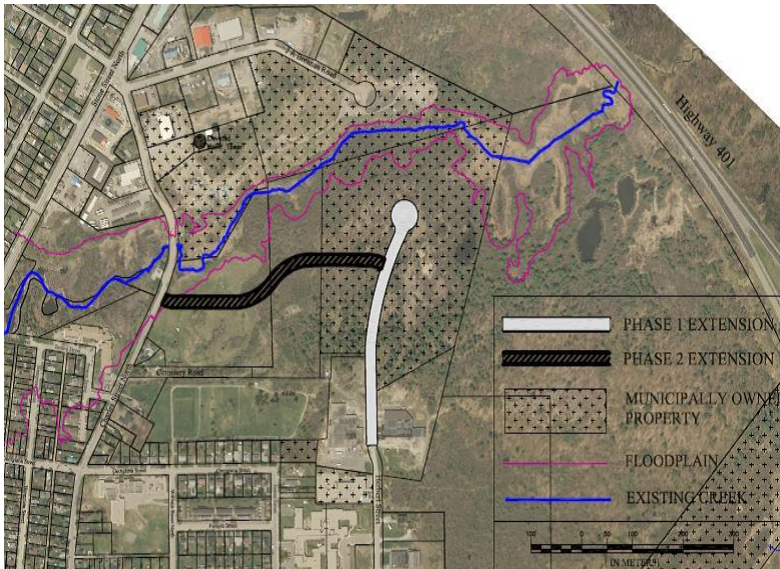
- C) Identify serviceable/developable employment lands. Visibility from Hwy 401 would be ideal.

2025 Update: Employment lands are identified in the Official Plan. Sites such as Herbert St would require significant investments in services, often through rock.

- D) Update the municipal land inventory to identify surplus lands that might be available for development. Explore disposal of surplus lands.

2025 Update: RRP was issued to offer 2 properties for affordable housing developments, Council voted not to award to the submission. Council will review the Town owned Properties report to discuss if they feel any are surplus.

- E) Work with the Township to service lands outside municipal boundaries (Service Agreements/Annexation). **2025 Update: There has been a hotel serviced across from the Casino on East County Rd 2. No current interest from a developer to build residential housing in TLTI and extend services. Council has not discussed Annexation.**



Strategic Initiative #4

Actively work to retain existing Gananoque businesses and encourage job growth and expansion opportunities.



Actions

- A) Cross promotion of businesses – engaged in promoting each other.
 2025 This done through our business support efforts and also used when we host events with the BIA. We encourage businesses to cross promote and support each other. For example, Steel and Market Vintage offer discounts for each others stores with a purchase.
- B) Partner with the County Small Business Enterprise Centre’s mentoring program.


- 2025 We work with Leeds Grenville Small Business to book Gananoque businesses in for mentoring session at Town Hall. This is done quarterly, but more often should be needed. This can be a new business or existing business looking for support and recourses.
- C) Continue collaboration with local and regional partners including BIA, Chamber of Commerce, TLTI, United Counties of Leeds and Grenville, Small Business Enterprise Centre, Ontario East Economic Development Commission, etc.
- 2025 This group is called The Business Support Network. We have worked together for almost 12 years hosting events, workshops, and business support initiatives. The Fall Business Workshop is this groups main priority.
- D) Continue offering business workshops and training opportunities.
- 2025 While we do work with the Business Support Network (mentioned above) to host workshops and events, we do also host workshops and events on our own. We also host training sessions as needed and offer program support for grants etc.
- E) Promote various grant opportunities for businesses.
- 2025 Similar to the information above, we support businesses when new grants are made available. We email, call, and post on social media to help make businesses aware of new opportunities. This can be provincial, federal, or private grants.
- F) Continue to promote Youth Entrepreneurial opportunities. Example: Summer Company.
- 2025 We work with Leeds Grenville Small Business who run this program. I meet with Gananoque Youth Businesses owner and support their business by sharing on social media and set up meetings to discuss cross promotion opportunities and other business support initiatives.
- G) Promote diversification in our economy and business portfolios using the Gap Analysis.
- 2025 Our GAP analysis is now old, it was done in 2018/2019. What we have been working on a Business Retention and expansion project that will take over a year to complete. If possible, we should add that instead of the business gap analysis.
- H) Encourage social enterprise ventures that support local food-related small business and skill development.
- 2025 We want to continue to support and attract both entrepreneurs and investors to do business in Gananoque while contributing to the social good. This is even more important now with the loss of the Salvation Army and Driftwood thrift. Both organizations provided services and support to our community.
- I) Consider 15-30 minutes of free parking to encourage people to make a quick stop at one of the stores in Town.

2025 I'm not sure this will ever happen? Would be something we would need to work with the BIA and Planning on. Currently there is free parking sponsored by the BIA during the Winter months. Dec-March 1.

Strategic Initiative #5

Increase the supply of skilled workers to meet the demand of the current and future local economy.

Actions

- A) Promote skilled trades through training and awareness initiatives.
- a. **We work with KEYS, St Lawrence College and other municipalities to host events and workshops and promote on social media, to the public and local businesses.**
- B) Work directly with local Colleges/Universities to create training programs that directly meet the needs of our businesses.
- a. **We work KEYS Job Centre, St Lawrence College, and other municipalities to provide access to training for businesses and draw in a skilled workforce. Example, St Lawrence College worked on a program bring access to trades to our local high school, we supported this project**
- 
- C) Attend High Schools to talk to students and guidance counsellors about the types/number jobs available in various sectors in our area.
- a. **We attend the high school with the Leeds Grenville Small Business Centre to provide insight into entrepreneurship and programs available to students. We also host co-op students from GSS and St Lawrence College.**
- D) Encourage Gananoque and area graduates to return home after post-secondary education to start their careers.
- a. **This is something we do over many departments and with partnerships throughout the community. We attend careers days, volunteer fairs, and offer students volunteer hours within the Town. We also support athletic events, arts and science events and other programs that are geared towards our local youth.**



SECTOR #2

Environment and Infrastructure

Strategic Initiative #1

Recognize the global climate crisis and actively position Gananoque to address this reality.



Actions

- A) Environmental Working Group to create a Climate Change Adaptation & Mitigation Plan.
2025 Update: Working Group disbanded in 2020.
- B) Promote home vegetable gardens. Develop and support a program that pairs would-be gardeners with home owners who have land to share.
2025 Update: Council donated the use of land for a community garden and annually a grant is given to the Horticultural Society.
- C) Promote anti-idling of parked vehicles to reduce air pollution; (Consider changing evening traffic light timing to avoid unnecessary waits that burn gas).
- D) Replace trees when removed and expand the Town's tree canopy by developing a standard operating procedure for retention of trees and public green space.
2025 Update: The Town hired a Forestry staff person who inventoried the Town trees with a federal grant. Currently Staff are working on a Tree Canopy By-law in collaboration with the Trees and Trails Committee.
- E) Prior to undertaking all procurement and capital projects determine if there a more environmentally sustainable product or approach.
2025 Update: Ongoing where applicable.

- F) Identify a mechanism to recycle Styrofoam for homes and businesses;
2025 Update: The Town offers a Styrofoam drop off at the Roads Garage.
- G) Complete an energy audit of municipal buildings;
2025 Update: The Town reports its energy usage to the Province annually as required. Audits have been undertaken for some facilities.
- H) Establish water bottle filling stations at key locations across the community;
2025 Update: Water filling stations are in Town Hall, the Arena and the Visitor Center.
- I) Implement the Gananoque water bottle initiative;
2025 Update: Didn't happen in 2020 due to supply issues.
- J) Promote cycling and active transportation;
2025 Update: Ongoing, bicycle stands, promotion through visitor center.
- K) Investigate the Feasibility of a Transit System. Consider the GAN-TLTI food system, food literacy programming, and food access opportunities e.g. community gardens, farmers' markets, communal dining, etc.
2025 Update: Transit study was completed by Queen's University and not pursued. Current Council has a Transit Working Group.
- L) Explore the reduction/elimination of single-use plastic bottles and containers.

Strategic Initiative #2

Maintain an ongoing assessment of the Town's infrastructure to ensure sufficient capacity exists to support future growth.



Actions

- A)** Expand and fund the Asset Management Plan to list and prioritize infrastructure replacement based on age, state of repair, number of homes serviced.

2025 Update: As noted above, this is ongoing, but the AMP is updated annually and a Long-Term Financial Plan will be adopted by Council in 2025.

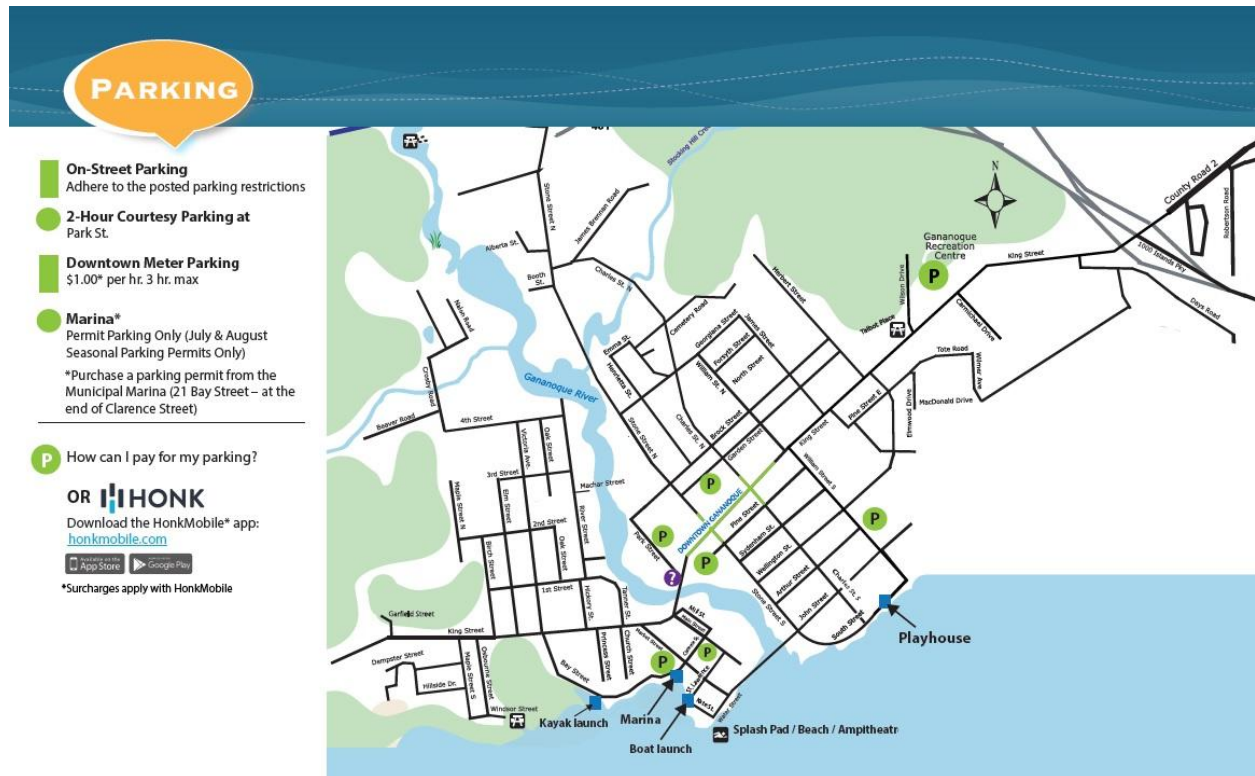
- B)** Identify all municipal services and document their existing conditions. Map the Town's infrastructure using Geographic Information Systems (Piggyback on County system). As built vs construction – location verification.

2025 Update: This project is underway with the Asset Management Coordinator. He has updated and collated mapping the majority of roads, water and wastewater and properties. Storm sewer will be completed with the Master Plan.

- C) Develop a plan to put the burden on the homeowner for sump pump diversion, storm water realigning,
2025 Update: The Town has hired a consultant to draft a Storm Water Management Plan.
- D) Investigate a (Submerged Attached Growth Reactor) SAGR system to enhance the efficiency of the Lagoon System.

Strategic Initiative #3

Enhance the connectivity of the Town.



Actions

- A) Ensure that sidewalks connect, and accessibility is factored in to all rebuilds.
2025 Update: Ongoing
- B) Promote walking trails.
2025 Update: Ongoing Promotion with Visitor Center and Social Media.
- C) Explore “green paving” systems that allow run-off and reduce heat collection for pathways from Visitor’s Centre to Snapper’s Bridge
2025 Update: Was discussed for another project but not implemented.
- D) Identify future parking lot needs and opportunities.
2025 Update: A parking study was done in 2015 but has not been revisited.

- E) Create bicycle pathways when constructing or reconstructing roads and sidewalks.

2025 Update: To be reviewed with each project.

- F) Enhance the built environment to incorporate natural/native features
SU – Ongoing with beautification, tree planting etc.

Continue the downtown “feel” beyond Charles Street towards East Gate.

SU – Ongoing with beautification, tree planting etc.

- G) Re-establish grass verges and tree planting from Charles Street to East Gate.
2025 Update: Ongoing as budget permits.

- H) Enhance walkability from downtown to waterfront with directional signage, planting, walkways.

2025 Update: Ongoing as budget permits.

Strategic Initiative #4

Complete a Marina Master Plan to ensure the Marina remains cost effective and enhances visitor and resident experience.

- A) Implement the recommendations of the Marina Master Plan;
2025 Update: The previous Council had a working group which included the investigation of a new facility. The working group did not continue with the current Council.
- B) Pursue certification of the Gananoque Marina as a Blue Flag Marina;
- C) Enhance amenities through partnerships with businesses and facilities;
- D) Enhance gathering spaces and recreational spaces around marina facility, e.g. seating areas; and cleanliness of docks.
2025 Update: Initiatives C & D are ongoing as opportunities and budget permit.



Strategic Initiative #5

Identify ways to reduce waste through the creation of various waste reduction programs.

Actions

- A) Create a Waste Management Master Plan.
2025 Update: Staff have been slowly working on this since 2024. Aiming to circulate to staff in September for review and comments.
- B) Encourage increased recycling by imposing higher garbage bag tag fees...i.e. clear bags
2025 Update: Bag Tag fees are paying for the curbside collection of waste. Council has not adopted clear bags.
- C) Create a depot to return the small green propane canisters.
2025 Update: Not a currently a Town service but residents can recycle these through the Hazardous Waste Days with UCLG (3-4 events per year).
- D) Investigate the savings of moving to bi-weekly garbage pickup.



2025 Update: No Changes have been implemented. If Council wishes to implement it would be when the contract is awarded for curbside collection.

- E) Implement a green bin (organic) composting program. Use compost in community gardens.

2025 Update: Not currently offered.

- F) Implement a green shopping bag program.

2025 Update: Not currently offered.

- G) Support provincial initiatives for full producer pay for recyclables and organics programming

2025 Update: Town transitioned to Producer Paid Recycling in April 2025.

- H) Promotion and education of the 3 R's

2025 Update: Ongoing.

SECTOR #3

Planning and Development

Strategic Initiative #1

Investigate opportunities to create affordable housing in Gananoque including affordable rentals to attract younger residents.

Actions

- A) Create an Affordable Housing Working Group to look at increasing density and/or shared housing initiatives.

2025 Update: Members of Council have formed an Affordable Housing Working Group in 2024.



- B) Explore Downtown Living Options

2025 Update: OP and DP provides for accommodations in upper stories of the Downtown core are permitted.

- C) Identify “Town sponsored” sites for development.

2025 Update: An RFP was issued in 2024 offering 2 properties for Affordable Housing Developments. Council declined to award the Proposal.

Strategic Initiative #2

Review/Update the Official Plan and the Development Permit By-laws.

Actions

- A) Create stronger policies/verbiage

2025 Update: OP is in the works. 2025 Budget includes DP update following OP

- B) Modernize both documents

2025 Update: Similar to above the reviews intend to update trends.

- C) Compare policies with other communities
2025 Update: Similar to above and part of the process. Language strengthened in areas of affordable housing, additional residential units, stormwater management, source protection plan and Provincial Bills for example.
- D) Streamline application/approval processes
2025 Update: Gananoque timelines are generally streamlined. Unclear as to how we can broaden this area – open to suggestions!
- E) Include thoughtful preservation of the waterfront in policies.
2025 Update: Draft OP policies strengthen these areas to include visual and character impacts – height, placement, maintaining buffer areas of along the shorelines.
- F) Include Pedestrian Access and Safe Trails
2025 Update: Draft OP policies speak to the requirement of access along shorelines and enhancing trails and open areas and active transportation. Includes Joint Recreational Master Plan as a guide for park development.

Strategic Initiative #3

Actively reduce the remaining brownfields/contaminated sites in Town.

Actions

- A) Renew the Community Improvement Plan to address Brownfields.
- B) Actively lobby the Ministry of the Environment to approve clean up initiatives.
- C) Develop policies to disallow new brownfields.

2025 Update: Summarizing the 3 items above. The CIP was renewed in 2020 and it includes Brownfield remediation. The requirement for remediation is based on development or redevelopment of lands. Remediation is approved by MOE and there has been considerable effort by current and previous Councils in this area – particular on certain areas of the Town.

Legislatively, disallowing new brownfields would be a challenge. OP/DP reviews may include exploration of this. Brownfields are generally abandoned sites of which the Town has few.

SECTOR #4

Sports and Recreation

Strategic Initiative #1

Implement actions of the Joint Recreation Master Plan.

Actions

- A) Create a joint committee between TLTI and Gananoque to develop physical infrastructure in both communities based on identified service needs.
2025 Update: A Committee was formed between elected officials but has not met since election. A working group of the 2 mayors and staff has met to discuss the Arena agreement.
- B) Prioritize the Plan's actions, assign tasks, find funding opportunities, etc.
2025 Update: Staff frequently apply for grants for the arena and other recreation as they become available. Staff have been actively seeking sales of signage and other sponsorships.
- C) Continue the communication plan thereby promoting continuous community engagement
2025 Update: Council approved staffing for communications in 2024, the Town has a robust communication including emails, social media and the Town website.
- D) Establish a connection with existing community groups and their initiatives.
2025 Update: Deputy Mayor Leahey facilitates an annual volunteer fair, Groups interact regularly with recreation and ec dev / tourism staff.

Strategic Initiative #2

Provide opportunities that complement the natural environment of the Town.



Actions

- A) Promote/support the sailing school, walking trails, kayaking, etc.
2025 Update: Ongoing, all of these are promoted regularly.
- B) Tie into Parkway Parks programs
- C) Build partnerships with cycling, birds, hiking, etc.
2025 Update: Ongoing
- D) Seek out and encourage the establishment of recreational businesses such as e-cycling, paddle boarding, canoeing.
2025 Update: Ongoing

Strategic Initiative #3

Creation of group opportunities for those with common interests.



Actions

- A)** Identify groups that already exist and create a master list. (Example: running/cycling/walking groups.) Create a “conduit” for similar interests.
- B)** Improve recreational facility offerings for retirees and seniors in our community.
2025 Update: There is a Senior’s Center in Town, senior yoga and probus are both held in the Arena hall, the Gananoque Art Network offers various classes.
- C)** Improve shoulder season recreational facility offerings for children in our community. (Examples: pool, indoor basketball, etc.)
2025 Update: A pool is a major expense, the GBM is available for winter skating / hockey and summer usage.

Strategic Initiative #4

Develop Infrastructure that creates “year-round” opportunities.

Actions

- A)** Explore the concept of a Multi-Purpose Regional Recreation Centre that attracts shoulder season events such as major tournaments. (TLTI community center, Kinsmen building, Arena, outdoor fields, indoor bike park, etc.) Include accessible, inspected commercial grade kitchens for use by non-profits providing food literacy opportunities and for use by groups requiring catered activities.

2025 Update: This is a major expense, Council has not dedicated funds for this initiative.

- B)** Discuss potential funding partnerships with neighbouring townships, private sector, community groups, and service clubs to seek out the most cost-effective service delivery of recreation (Ex. Fundraising).

2025 Update: Ongoing, TLTI has committed to 4 years of funding for the arena, signage is sold at the arena, GBM, Marina.

- C)** Look at the connectivity and further development of paths/multi use trails and their connections to sidewalks. (Example – sidewalk on south side of King Street east of Carmichael Drive)

2025 Update: Ongoing, sidewalks are evaluated with each construction project. Trails are reviewed as development allows.

SECTOR #5

Arts, Culture and Heritage

Strategic Initiative #1

Acknowledge the First Nations and Indigenous settlements within Gananoque.

Actions

- A)** Create a Land Acknowledgement Statement
2025 Update – Statement is read at every Council meeting.
- B)** Host an annual dedication/sacred ceremony
2025 Update: A Ceremony was held at the opening of Town Hall Park, the Little Shoes Ceremony is at Town Hall Park every year.

Strategic Initiative #2

Recognize that Arts create a vibrant community and a year-round economic driver.

Actions

- A)** Highlight the Kingston Prize and promote it as an event in Gananoque
2025 Update: Ongoing, Kingston Prize has received multiply grants and is promoted through Town Social Media.
- B)** Enhance Kingston Prize to include a Gananoque specific component
2025 Update: Exhibits are held at the Playhouse.
- C)** Establish an Arts and Culture working group
2025 Update: The Town has supported the Gananoque Arts Network with multiple grants.
- D)** Establish a directory for filming and documentaries
2025 Update: Staff work with any production companies as well as hiring production of several videos to promote the Town and local businesses.
- E)** Encourage active use of public spaces (permanent easels placed in parks)
2025 Update: This was not approved at Budget Deliberations.
- F)** Create an environment that supports and encourages artistic activities
2025 Update: Ongoing, all references above and ongoing support from Tourism and Ec. Dev. staff, grants from community grants and TAP.



Strategic Initiative #3

Preserve environmental built form heritage, natural heritage and oral heritage.



Actions

- A) Collectively work with the library, Thousand Islands Boat Museum, Thousand Island History Museum and the Playhouse.

2025 Update: All of these organizations receive financial (grants, buildings, staff resources) support from the Town as well as support from staff (marketing, social media)

- B) Build on the “Gananoque Love” Facebook page and create a “then and now” of historical sites.
- C) Actively participate in the Frontenac Arch Biosphere Network (FABN).
- D) Encourage the sustainability of the St. Lawrence and Gananoque River to promote/preserve shorelines and safer waterways; public access for tourism and local residents.

2025 Update: All initiatives are promoted as they occur.

Strategic Initiative #4

To ensure the heritage of our community is protected.



Actions

- A) Update all Part IV Municipal Heritage Designations to reflect the updates to the *Ontario Heritage Act*.

2025 Update: Ongoing with the Heritage Advisory Panel

- B)** Develop an ongoing Maintenance Plan/Reserve Fund to maintain local memorials/monuments. (Cenotaph, Town Gates, etc.)
2025 Update: This will be part of the Asset Management Plan.
- C)** Create a list of cultural assets – non-designated
- D)** Continue the Town funded Heritage Building Restoration Fund to assist property owners of municipally designated Heritage Buildings to restore heritage features.
2025 Update: This has not been in effect for many years. Council could choose to include in future budgets.
- E)** Maintain the Town’s artifact collection.
2025 Update: Council has an agreement with the 1000 Islands Heritage Museum to manage the collection.
- F)** Encourage owners of heritage buildings to promote the historical significance of their properties with signage.
2025 Update: Ongoing with the Heritage Advisory Panel.



Sector #6

Tourism and Events

Strategic Initiative #1

Develop and promote Gananoque as a four-season Tourist destination that supports the local economy.



Actions

- A)** Create a Citizen/Volunteer of the Year award recognizing local efforts.
2025 Update: Champions of Gananoque awards are given out each year.
- B)** Aim to create/reinvent two new events per year. (Winter light festival, Local War Veterans/light posts, Craft Beer Festival, Kris Kringle kiosks, Fall Colours tour, Christmas Disney on ice, Hallmark movie locations/film venues)
2025 Update: Town Staff coordinate an extensive winter lights event as well as events for Family Day, Canada Day, etc. These events will expand as funding permits.
- C)** Create a Gananoque “Approved Accommodation symbol” sticker
- D)** Hire a Special Events Coordinator to create a 12-month calendar across ALL events, sports and community groups
2025 Update: Council approved Events staffing in 2024 with great success. Monthly events are pushed out on email and social media. Staff work with event coordinators and plan Town events.

- E) Promote in-bound American tourism – upstate New York, Vermont
2025 Update: Ongoing every year.
- F) Partner with the Casino (i.e. Auditorium – Shows)
- G) Create a shoulder season tourism plan.
2025 Update: TAP and Staff work to promote and support shoulder season events.
- H) Create a plan to maximize the use of the new Canada 150 Rink
2025 Update: GBM is well used in all seasons as weather permits, rentals, open usage calendar.
- I) Promote winter activities such as hockey tournaments, ice fishing, snow shoeing, etc.
2025 Update: Ongoing, events are supported with grants and with marketing / promotion through communications.
- J) Identify shoulder season sports tourism opportunities. (Hockey tournaments, curling events, figure skating shows, outdoor rink skating, etc.)
2025 Update: Ongoing, events are supported with grants and with marketing / promotion through communications.
- K) Implement a seasonal/unique downtown art installation that sets Gananoque apart (i.e. Napanee Christmas lights)
2025 Update: Town Staff coordinate an extensive winter lights event as well as events for Family Day, Canada Day, etc. These events will expand as funding permits.

SECTOR #7

Community and Social Services

Strategic Initiative #1

Be proactive in implementing the Community Safety and Well Being Plan.

Actions:

- A)** Evaluate and address addiction issues, elder abuse, justice reform, etc.
2025 Update: All of these topics are addressed in the CSWB Plan to the extent of annual funding. This includes programs, workshops and communications.

- B)** Explore the concept of the “What’s App” – Neighbourhood watch program.

- C)** Address mental health issues – Crisis worker (addiction and homelessness), funded by provincial grant.
2025 Update: Ongoing through annual Provincial Grant.

- D)** Improve access to health services including more doctors/clinics to help with substance abuse, children at risk, dysfunctional families, seniors, etc.
2025 Update: Council implemented a Physician and Locum Grant Policy in 2024 in addition to the existing program at Stone’s Mills.

- E)** Promote local senior services to help seniors stay in their homes longer.
2025 Update: Ongoing as opportunities arise, annual funding is given to Wheels of Care, supports are available through Joint Services (Town Levy funding) for help with utilities, in home care.

- F)** Continue to encourage and support new Canadians to move to Gananoque by being culturally inclusive. Create events to welcome newcomers.
2025 Update: The Town hosts many events and supports to create an welcoming atmosphere. There are events year-round for residents to participate and feel the sense of community.

- G)** Host a networking event to create links between health care providers across the spectrum of mental and physical health.
2025 Update: The TLTI / Gananoque Physician recruitment working group tried to host an event in 2024 and it was not successful.

Strategic Initiative #2

Be proactive in our commitment to making Gananoque an accessible community for citizens and visitors.



Actions:

- A) Understand the accessibility needs of seniors and Ontarians with Disabilities.
- B) Ensure compliance with the *Accessibility for Ontarians with Disabilities Act*. (AODA).
- C) Perform an accessibility assessment of all municipal properties
- D) Identify and address current barriers to accessibility.

2025 Update: Action Items A-D are all ongoing when alterations are made to a building or a new building is constructed. There was an Accessibility Committee, but it was disbanded in 2016. Council could decide to reinstate if they wish.

Strategic Initiative #3

Make the Health and Safety of all staff and citizens a key priority.

Actions:

- A) Ensure compliance with the *Occupational Health and Safety Act*

2025 Update: Staff comply with OHSA, any deviations are addressed.

- B) Enhance the Health and Safety Program.

2025 Update: The Health and Safety Committee meets regularly. Posters are visible in all lunch rooms or applicable areas.

- C) Ensure Health and Safety training of staff is a key priority.

2025 Update: All staff receive training during onboarding and at regular intervals.



- D) Promote awareness of current Health and Safety issues as they arise.
2025 Update: The Health and Safety Committee meets regularly and discusses and actions any issues.

Strategic Initiative #4

Be proactive in Emergency Preparedness.

Actions:

- A) Conduct Annual Emergency Exercises as mandated.
2025 Update: Staff are compliant with the legislation, annual emergency exercise and meetings.
- B) Create a public awareness campaign to promote best practices in how citizens can prepare themselves in the event of an emergency (72-hour kits, etc.)
2025 Update: Staff coordinate regular emergency awareness and preparedness communications.





SECTOR #8

Governance and Administration

Strategic Initiative #1

Prioritize the use of Strategic Planning as the tool for the Town's long-term planning goals.

Actions

A) Attribute annual resources (human and financial) to projects that directly support the Strategic Plan.

2025 Update: In 2024 Council approved additional staffing for communications and events, a Deputy Clerk and a Deputy Treasurer. In 2023 Council approved an Asset Management Coordinator.

Strategic Initiative #2

Develop a welcoming approach/atmosphere to visitors.

Actions

A) Promote a positive approach at the front counter and on the telephone.

2025 Update: Staff are very accommodating both at the counter and on the phone with customers.

B) Provide training and development staff on how to deal with difficult clients.

2025 Update: Ongoing, this evolves with customer behaviour patterns, current challenge is social media comments about staff.

C) Sharing of information to keep front line staff abreast of happenings in the Town.

2025 Update: This is ongoing through emails, agendas, calendars, etc.

Strategic Initiative #3

Using technology to deliver information.

Actions

A) Document Access

2025 Update: All Agendas and Minutes are posted on the Town website as well as budgets, rates, and studies.

B) Council Meeting Streaming

2025 Update: All Council meetings are broadcast through Webex. Staff are working with consultants to improve sound quality.

C) Accessible forms on the Town's website

2025 Update: Grant applications, PAP enrollments and Building Permits are some of the accessible forms.

D) Ensure all forms can be completed and submitted online and that payment for Town services and bills can be made electronically.

2025 Update: Water and Tax Payments are submitted through online and telephone banking, as well as PAP, Building Permits, Marriage licenses and Rental fees are payable through E-Transfer



Strategic Initiative #4

Town Council will ensure openness and transparency in its operations.

Actions

- A) Review and update existing policies on an ongoing basis.
- B) Develop a policy and record tracking of adopted policies to ensure they are reviewed every 5 (or so) years so that they are kept current with the Municipal Act and other legislation as well as the needs of the community.
2025 Update: Ongoing, many policies are reviewed regularly, but not all.
- C) Ensure compliance with the Council Code of Conduct. **This is a Council Duty.**
- D) Ensure corporate records are preserved and made accessible to the public.
2025 Update: All Minutes and Agendas as well as all other records are stored electronically and most are available on the Town Website, all others, if applicable, through a request to the Clerk.
- E) Promote citizen engagement via public meetings, deputations, the use of surveys, website, social media, etc.
2025 Update: All of these methods are being used on a regular basis.

REGULAR COUNCIL MEETING MINUTES
 Held on Tuesday, June 3, 2025, at 5:00 PM
Held Virtually and In-Person

COUNCIL MEMBERS PRESENT		STAFF PRESENT
Mayor:	John Beddows	Penny Kelly, Clerk / CEMC
Councillors:	Colin Brown	Lynsey Zufelt, Deputy Clerk
	Matt Harper	Brenda Guy, Manager of Planning and Development
	Patrick Kirkby	John Morrison, Treasurer
	Anne-Marie Koiner	David Armstrong, Manager of Public Works
	Vicky Leakey	Jeff Johnston, Manager of Parks and Recreation
	David Osmond	Andrew Kent, Deputy Fire Chief
Regrets:		Melanie Kirkby, CAO
		Andrew Dickson, Fire Chief

1.	Call Meeting to Order
	Mayor Beddows called the meeting to order at 5:03 PM.
	<ul style="list-style-type: none"> Mayor Beddows advised that Report Council-ED-2025-01 titled “Memorandum of Understanding (MOU) – Two Sisters Sup Inc. – Operate a Paddle Board Rental and Tour Company”, has been withdrawn.
2.	Disclosure of Pecuniary Interest & General Nature Thereof – None
3.	Canadian National Anthem
	<ul style="list-style-type: none"> The National Anthem was played.
4.	Land Acknowledgement Statement
	<ul style="list-style-type: none"> Mayor Beddows read the Land Acknowledgement Statement.
5.	Public Question / Comment (Only Addressing Motion(s) or Reports on the Agenda)
	<ul style="list-style-type: none"> Members of the Public addressed Reports listed on the Agenda.
6.	Disclosure of Additional Items
	1. Notice of Motion – Resident Use of Surveillance Cameras – Mayor Beddows
7.	Public Meetings
	1. Proposed Class III Development Permit (DP2025-07) – 250 Wilson Drive – Holbik – Relocate the building to the south side of the dwelling for before and after school and summer programs (+Report Council-PD-2025-08) <ul style="list-style-type: none"> A Public Meeting was held regarding a Proposed Class III Development Permit Application (DP2025-07) received from the owner/applicant, Tatiana Holbik, regarding the property municipally and legally described as 250 Wilson Drive CON 1 PT LOT 15 FORM LEEDS; PLAN 86 GAN R ES TOWN OF GANANOQUE, to relocate the building to the south side of the dwelling for before and after school and summer programs. The Chair requested the Manager of Planning and Development present the Application to Council. <ul style="list-style-type: none"> Brenda Guy, Manager of Planning and Development provided an overview of PD-2025-07. The Chair asked the Applicant/ Owner if they had anything to add to the Staff overview. <ul style="list-style-type: none"> Ms. Holbik introduced herself and noted the benefit the childcare program will have in the community.

	<ul style="list-style-type: none">• The Chair asked if any member of Council had any questions or comments.<ul style="list-style-type: none">• Councillor Brown commented that this report was presented to Planning Advisory Committee (PAC), and he fully supports the project.• Mayor Beddows asked:<ul style="list-style-type: none">• In the event of a future expansion, would the facility be required to connect to water/wastewater services, or would they be grandfathered?• Ms. Guy advised that at this point they are grandfathered at this time given that they are on a private septic and would not be required to add an extension.
	<ul style="list-style-type: none">• The Chair advised that under the Development Permit By-law, comments may be made by the public, however, once a Permit has been approved the only party able to appeal to the Ontario Land Tribunal is the Applicant. <p>The Chair asked if any member of the public had any questions or comments. – None</p>
	<ul style="list-style-type: none">• The Chair asked if the Applicant/ Owner had any additional questions or comments.<ul style="list-style-type: none">• Ms. Holbik had nothing further to add.
	Council considered the following recommendation.
	<p>Motion #25-074 – Class III Development Permit (DP2025-07) – 250 Wilson Drive – Holbik</p> <p>Moved By: Deputy Mayor Leakey Seconded By: Councillor Osmond</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PROVIDES THAT THEY HAVE NO OBJECTION TO THE REQUEST FOR RELIEF OF THE SIZE OF THE ACCESSORY BUILDING (MAX 1,723 SQ.FT) AND MAXIMUM OF 30 CHILDREN UNDER APPLICATION DP2025-07 (HOLBIK) AT 250 WILSON DRIVE FOR A PRIVATE SCHOOL IN AN ACCESSORY BUILDING, PROVIDED ALL NECESSARY REQUIREMENTS ARE MET BY THE MINISTRY OF EDUCATION AND ONTARIO BUILDING CODE AND PROVIDED;</p> <ul style="list-style-type: none">• A FINAL, SCALED SITE PLAN BE PROVIDED FOR INCORPORATION INTO A DEVELOPMENT PERMIT AGREEMENT TO INCLUDE AN INCREASE TO THE FRONT YARD SETBACK FOR THE ACCESSORY BUILDING, DEPRESSED CURBING IN THE AREA OF THE ACCESSIBLE PARKING SPACE, RELOCATE GARBAGE ENCLOSURE TO THE SIDE OR REAR YARD AND EXTERIOR VINYL OF THE BUILDING COMPLEMENT THE EXISTING DWELLING;• THE OWNER ENTER INTO A DEVELOPMENT PERMIT AGREEMENT WITHIN ONE YEAR OF THE NOTICE OF DECISION OR THE APPROVAL MAY LAPSE; AND,• ALL COSTS ASSOCIATED WITH FULFILLING THE CONDITIONS OF THIS DECISION ARE BORNE BY THE OWNER. <p>AS RECOMMENDED BY THE PLANNING ADVISORY COMMITTEE (PAC) AND AS PRESENTED IN COUNCIL REPORT-DP-2025-07.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<p>2. Class III Development Permit – DP2025-08 – 90 King St. East (197258 Ontario Ltd.)</p> <ul style="list-style-type: none">• A Public Meeting was held regarding a Proposed Class III Development Permit Application (DP2025-08) received from the owner/applicant, 197258 ONTARIO LTD., regarding the property municipally and legally described as 90 King St. East PLAN 86 LOT 9 GAN RIVER; RES, for one (1) short term

	<p>accommodation unit (1 bedroom), as the person occupying / operating the commercial store-front business is located within the same building and a minimum of one parking space is provided for the short-term accommodation.</p>
	<ul style="list-style-type: none">• The Chair requested the Manager of Planning and Development present the Application to Council.<ul style="list-style-type: none">• Brenda Guy, Manager of Planning and Development provided an overview of PD-2025-08.
	<ul style="list-style-type: none">• The Chair asked the Applicant/ Owner if they had anything to add to the Staff overview. – None
	<ul style="list-style-type: none">• The Chair asked if any member of Council had any questions or comments.<ul style="list-style-type: none">• Councillor Brown commented that this report was presented to Planning Advisory Committee (PAC) and had no concerns with this project.• Deputy Mayor Leakey asked if there is any policy restricting short term rentals versus long term rentals?<ul style="list-style-type: none">• Ms. Guy advised that there are no restrictions in the Town’s current policies. There is a provision in the Additional Residential Unit (ARU) By-law that provides that an applicant cannot have an ARU, then flip automatically to a short-term accommodation. The move to a short-term accommodation to ARU is undertaken by formal application.
	<ul style="list-style-type: none">• The Chair advised that under the Development Permit By-law, comments may be made by the public, however, once a Permit has been approved the only party able to appeal to the Ontario Land Tribunal is the Applicant.<ul style="list-style-type: none">• The Chair asked if any member of the public had any questions or comments.<ul style="list-style-type: none">• Margueritta Kluensch asked if there is a policy that allows short-term rentals on properties where the Owner does not reside?<ul style="list-style-type: none">• Mayor Beddows answered that the difference is commercial versus residential designation.• Ms. Guy confirmed if you own and operate a business in the downtown core, you may operate a short-term accommodation in the upper storey. You don’t have to live there yourself, as long as you own and operate the business.
	<ul style="list-style-type: none">• The Chair asked if the Applicant/ Owner had any additional questions or comments. – None
	Council considered the following recommendation.
	<p>Motion #2025-075 – Class III Development Permit – DP2025-08 – 90 King Street East (197258 Ontario Ltd.)</p> <p>Moved By: Deputy Mayor Leakey Seconded By: Councillor Osmond</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES THE CLASS III DEVELOPMENT PERMIT (DP2025-08) FOR 90 KING STREET EAST, 197258 ONTARIO LTD., FOR ONE (1) SHORT TERM ACCOMMODATION UNIT (1 BEDROOM), AS THE PERSON OCCUPYING/ OPERATING THE COMMERCIAL STORE-FRONT BUSINESS IS LOCATED WITHIN THE SAME BUILDING AND A MINIMUM OF ONE PARKING SPACE IS PROVIDED FOR THE SHORT-TERM ACCOMMODATION. THE APPLICATION IS SUBJECT TO THE FOLLOWING:</p> <ul style="list-style-type: none">• CLEARANCE LETTER IS OBTAINED FROM FIRE DEPARTMENT THAT ALL REQUIREMENTS HAVE BEEN MET.• CLEARANCE LETTER IS OBTAINED FROM BUILDING DEPARTMENT THAT ALL REQUIREMENTS HAVE BEEN MET.• THE OWNER ENTER INTO AN AGREEMENT WITHIN ONE YEAR OF THE NOTICE OF DECISION, AND;

	<ul style="list-style-type: none">ALL COSTS ASSOCIATED WITH FULFILLING THE CONDITIONS OF THIS DECISION ARE BORNE BY THE OWNER. <p>AS RECOMMENDED BY THE PLANNING ADVISORY COMMITTEE (PAC) AND AS PRESENTED IN COUNCIL REPORT-DP-2025-09.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
8.	Delegations – None
9.	Presentations / Awards / Deputations – None
10.	Mayor’s Declaration – None
11.	Unfinished Business
<p>***At this point, the Chair called a recess.</p> <p>***The meeting resumed at 6:35 PM.</p>	
<p>***Mayor Beddows vacated the Chair to speak to the proposed recommendation.</p> <p>***Deputy Mayor Leakey took the Chair</p> <p>***Following the Mayor’s statement, he resumed the Chair.</p>	
Council-RDS-2025-06 – Award of Contract – King Street Pedestrian Bridge Removal	
	<p>By-law No. 2025-052 – Award of Contract – King Street Pedestrian Bridge Removal</p> <p>Moved By: Deputy Mayor Leakey Seconded By: Councillor Osmond</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2025-052, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH STRONG BROS. GENERAL CONTRACTING LTD., FOR THE REMOVAL OF THE KING STREET PEDESTRIAN BRIDGE, TO AN UPSET LIMIT OF \$488,900.00 (EXCLUDING TOWN SHARE OF HST), AS PRESCRIBED IN RFT RDS-2025-01, AND AS PRESENTED IN COUNCIL REPORT RDS-2025-06.</p> <p style="text-align: right;">CARRIED – 4 Ayes, 3 Nays</p>
Council REC-2025-10 – Invasive Species Clean-up Request	
	<p>Motion #25-076 – Invasive Species Clean-up Request</p> <p>Moved By: Councillor Osmond Seconded By: Councillor Harper</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO PROCEED WITH OPTION #1, (PROCEED WITH THE OFFER FROM THE ROTARY CLUB, PENDING A MEMORANDUM OF UNDERSTANDING (MOU) FROM CUPE), INCLUDING PROOF OF INSURANCE FROM ROTARY, TOWN NAMED AS ALSO INSURED AT STANDARD LEVEL (\$2,000,000), REGARDING THE ROTARY CLUB OF GANANOQUE’S REQUEST FOR THE INVASIVE SPECIES CLEAN-UP, AS PRESENTED IN COUNCIL REPORT REC-2025-10.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
12.	Consent Agenda
	<p>Moved By: Deputy Mayor Leakey Seconded By: Councillor Osmond</p> <p>Be it resolved that the Motion and By-law listed on the Consent Agenda be passed accordingly:</p>
	<p>#25-073 – Approval of Minutes – Tuesday, May 20, 2025</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ADOPTS THE REGULAR COUNCIL MINUTES OF TUESDAY, MAY 20, 2025.</p>
	<p>By-law No. 2025-050 – Amend General Fees & Rates By-law No. 2025-015 – Disposal Site Fees – Schedule ‘I’</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2025-050, BEING A BY-LAW TO AMEND THE GENERAL FEES AND RATES BY-LAW NO. 2025-015, DISPOSAL SITE FEE,</p>

	SCHEDULE 'I' TO REMOVE IN ITS ENTIRETY ITEM #2, BRUSH, LEAF AND YARD WASTE FEES AT THE PUBLIC WORKS YARD.
	CARRIED – UNANIMOUS
13.	Staff Reports
Council-ED-2025-01 – Memorandum of Understanding (MOU) – Two Sisters Sup Inc. – Operate a Paddle Board Rental and Tour Company <ul style="list-style-type: none">This report was withdrawn.	
Council FIRE-2025-04 – Firehouse Subs Public Safety Foundation of Canada Grant – Funding Agreement	
	By-law No. 2025-051 – Firehouse Subs Public Safety Foundation of Canada Grant Funding Agreement Moved By: Deputy Mayor Leakey Seconded By: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2025-051, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN THE FUNDING AGREEMENT WITH FIREHOUSE SUBS PUBLIC SAFETY FOUNDATION OF CANADA TO RECEIVE A GRANT IN THE AMOUNT OF \$11,587.39, FOR THE PROCUREMENT OF FOUR (4) SETS OF ICE-WATER RESCUE GEAR, AS PRESENTED IN COUNCIL REPORT FIRE-2025-04. CARRIED – UNANIMOUS
***At this point, the Chair called a recess. ***The meeting resumed at 7:51 PM.	
Council-RDS-2025-07 – Award of Contract – Design for Stormwater Maintenance and Repairs	
	By-law No. 2025-053 – Award of Contract – Design for Stormwater Maintenance and Repairs Moved By: Deputy Mayor Leakey Seconded By: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2025-053, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH ROBINSON CONSULTANTS INC. (RCI), FOR THE ENGINEERING AND DESIGN FOR URGENT STORMWATER REPAIRS AND MAINTENANCE, TO AN UPSET LIMIT OF \$73,790.60 (EXCLUDING THE TOWN'S SHARE OF HST), AS PRESCRIBED IN RCI PROPOSAL NO. 4958, AND AS PRESENTED IN COUNCIL REPORT RDS-2025-07. CARRIED – UNANIMOUS
Council-UTIL-2025-07 – Backflow Prevention By-law Update	
	Motion #25-077 – Backflow Prevention By-law Update Moved By: Councillor Harper Seconded By: Deputy Mayor Leakey BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO PROCEED WITH OPTION #4, (RE-EVALUATION OF BY-LAW) AS PRESENTED IN REPORT COUNCIL-UTIL-2025-07. CARRIED – 5 Ayes, 2 Nays
Council-UTIL-2025-08 – 2025 First (1ST) Quarter Water & Wastewater Reports	
	Motion #25-078 – 2025 First (1ST) Quarter Water & Wastewater Reports Moved By: Deputy Mayor Leakey Seconded By: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE 2025 FIRST (1ST) QUARTER WATER AND WASTEWATER REPORT FOR INFORMATION, AS PRESENTED IN COUNCIL REPORT UTIL-2025-08. CARRIED – UNANIMOUS

Council-FIN-2025-14 – Community Grants Program	
	<p>Motion #25-079 – Community Grants Program Moved By: Deputy Mayor Leakey Seconded By: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES FOR INFORMATION, THE STATUS OF THE COMMUNITY GRANT PROGRAM, AS PRESENTED IN COUNCIL REPORT FIN-2025-14.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<p>Motion #25-080 – Community Grants Program – Approve Grant – Frontenac Arch Biosphere (FAB) Moved By: Deputy Mayor Leakey Seconded By: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A COMMUNITY GRANT IN THE AMOUNT OF \$4,000, TO THE FRONTENAC ARCH BIOSPHERE NETWORK FOR ITS NATURE CAMP SUMMER PROGRAM, AS PRESENTED IN COUNCIL REPORT FIN-2025-14.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<p>Motion #25-081 – Community Grants Program – Approve Grant – Kellar Moved By: Deputy Mayor Leakey Seconded By: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A COMMUNITY GRANT IN THE AMOUNT OF \$2,500 TO JACEY AND JAMES KELLAR FOR A SHOTPUT AND DISCUS PAD RENOVATION, AS PRESENTED IN COUNCIL REPORT FIN-2025-14.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
Council-PD-2025-07 – Civic Address Road Name Change Right-of-Way (Private) – Carmel Lane	
	<p>Motion #25-082 – Civic Address Road Name Change Right-of-Way (Private) – Carmel Lane Moved By: Councillor Osmond Seconded By: Deputy Mayor Leakey BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES “CARMEL LANE” AS A PRIVATE RIGHT-OF-WAY ACCESSED WITHIN THE TOWNSHIP OF LEEDS AND A THOUSAND ISLANDS (TLTI) INTO THE TOWN OF GANANOQUE;</p> <p>AND FURTHER DIRECTS STAFF TO CIRCULATE THE PRIVATE RIGHT-OF-WAY TO ALL AGENCIES FOR 9-1-1 ADDRESSING, AS PRESENTED IN REPORT COUNCIL-PD-2025-07.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
Council- PD-2025-10 – Amend Mobile Canteen By-law – Permitted Location for Mobile Canteens – Schedule ‘B’	
	<p>By-law No. 2025-054 – Amend Mobile Canteen By-law – Permitted Location for Mobile Canteens – Schedule ‘B’ Moved By: Councillor Osmond Seconded By: Deputy Mayor Leakey BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2025-054, BEING A BY-LAW TO AMEND BY-LAW NO. 2015-012, A BY-LAW TO REGULATE AND GOVERN MOBILE CANTEEN TO REMOVE, IN ITS ENTIRETY, “2.1.2. ONE (1) LICENCE – CHARLES STREET N AND STONE STREET N” ON SCHEDULE ‘B’ AS A PERMITTED LOCATION FOR MOBILE CANTEENS ON PUBLIC PROPERTY;</p> <p>AND FURTHER THAT SCHEDULE ‘B’ SECTION 2.1. BE RENUMBERED ACCORDINGLY;</p> <p>AND FURTHER UNDERTAKE A HOUSEKEEPING AMENDMENT TO REMOVE REFERENCES TO “THE LEEDS, GRENVILLE AND LANARK DISTRICT HEALTH UNIT” AND REPLACE WITH “THE SOUTH EAST HEALTH UNIT”; AS PRESENTED IN COUNCIL REPORT-PD-2025-10.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>

	<p>Motion #25-084 – Extend Curfew – Council Meeting – June 3, 2025 Moved By: Mayor Beddows Seconded By: Deputy Mayor Leakey BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE EXTEND THE COUNCIL MEETING CURFEW BY FIFTEEN MINUTES, TO 9:15PM.</p> <p style="text-align: right;">CARRIED – 5 Ayes, 2 Nays</p>
14.	Motions (Council Direction to Staff) – None
15.	Correspondence
	<p>1. Angela Hoyt – Integrity Commissioner’s Report</p> <p>2. First People’s Performing Arts – Little Shoes Memorial – Request to Council</p> <p>Motion #25-083 – First People’s Performing Arts – Little Shoes Memorial – Request to Council</p> <p>Moved By: Councillor Osmond Seconded By: Deputy Mayor Leakey BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE SUPPORTS THE REQUEST FROM THE FIRST PEOPLE’S PERFORMING ARTS FESTIVAL OF THE THOUSAND ISLANDS REQUEST TO PLACE LITTLE SHOES ON THE TOWN HALL FRONT STEPS FROM SEPTEMBER 21 TO OCTOBER 5, 2025,</p> <p>AND FURTHER THAT THE LITTLE SHOES BE PLACED TO NOT IMPEDE PEDESTRIAN TRAFFIC ON THE STEPS,</p> <p>AND FURTHER, THAT THE ORGANIZERS PROVIDE SIGNAGE EXPLAINING THE SIGNIFICANCE OF THE LITTLE SHOES.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p> <p>3. Township of the Archipelago – Bill 5 – Protect Ontario by Unleashing our Economy Act</p> <p>4. United Counties of Leeds & Grenville – Media Release – Celebrate Paramedic Service Week</p> <p>5. Ministry of Emergency Preparedness and Response – Emergency Management Modernization Act</p>
16.	Notice Required Under the Notice By-law – None
17.	Committee Updates (Council Reps) – None
18.	Discussion of Additional Items
	<p>1. Notice of Motion – Resident Use of Surveillance Cameras – Mayor Beddows</p> <ul style="list-style-type: none"> • Mayor Beddows advised Council that he will be bringing forward a recommendation on Tuesday, June 17, 2025, for consideration regarding residents use of surveillance cameras.
19.	Questions from the Media – None
20.	Confirmation By-law
	<p>By-law No. 2025-049 – Confirming By-law – June 3, 2025 Moved By: Deputy Mayor Leakey Seconded By: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2025-049, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON TUESDAY, JUNE 3, 2025, BE READ THREE TIMES AND FINALLY PASSED THIS 3RD DAY OF JUNE 2025.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
21.	Next Meeting(s): Tuesday, June 17, 2025 at 5:00 PM

22.	Adjournment
	<p>Moved By: Deputy Mayor Leakey Be it resolved that Council hereby adjourns this regular meeting of Council at 9:06 PM.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
<hr/> John S. Beddows, Mayor	<hr/> Penny Kelly, Clerk

Council Report – FIN-2025-15

Date: June 17, 2025

☐ **IN CAMERA**

Subject: 2025 Quarter One (Q1) Forecast and Budget Variance

Author: John Morrison, Treasurer

☒ **OPEN SESSION**

RECOMMENDATION:

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES FOR INFORMATION THE 2025 QUARTER ONE (Q1) FORECAST AND BUDGET VARIANCE, AS PRESENTED IN COUNCIL REPORT FIN-2025-15.

STRATEGIC PLAN COMMENTS:

Sector 3 – Financial Sustainability – Strategic Initiative #1 – Ensure that Gananoque is and remains an affordable place to do business and raise a family.

BACKGROUND:

The purpose of this report is to provide Council notice of any financial risks that could affect the 2025 year-end position. This report includes the Q1 actual financial information for each service area as of March 31st, 2025.

The organization of the Town's financial data into service categories is closely following provincial guidelines as outlined in the municipal reporting obligations required by the Ministry. Please be aware that all departmental reporting, roles and responsibilities has not changed, however, the summation of the financial data has changed and is aimed to help Council make informed decisions about policy adjustments, resource allocation, and strategy. The intent is to be concise. The insights provided are aimed at offering Council a clear view of the financial health and ongoing initiatives within the town.

INFORMATION/DISCUSSION:

This report typically provides Council two separate views: a budget variance and forecast by service category and a budget variance and forecast by expense category.

Staff is projecting a surplus of \$89,898.06. Variance drivers identified below are impacted by seasonality, timing and unknown market forces or events beyond the control of the Town; certain expenses and revenues may not be realized until the latter part of the year.

Actual revenues as of March 31st, is achieving 16% of the planned budget and expenditures has accrued 23% of the planned budget.

Budget by Services

	Actual	Budget	YTD Projection	Surplus/(Deficit)
Net Taxation	\$9,015.79	(\$250,462.00)	(\$250,462.00)	\$0.00
Unconditional grants	(\$294,375.00)	(\$1,177,500.00)	(\$1,177,500.00)	\$0.00
General government	\$940,805.11	\$3,348,280.00	\$3,333,067.06	\$15,212.94
Protection to Persons & Property	\$1,066,270.37	\$4,948,410.00	\$4,784,215.88	\$164,194.12
Transportation services	\$574,051.27	\$2,067,760.00	\$2,067,760.00	\$0.00
Environmental services	\$1,375,466.65	\$172,540.00	\$172,540.00	\$0.00
Health services	\$163,857.28	\$663,849.00	\$663,849.00	\$0.00
Social & family services	\$55,232.14	\$230,586.00	\$230,586.00	\$0.00
Social housing	\$81,367.89	\$277,315.00	\$277,315.00	\$0.00
Recreation & cultural services	(\$503,008.73)	\$795,021.00	\$795,021.00	\$0.00
Planning & development	\$208,178.58	\$437,411.00	\$526,950.00	(\$89,539.00)
Total Operating	\$3,676,861.35	\$11,513,210.00	\$11,423,341.94	\$89,868.06

General government

General government includes expenditures for Council, the office of the CAO, the Municipal Clerk, the Finance department, Human resources, Information technology and other non-operational properties owned by the Town. The surplus in this service area is currently driven by revenues, specifically, penalties and interest. Actual YTD revenues have achieved 23.98% of the planned budget. Expenditures are accruing at 26.45% of the planned budget. Casino revenues for 2025 are set at \$938,302; an unfavourable variance from budget of \$261,698. The transfers for reserves were adjusted accordingly.

Protection to Persons & Property

Protection to Persons & Property include expenditures for the Fire department, Police services, the Building department, Animal Control, By-law Enforcement, Crossing Guards, Emergency Preparedness, and the Conservation Authority. The surplus in this service area is currently driven by an unbudgeted MRCT grant that drives a surplus of \$70,505 for Police services revenues. The Building Department is also reporting that by the end of May it has achieved a budget surplus of \$61,226 for permitting revenue. It has issued 32 permits having construction values of \$15,741,975

The actual revenues for this service category have achieved 30.24% of its planned budget and its overall expenditures are accruing at 23.59% of the planned budget.

Transportation services

Transportation services is responsible for maintaining the Town's infrastructure for roads, both paved and gravel, bridge and culverts, traffic operations, street lighting, parking and winter control.

Actual expenditures have accrued 24.49% of the budget, and revenues have achieved 2.83% of the budget. Overall, the operating activities for this service category is trending towards breakeven.

Environmental services

Environment services include waste collection, recycling, storm water management, wastewater collection and treatment, and water distribution and treatment. Revenues for this service area have achieved 1.25% of its budget. Expenditures have accrued 22.14% of the planned budget. Overall, this service category is trending towards breakeven.

Health services

Health services include funds for the Health Unit, Ambulance services and Physician recruitment efforts. Joint Services allocations is offsetting the costs for this service area. Revenues have achieved 17.34% of the budget. Expenditures have accrued 23.31% budget. Overall, this service category is trending towards breakeven.

Social & family services

Social and Family Services is funding Child Care, the St Lawerance Lodge and Social and Family services. Revenues have achieved 58.1% of the budget. Expenditures have accrued 26.06% of the budget. Initially, The current forecast remains in a breakeven position.

Social housing

Social housing expenditures has accrued for 29.34% of its budget.

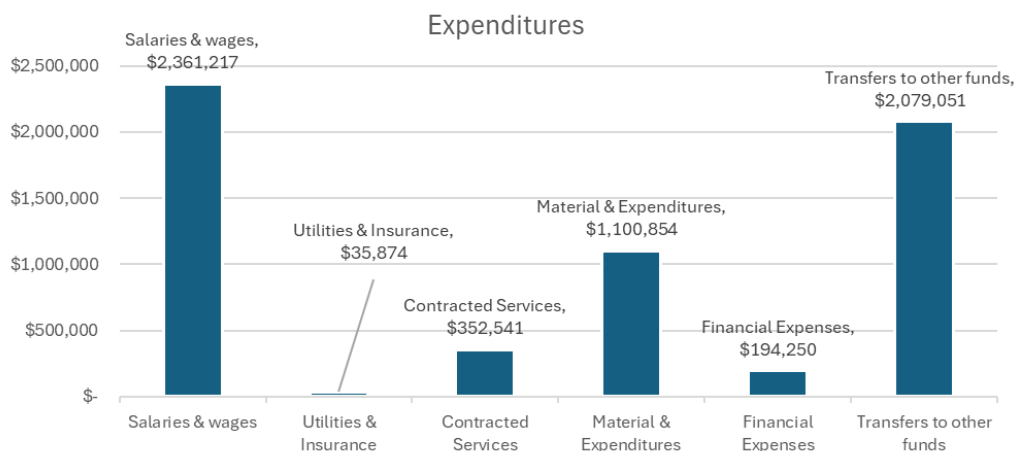
Recreation & cultural services

Revenues have achieved 47.28% of the planned budget. Expenditures have accrued 16.89%. Revenues for the Marina has achieved 46.95% of its planned budget and the Arena has achieved 44.83% of its planned budget for revenue.

Facility utilizations for other Recreation and cultural service assets are typically higher in the first and in the fourth quarters. Overall, this service category is trending towards breakeven.

Planning & development

Typically, Planning and development offer a wide range of services to ensure sustainable growth and development. This service area is achieving 6.11% of its revenue target and has accrued for 20.72% of its planned expenditures.



Budget by Category

	Actual	Budget	YTD Projection	Surplus/(Deficit)
Taxation	\$0.00	(\$297,962.00)	(\$297,962.00)	\$0.00
Grants	(\$450,454.25)	(\$1,577,853.00)	(\$1,648,356.20)	\$70,503.20
Other municipalities	(\$5,000.00)	(\$223,853.00)	(\$223,853.00)	\$0.00
Casino revenues	(\$198,543.00)	(\$1,200,000.00)	(\$938,302.00)	(\$261,698.00)
Investment income	(\$195,978.33)	(\$685,530.00)	(\$685,530.00)	\$0.00
User fees & other revenue	(\$786,821.66)	(\$8,954,736.00)	(\$9,015,962.00)	\$61,226.00
Licenses & permits	(\$722,913.45)	(\$1,093,980.00)	(\$1,106,826.40)	\$12,846.40
Penalties & interest	(\$31,093.07)	(\$120,000.00)	(\$131,356.54)	\$11,356.54
Rental donations & other	(\$51,619.32)	(\$243,200.00)	(\$243,200.00)	\$0.00
Transfers from other funds	(\$4,501.75)	(\$481,945.00)	(\$481,945.00)	\$0.00
Internal Charges	\$0.00	(\$104,529.00)	(\$104,529.00)	\$0.00
Total Revenue	(\$2,446,924.83)	(\$14,983,588.00)	(\$14,877,822.14)	(\$105,765.86)
Salaries wages & benefits	\$2,361,217.25	\$10,221,588.00	\$10,221,588.00	\$0.00
Utilities & insurance	\$35,873.89	\$1,381,829.00	\$1,381,829.00	\$0.00
Contracted services	\$352,540.75	\$2,171,342.00	\$2,171,342.00	\$0.00
Materials & Other expenditures	\$1,100,854.27	\$4,403,786.00	\$4,403,786.00	\$0.00
Financial expenses	\$194,249.52	\$611,835.00	\$611,835.00	\$0.00
Transfer to other funds	\$2,079,050.50	\$7,706,418.00	\$7,510,784.08	\$195,633.92
Total expenditures	\$6,123,786.18	\$26,496,798.00	\$26,301,164.08	\$195,633.92
Total Operating	\$3,676,861.35	\$11,513,210.00	\$11,423,341.94	\$89,868.06

Salaries, wages & benefits represents 39% of total expenditure budget. Salary to date have accrued 23.10% of that budget.

The impact of 2025-26 insurance renewal is unknown at this point in time. Total expenditures for utilities and insurance have accrued 2.60% of the planned budget.

Contract services have accrued 16.24% of the planned budget.

Material expenditures have accrued 25.00% of the planned budget.

Financial expenditures have accrued 31.75% of the planned budget.

Transfers to the other funds have accrued 26.98% of the planned budget.

The Capital Program

The 2025 capital program has 109 active projects. The amount of \$12,455,048 is the carry forward from the previous year's capital program. Added to this work-in-progress is the approved capital budget for 2025 of \$6,148,477. Further, Council has approved another \$454,275 in budget deviations year-to-date. The work-in-progress for 2025 is currently totaling \$19,057,800

With the purchase order module still in its implementation phase, the year-to -date actual expenditures where run to the end of May. At this point, the Capital program has spent about 12% of its work-in-progress - \$2,284,479.

Financial Health Indicators

Some of the Town's sustainability Indicators are

1/ Cash Ratio (Cash as a % of Current Liabilities)

		2024		2025
Cash & Cash equivalents	\$	25,868,923	\$	26,458,245
Current Liabilities	\$	4,900,069	\$	3,361,048
		528%		787.2%

In actual reported Cash Ratio in 2023 was 537.4%. Our unaudited Cash Ratio in 2024 is 519.5% The Ministry of Municipal Affairs and Housing (MMAH) indicates that having a value greater than >50% is considered a low level of risk. The average for a single tier in 2023 was 172.0%. As the year progresses, this ratio will fall closer to our 5-year average of 518.6%

2/ Total Taxes Receivable as % of Total Taxes

		2024		2025
Taxes receivable	\$	3,764,086.760	\$	3,681,676.900
Taxes levied	\$	10,565,200.000	\$	11,513,210.000
		35.6%		32.0%

This MMAH indicator considers any value <10% is a low level of risk. The Town's actual indicator value in 2023 was 6.4%The unaudited ratio value for 2024 is %. This ratio will fall to historical levels by year end. The average for a single tier in 2023 was 6.3%

3/ Total Reserves & Discretionary funds as % of Municipal Expenses

		2024		2025
Reserves	\$	23,398,426.050	\$	27,092,625.970
Municipal Expenses	\$	19,503,400.750	\$	26,496,798.000
		120.0%		102.2%

This MMAH indicator considers any value >20% is a low level of risk. The Town's actual indicator value in 2023 102.5%. The unaudited ratio value for 2024 is 93.8%. This ratio will fall within historical levels by year end. The average for a single tier in 2023 was 87.0%

APPLICABLE POLICY/LEGISLATION:

2025 Budget By-law No. 2025-001.

FINANCIAL CONSIDERATIONS / GRANT OPPURTUNITES:

The current YTD projection is in a surplus of \$89,868.06. The detailed statements encapsulate various expenditures streams and allocations within the Town of

Gananoque for Q1 2025. Monitoring and alignment of expenditures ensures the financial stability of the town. Future focus areas will include enhancing oversight on infrastructure costs and optimizing department funding.

CONSULTATIONS:

Senior Management.

ATTACHMENTS:

Attachment 1: 2025 Q1 Budget variance by Service

Attachment 2: 2025 Q1 Budget variance by Category

Attachment 3: 2025 Q1 Consolidated Balance Sheet

Attachment 4: 2025 Work-in Progress

Attachment 5: Accounts Payable – January 1 to March 31, 2025

APPROVAL	<div>_____</div> <div>John Morrison, Treasurer</div> <div>Certifies that unless otherwise provided for in this report the funds are contained within the approved Budgets and that the financial transactions are in compliance with Council's own policies and guidelines and the <i>Municipal Act</i> and regulations.</div> <div>_____</div> <div>Melanie Kirkby, CAO</div>
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TOWN OF GANANOQUE

BUDGET VARIANCE BY SERVICE



Report Council-FIN-2025-15, Attachment 1

For Period Ending 31-Mar-2025

	ACTUAL 2024	BUDGET 2024	VARIANCE	%	ACTUAL 2025	BUDGET 2025	VARIANCE	%
OPERATING								
Net Taxation								
Supplemental & omitted assessment	0.00	-25,000.00	-25,000.00	1.00	0.00	-25,000.00	-25,000.00	1.00
PILs	0.00	-259,397.00	-259,397.00	1.00	0.00	-272,962.00	-272,962.00	1.00
MOS/357/358/ARB	1,492.07	47,500.00	46,007.93	0.97	9,015.79	47,500.00	38,484.21	0.81
Total Net Taxation	1,492.07	-236,897.00	-238,389.07	1.01	9,015.79	-250,462.00	-259,477.79	1.04
Unconditional Grants								
OMPF	-294,375.00	-1,177,500.00	-883,125.00	0.75	-294,375.00	-1,177,500.00	-883,125.00	0.75
Total Unconditional Grants	-294,375.00	-1,177,500.00	-883,125.00	0.75	-294,375.00	-1,177,500.00	-883,125.00	0.75
General government								
User fees and service charges	-20,637.94	-57,130.00	-36,492.06	0.64	-15,514.10	-52,500.00	-36,985.90	0.70
Casino Revenue	0.00	-1,107,200.00	-1,107,200.00	1.00	-198,543.00	-1,200,000.00	-1,001,457.00	0.83
Investments	-245,153.98	-410,000.00	-164,846.02	0.40	-192,992.82	-500,000.00	-307,007.18	0.61
Penalties and interest on taxes	-27,954.80	-102,400.00	-74,445.20	0.73	-31,093.07	-120,000.00	-88,906.93	0.74
Rental & other income	-88,435.45	-224,115.00	-135,679.55	0.61	-89,185.55	-188,820.00	-99,634.45	0.53
Transfer from reserves & reserve funds	0.00	-141,145.00	-141,145.00	1.00	0.00	-141,145.00	-141,145.00	1.00
Council expenditures	35,895.64	163,165.00	127,269.36	0.78	45,620.57	170,365.00	124,744.43	0.73
Corporate expenditures	589,855.23	3,817,529.00	3,227,673.77	0.85	1,144,514.26	4,088,422.00	2,943,907.74	0.72
Elections expenditures	2,929.04	13,680.00	10,750.96	0.79	3,179.04	13,780.00	10,600.96	0.77
IT expenditures	33,888.50	208,145.00	174,256.50	0.84	37,623.83	208,145.00	170,521.17	0.82
Town Hall expenditures	17,286.76	217,805.00	200,518.24	0.92	20,293.94	231,252.00	210,958.06	0.91
Buildings & other properties	142,192.26	670,100.00	527,907.74	0.79	198,659.01	765,401.00	566,741.99	0.74
MPAC	17,847.70	73,380.00	55,532.30	0.76	18,243.00	73,380.00	55,137.00	0.75
Total General government	457,712.96	3,121,814.00	2,664,101.04	0.85	940,805.11	3,348,280.00	2,407,474.89	0.72
Protection to Persons & Property								
Fire Services revenues	-6,655.00	-15,000.00	-8,345.00	0.56	-9,243.03	-14,500.00	-5,256.97	0.36
Police Services revenues	-520,738.83	-1,295,278.00	-774,539.17	0.60	-436,395.10	-1,322,520.00	-886,124.90	0.67
Building permits & inspections	-52,060.00	-115,100.00	-63,040.00	0.55	-8,470.60	-175,000.00	-166,529.40	0.95
Animal Control revenues	-5,775.00	-6,850.00	-1,075.00	0.16	-6,217.00	-8,350.00	-2,133.00	0.26
By-Law enforcement revenues	0.00	-2,000.00	-2,000.00	1.00	0.00	-2,000.00	-2,000.00	1.00
Fire Services expenditures	176,857.28	944,440.00	767,582.72	0.81	212,062.44	1,034,962.00	822,899.56	0.80
ES Building expenditures	63,225.17	306,710.00	243,484.83	0.79	67,070.14	314,090.00	247,019.86	0.79
Police Services expenditures	1,056,670.64	4,319,938.00	3,263,267.36	0.76	1,119,293.75	4,562,826.00	3,443,532.25	0.75
Building Inspections	43,134.41	202,100.00	158,965.59	0.79	44,383.19	308,452.00	264,068.81	0.86
Animal Control expenditures	3,477.66	23,600.00	20,122.34	0.85	4,006.78	27,300.00	23,293.22	0.85
ByLaw Enforcement expenditures	13,901.85	69,855.00	55,953.15	0.80	14,436.63	72,259.00	57,822.37	0.80
Crossing Guards expenditiures	9,018.14	50,335.00	41,316.86	0.82	10,093.65	50,306.00	40,212.35	0.80
Emergency Prepardness expenses	227.52	3,500.00	3,272.48	0.93	163.83	3,500.00	3,336.17	0.95
Conservation Authority	52,264.94	52,265.00	0.06	0.00	55,085.69	55,085.00	-0.69	0.00
Community Safety & Wellbeing	0.00	0.00	0.00	0.00	0.00	42,000.00	42,000.00	1.00
Total Protection to Persons & Property	833,548.78	4,538,515.00	3,704,966.22	0.82	1,066,270.37	4,948,410.00	3,882,139.63	0.78
Transportation services								
User fees & services charges	-7,377.92	0.00	7,377.92	0.00	-4,713.37	0.00	4,713.37	0.00

TOWN OF GANANOQUE

BUDGET VARIANCE BY SERVICE



For Period Ending 31-Mar-2025

	ACTUAL 2024	BUDGET 2024	VARIANCE	%	ACTUAL 2025	BUDGET 2025	VARIANCE	%
OPERATING								
Transfer from reserves & internal chrg	0.00	-57,000.00	-57,000.00	1.00	0.00	-161,529.00	-161,529.00	1.00
Parking Fines & other revenues	-4,758.81	-145,280.00	-140,521.19	0.97	-4,129.03	-150,500.00	-146,370.97	0.97
Transportation	52,077.52	222,862.00	170,784.48	0.77	53,825.71	239,226.00	185,400.29	0.78
Fleet & Equipment	37,421.94	179,920.00	142,498.06	0.79	48,351.40	186,300.00	137,948.60	0.74
Roadways	180,231.44	622,000.00	441,768.56	0.71	224,868.26	872,232.00	647,363.74	0.74
Bridges & culverts	0.00	12,448.00	12,448.00	1.00	1,712.70	7,529.00	5,816.30	0.77
Roadside maintenance	27,666.41	233,210.00	205,543.59	0.88	10,446.72	229,932.00	219,485.28	0.95
Hardtop	17,757.52	99,760.00	82,002.48	0.82	9,849.88	112,531.00	102,681.12	0.91
Gravel roads	2,608.08	26,605.00	23,996.92	0.90	225.60	25,560.00	25,334.40	0.99
Traffic operations	29,627.71	108,265.00	78,637.29	0.73	9,573.90	117,699.00	108,125.10	0.92
Winter Control	97,394.28	306,905.00	209,510.72	0.68	164,369.52	227,970.00	63,600.48	0.28
Parking	6,860.83	68,500.00	61,639.17	0.90	7,535.22	69,100.00	61,564.78	0.89
Steet Lighting	56,870.75	230,705.00	173,834.25	0.75	52,134.76	231,566.00	179,431.24	0.77
Total Transportation services	496,379.75	1,908,900.00	1,412,520.25	0.74	574,051.27	2,007,616.00	1,433,564.73	0.71
Environmental services								
Waste collection revenues	-49,922.50	-248,600.00	-198,677.50	0.80	-57,475.00	-248,600.00	-191,125.00	0.77
Recycling revenues	-239.20	-50,700.00	-50,460.80	1.00	0.00	-14,752.00	-14,752.00	1.00
Wastewater revenues	-615,367.57	-2,575,640.00	-1,960,272.43	0.76	-12,112.31	-2,748,583.00	-2,736,470.69	1.00
Water revenues	-802,341.82	-3,252,800.00	-2,450,458.18	0.75	-10,267.04	-3,390,255.00	-3,379,987.96	1.00
Waste collection	48,673.10	355,545.00	306,871.90	0.86	53,445.13	351,142.00	297,696.87	0.85
Recycling	7,554.24	111,000.00	103,445.76	0.93	16,156.01	84,750.00	68,593.99	0.81
Storm Water	0.00	0.00	0.00	0.00	0.00	60,144.00	60,144.00	1.00
Wastewater collection & treatment	601,761.11	2,534,718.00	1,932,956.89	0.76	595,429.07	2,717,740.00	2,122,310.93	0.78
Water distribution & treatment	760,385.87	3,163,315.00	2,402,929.13	0.76	781,219.51	3,290,191.00	2,508,971.49	0.76
Utility Fleet & Equipment	13,891.72	130,407.00	116,515.28	0.89	9,071.28	130,907.00	121,835.72	0.93
Total Environmental services	-35,605.05	167,245.00	202,850.05	1.21	1,375,466.65	232,684.00	-1,142,782.65	-4.91
Health services								
Physician recruitment funding	-8,253.54	-53,845.00	-45,591.46	0.85	-13,714.56	-136,500.00	-122,785.44	0.90
Joint Services allocation	-11,732.20	-31,350.00	-19,617.80	0.63	-9,300.30	-3,515.00	5,785.30	-1.65
Health Unit	35,637.72	85,720.00	50,082.28	0.58	26,728.29	91,720.00	64,991.71	0.71
Ambulance Services	147,187.60	506,740.00	359,552.40	0.71	117,438.00	521,614.00	404,176.00	0.77
Physician recruitment	32,801.96	171,495.00	138,693.04	0.81	42,705.85	190,530.00	147,824.15	0.78
Total Health services	195,641.54	678,760.00	483,118.46	0.71	163,857.28	663,849.00	499,991.72	0.75
Social & family services								
St Lawerance Lodge revenues	0.00	-15,150.00	-15,150.00	1.00	-8,802.11	-15,150.00	-6,347.89	0.42
Child Care	13,480.12	38,200.00	24,719.88	0.65	10,755.24	43,221.00	32,465.76	0.75
St Lawerance Lodge	0.00	103,855.00	103,855.00	1.00	17,672.46	86,211.00	68,538.54	0.80
Social & family services	44,626.32	139,470.00	94,843.68	0.68	35,606.55	116,304.00	80,697.45	0.69
Total Social & family services	58,106.44	266,375.00	208,268.56	0.78	55,232.14	230,586.00	175,353.86	0.76
Social Housing								
Social Housing	101,984.00	271,040.00	169,056.00	0.62	81,367.89	277,315.00	195,947.11	0.71
Total Social Housing	101,984.00	271,040.00	169,056.00	0.62	81,367.89	277,315.00	195,947.11	0.71

TOWN OF GANANOQUE

BUDGET VARIANCE BY SERVICE



For Period Ending 31-Mar-2025

	ACTUAL 2024	BUDGET 2024	VARIANCE	%	ACTUAL 2025	BUDGET 2025	VARIANCE	%
OPERATING								
Recreation & cultural services								
Donations, Rentals & other income	-200.00	-4,680.00	-4,480.00	0.96	-1,478.06	-13,180.00	-11,701.94	0.89
Park & playground income	-126.00	-17,000.00	-16,874.00	0.99	-12,320.00	-12,700.00	-380.00	0.03
Baseball & other field income	0.00	-4,000.00	-4,000.00	1.00	0.00	-4,400.00	-4,400.00	1.00
Arena Facility income	-118,141.89	-472,225.00	-354,083.11	0.75	-140,633.79	-477,495.00	-336,861.21	0.71
GBM Rink income	250.00	-10,000.00	-10,250.00	1.03	-1,223.00	-6,000.00	-4,777.00	0.80
Marina Facility income	-591,730.43	-1,085,665.00	-493,934.57	0.45	-769,224.62	-1,180,238.00	-411,013.38	0.35
Cummunity Grant funding	0.00	-85,000.00	-85,000.00	1.00	0.00	-85,000.00	-85,000.00	1.00
Library funding	0.00	-249,135.00	-249,135.00	1.00	-66,786.31	-278,518.00	-211,731.69	0.76
Special Events funding	0.00	-40,000.00	-40,000.00	1.00	0.00	-40,000.00	-40,000.00	1.00
Recreation expenditures	13,185.30	54,200.00	41,014.70	0.76	11,913.86	67,084.00	55,170.14	0.82
Parks	20,350.67	456,590.00	436,239.33	0.96	23,524.47	507,121.00	483,596.53	0.95
Fleet & Equipment	11,117.83	31,000.00	19,882.17	0.64	9,309.10	42,500.00	33,190.90	0.78
Baseball Fields	393.87	11,590.00	11,196.13	0.97	0.00	7,665.00	7,665.00	1.00
Arena Facility	171,605.66	645,565.00	473,959.34	0.73	176,733.53	761,806.00	585,072.47	0.77
GBM Rink	17,678.25	62,535.00	44,856.75	0.72	16,066.37	47,195.00	31,128.63	0.66
Special Events	4,293.04	85,335.00	81,041.96	0.95	2,577.92	85,335.00	82,757.08	0.97
Non Town Events	0.00	1,500.00	1,500.00	1.00	106.14	1,500.00	1,393.86	0.93
Trails	0.00	18,500.00	18,500.00	1.00	0.00	17,310.00	17,310.00	1.00
Marina	180,282.17	899,205.00	718,922.83	0.80	164,843.56	991,518.00	826,674.44	0.83
Library	51,171.70	249,135.00	197,963.30	0.79	53,166.11	278,518.00	225,351.89	0.81
Community Grants	19,482.36	85,000.00	65,517.64	0.77	30,415.99	85,000.00	54,584.01	0.64
Total Recreation & cultural services	-220,387.47	632,450.00	852,837.47	1.35	-503,008.73	795,021.00	1,298,029.73	1.63
Planning & development								
Planning & Zoning Fees	-21,852.52	-44,206.00	-22,353.48	0.51	-31,677.86	-44,056.00	-12,378.14	0.28
Committee of Adjustment funding	0.00	-2,000.00	-2,000.00	1.00	0.00	-2,000.00	-2,000.00	1.00
Economic development funding	-520.00	-42,140.00	-41,620.00	0.99	-5,351.75	-50,540.00	-45,188.25	0.89
Reforestation funding	0.00	-40,000.00	-40,000.00	1.00	0.00	0.00	0.00	0.00
Municipal Accomodation Tax	0.00	-415,000.00	-415,000.00	1.00	0.00	-415,000.00	-415,000.00	1.00
Vistor Centre	-12,207.16	-170,875.00	-158,667.84	0.93	-2,202.73	-134,908.00	-132,705.27	0.98
Special Events revenue	0.00	-40,000.00	-40,000.00	1.00	-10,000.00	-50,000.00	-40,000.00	0.80
Tourism funding	0.00	-10,000.00	-10,000.00	1.00	0.00	0.00	0.00	0.00
RED Project/TLTI funding	0.00	-30,000.00	-30,000.00	1.00	0.00	-30,000.00	-30,000.00	1.00
BIA Levy & other revenue	0.00	-72,400.00	-72,400.00	1.00	0.00	-77,070.00	-77,070.00	1.00
Planning & Zoning	38,077.22	183,089.00	145,011.78	0.79	40,340.12	191,440.00	151,099.88	0.79
Committee of Adjustment	300.00	4,200.00	4,200.00	0.93	0.00	3,950.00	3,950.00	1.00
Economic Development	24,503.02	159,340.00	134,836.98	0.85	43,271.16	189,746.00	146,474.84	0.77
Rural Economic Development / TLTI	22,083.29	30,000.00	7,916.71	0.26	0.00	30,000.00	30,000.00	1.00
Vistor Centre	33,110.64	254,715.00	221,604.36	0.87	26,622.88	237,429.00	210,806.12	0.89
Tourism	3,052.63	27,315.00	24,262.37	0.89	29.10	0.00	-29.10	0.00
MAT Administration	68,550.00	415,000.00	346,450.00	0.83	120,950.00	415,000.00	294,050.00	0.71
Special Events expenditures	0.00	74,760.00	74,760.00	1.00	23,597.71	96,350.00	72,752.29	0.76
Forestry progam	16,238.18	40,000.00	23,761.82	0.59	0.00	0.00	0.00	0.00
BIA	1,048.13	72,400.00	71,351.87	0.99	2,599.95	77,070.00	74,470.05	0.97
Total Planning & development	172,383.43	394,498.00	222,114.57	0.56	208,178.58	437,411.00	229,232.42	0.52

TOWN OF GANANOQUE

BUDGET VARIANCE BY SERVICE



For Period Ending 31-Mar-2025

	ACTUAL 2024	BUDGET 2024	VARIANCE	%	ACTUAL 2025	BUDGET 2025	VARIANCE	%
OPERATING								
Total OPERATING	1,766,881.45	10,565,200.00	8,798,318.55	0.83	3,676,861.35	11,513,210.00	7,836,348.65	0.68

TOWN OF GANANOQUE

BUDGET VARIANCE BY CATEGORY



Report Council-FIN-2025-15, Attachment 2

For Period Ending 31-Mar-2025

	ACTUAL 2024	BUDGET 2024	VARIANCE	%	ACTUAL 2025	BUDGET 2025	VARIANCE	%
OPERATING								
REVENUE								
Taxation								
Supplemental & omitted assessment	0.00	-25,000.00	25,000.00	-1.00	0.00	-25,000.00	25,000.00	-1.00
PILs	0.00	-259,397.00	259,397.00	-1.00	0.00	-272,962.00	272,962.00	-1.00
Total Taxation	0.00	-284,397.00	284,397.00	-1.00	0.00	-297,962.00	297,962.00	-1.00
Grants								
OMFP	-294,375.00	-1,177,500.00	883,125.00	-0.75	-294,375.00	-1,177,500.00	883,125.00	-0.75
Other Ontario grants	-255,024.86	-648,131.00	393,106.14	-0.61	-155,312.75	-399,595.00	244,282.25	-0.61
Other Federal grants	0.00	-750.00	750.00	-1.00	-766.50	-758.00	-8.50	0.01
Total Grants	-549,399.86	-1,826,381.00	1,276,981.14	-0.70	-450,454.25	-1,577,853.00	1,127,398.75	-0.71
From other municipalities								
Other municipalities	0.00	-220,855.00	220,855.00	-1.00	-5,000.00	-223,853.00	218,853.00	-0.98
Total From other municipalities	0.00	-220,855.00	220,855.00	-1.00	-5,000.00	-223,853.00	218,853.00	-0.98
Casino revenues								
Casino Revenue	0.00	-1,107,200.00	1,107,200.00	-1.00	-198,543.00	-1,200,000.00	1,001,457.00	-0.83
Total Casino revenues	0.00	-1,107,200.00	1,107,200.00	-1.00	-198,543.00	-1,200,000.00	1,001,457.00	-0.83
Investment Income								
Investment income	-246,397.52	-595,530.00	349,132.48	-0.59	-195,978.33	-685,530.00	489,551.67	-0.71
Total Investment Income	-246,397.52	-595,530.00	349,132.48	-0.59	-195,978.33	-685,530.00	489,551.67	-0.71
User fees & other revenues								
General government	-35,910.80	-78,210.00	42,299.20	-0.54	-33,680.89	-71,600.00	37,919.11	-0.53
Protection to Persons & Property	-317,178.97	-888,743.00	571,564.03	-0.64	-285,895.98	-1,142,973.00	857,077.02	-0.75
Transportation services	-11,164.92	-110,000.00	98,835.08	-0.90	-7,765.37	-100,000.00	92,234.63	-0.92
Environmental services	-50,161.70	-248,600.00	198,438.30	-0.80	-57,475.00	-248,600.00	191,125.00	-0.77
Water & Sewer services	-1,417,659.39	-5,630,945.00	4,213,285.61	-0.75	-22,279.35	-5,941,343.00	5,919,063.65	-1.00
Health services	-16,098.44	-44,300.00	28,201.56	-0.64	-12,784.02	-16,317.00	3,532.98	-0.22
Social & family services	0.00	-15,150.00	15,150.00	-1.00	-8,802.11	-15,150.00	6,347.89	-0.42
Recreation & Cultural Services	-194,771.41	-768,680.00	573,908.59	-0.75	-319,723.58	-825,683.00	505,959.42	-0.61
Planning & Development	-28,493.52	-633,760.00	605,266.48	-0.96	-38,415.36	-593,070.00	554,654.64	-0.94
Total User fees & other revenues	-2,071,439.15	-8,418,388.00	6,346,948.85	-0.75	-786,821.66	-8,954,736.00	8,167,914.34	-0.91
Licenses & permits								
Licences	-12,876.56	-51,630.00	38,753.44	-0.75	-15,359.38	-76,325.00	60,965.62	-0.80
Permits	-568,075.43	-962,345.00	394,269.57	-0.41	-707,554.07	-1,030,980.00	323,425.93	-0.31
Total Licenses & permits	-580,951.99	-1,013,975.00	433,023.01	-0.43	-722,913.45	-1,107,305.00	384,391.55	-0.35
Penalties and interest								
Penalties & interest on taxes	-27,954.80	-102,400.00	74,445.20	-0.73	-31,093.07	-120,000.00	88,906.93	-0.74
Total Penalties and interest	-27,954.80	-102,400.00	74,445.20	-0.73	-31,093.07	-120,000.00	88,906.93	-0.74

TOWN OF GANANOQUE

BUDGET VARIANCE BY CATEGORY



For Period Ending 31-Mar-2025

	ACTUAL 2024	BUDGET 2024	VARIANCE	%	ACTUAL 2025	BUDGET 2025	VARIANCE	%
OPERATING								
Rental. donations & other incomes								
Rental income	-34,513.38	-190,655.00	156,141.62	-0.82	-43,654.51	-162,175.00	118,520.49	-0.73
Donations	0.00	-23,040.00	23,040.00	-1.00	-7,204.81	-12,700.00	5,495.19	-0.43
Other income	-17.10	-55,000.00	54,982.90	-1.00	-760.00	-55,000.00	54,240.00	-0.99
Total Rental. donations & other incom	-34,530.48	-268,695.00	234,164.52	-0.87	-51,619.32	-229,875.00	178,255.68	-0.78
Transfers from other funds								
Reserves	0.00	-236,790.00	236,790.00	-1.00	-4,501.75	-340,800.00	336,298.25	-0.99
Reserve Funds	0.00	-141,145.00	141,145.00	-1.00	0.00	-141,145.00	141,145.00	-1.00
Total Transfers from other funds	0.00	-377,935.00	377,935.00	-1.00	-4,501.75	-481,945.00	477,443.25	-0.99
Internal Charges								
Transportation services	0.00	0.00	0.00	0.00	0.00	-104,529.00	104,529.00	-1.00
Total Internal Charges	0.00	0.00	0.00	0.00	0.00	-104,529.00	104,529.00	-1.00
Total REVENUE	-3,510,673.80	-14,215,756.00	10,705,082.20	-0.75	-2,446,924.83	-14,983,588.00	12,536,663.17	-0.84
EXPENDITURE								
Salaries wages & benefits								
FT Salaries & Wages	1,165,091.40	5,908,959.00	-4,743,867.60	-0.80	1,373,619.08	6,233,750.00	-4,860,130.92	-0.78
PT Salaries & Contract Salaries	171,939.20	809,745.00	-637,805.80	-0.79	225,933.87	1,095,731.00	-869,797.13	-0.79
OT Wages	117,358.43	361,778.00	-244,419.57	-0.68	161,231.34	379,705.00	-218,473.66	-0.58
Salaries - other divisions	841.95	0.00	841.95	0.00	486.24	0.00	486.24	0.00
Stand by salaries	10,770.24	46,680.00	-35,909.76	-0.77	13,442.52	46,669.00	-33,226.48	-0.71
Special allowances	0.00	48,713.00	-48,713.00	-1.00	0.00	16,042.00	-16,042.00	-1.00
Long Service allowance	156.58	2,000.00	-1,843.42	-0.92	0.00	2,000.00	-2,000.00	-1.00
Training wages	7,372.44	73,870.00	-66,497.56	-0.90	20,736.93	84,435.00	-63,698.07	-0.75
PT Fire calls	4,413.59	47,215.00	-42,801.41	-0.91	10,045.45	68,880.00	-58,834.55	-0.85
Honorariums	0.00	12,500.00	-12,500.00	-1.00	0.00	15,500.00	-15,500.00	-1.00
Uniforms	12,613.88	68,800.00	-56,186.12	-0.82	5,148.24	42,300.00	-37,151.76	-0.88
Clearing allowance	88.33	1,000.00	-911.67	-0.91	0.00	1,000.00	-1,000.00	-1.00
Benefits - Retirees	10,366.00	27,413.00	-17,047.00	-0.62	6,456.07	24,308.00	-17,851.93	-0.73
EHT	29,361.32	126,462.00	-97,100.68	-0.77	34,054.13	151,902.00	-117,847.87	-0.78
Source deductions	112,866.61	308,540.00	-195,673.39	-0.63	133,978.17	458,609.00	-324,630.83	-0.71
Other benefits	16,988.78	56,960.00	-39,971.22	-0.70	13,159.52	64,600.00	-51,440.48	-0.80
WSIB	56,539.02	192,901.00	-136,361.98	-0.71	57,524.85	247,250.00	-189,725.15	-0.77
Benefits - Manulife	165,072.41	468,739.00	-303,666.59	-0.65	147,456.18	581,111.00	-433,654.82	-0.75
OMERS	131,153.57	579,712.00	-448,558.43	-0.77	142,598.16	675,629.00	-533,030.84	-0.79
Employee Mental Health & Wellness	0.00	17,000.00	-17,000.00	-1.00	0.00	10,000.00	-10,000.00	-1.00
Employee Programs	738.00	4,500.00	-3,762.00	-0.84	0.00	8,167.00	-8,167.00	-1.00
Sick Fund Payout	0.00	14,000.00	-14,000.00	-1.00	0.00	14,000.00	-14,000.00	-1.00
Sick Leave Expense	29,332.89	0.00	29,332.89	0.00	15,346.50	0.00	15,346.50	0.00
Total Salaries wages & benefits	2,043,064.64	9,177,487.00	-7,134,422.36	-0.78	2,361,217.25	10,221,588.00	-7,860,370.75	-0.77
Utilities & Insurance								
Utilities	69,911.54	698,610.00	-628,698.46	-0.90	11,795.16	696,765.00	-684,969.84	-0.98

TOWN OF GANANOQUE

BUDGET VARIANCE BY CATEGORY



For Period Ending 31-Mar-2025

	ACTUAL 2024	BUDGET 2024	VARIANCE	%	ACTUAL 2025	BUDGET 2025	VARIANCE	%
OPERATING								
Insurance	1,220.49	422,303.00	-421,082.51	-1.00	419.62	546,528.00	-546,108.38	-1.00
Telephone	10,543.50	51,345.00	-40,801.50	-0.79	11,522.54	56,270.00	-44,747.46	-0.80
Internet	6,869.43	75,010.00	-68,140.57	-0.91	12,136.57	82,266.00	-70,129.43	-0.85
Total Utilities & Insurance	88,544.96	1,247,268.00	-1,158,723.04	-0.93	35,873.89	1,381,829.00	-1,345,955.11	-0.97
Contracted services								
MPAC	17,847.70	73,380.00	-55,532.30	-0.76	18,243.00	73,380.00	-55,137.00	-0.75
Audit	1,831.68	45,660.00	-43,828.32	-0.96	949.77	46,716.00	-45,766.23	-0.98
Legal	2,652.09	68,300.00	-65,647.91	-0.96	17,452.07	88,300.00	-70,847.93	-0.80
Engineering & other services	201,147.84	1,597,127.00	-1,395,979.16	-0.87	236,362.91	1,677,043.00	-1,440,680.09	-0.86
IT contracted services	46,255.18	216,880.00	-170,624.82	-0.79	62,632.31	244,980.00	-182,347.69	-0.74
IT software as services	7,408.49	30,740.00	-23,331.51	-0.76	16,900.69	40,923.00	-24,022.31	-0.59
Total Contracted services	277,142.98	2,032,087.00	-1,754,944.02	-0.86	352,540.75	2,171,342.00	-1,818,801.25	-0.84
Materials & other expenditures								
Administrative	43,129.42	274,620.00	-231,490.58	-0.84	37,037.80	303,304.00	-266,266.20	-0.88
Meetings & conferences	48,647.81	223,235.00	-174,587.19	-0.78	33,049.33	215,670.00	-182,620.67	-0.85
Program expenditures	520,599.98	1,717,905.00	-1,197,305.02	-0.70	575,773.12	1,765,217.00	-1,189,443.88	-0.67
Equipment	55,762.10	349,980.00	-294,217.90	-0.84	63,268.15	340,662.00	-277,393.85	-0.81
Supplies	266,354.39	658,746.00	-392,391.61	-0.60	218,986.25	625,198.00	-406,211.75	-0.65
Materials	35,212.55	170,710.00	-135,497.45	-0.79	17,091.25	171,330.00	-154,238.75	-0.90
Committees	26,050.00	241,925.00	-215,875.00	-0.89	26,816.23	244,610.00	-217,793.77	-0.89
Fuel	2,395.19	5,850.00	-3,454.81	-0.59	3,066.00	5,850.00	-2,784.00	-0.48
Community Grants	19,482.36	85,000.00	-65,517.64	-0.77	30,415.99	85,000.00	-54,584.01	-0.64
Property rentals	36,151.45	236,890.00	-200,738.55	-0.85	32,939.23	270,750.00	-237,810.77	-0.88
Taxation	1,492.07	47,500.00	-46,007.93	-0.97	9,015.79	47,500.00	-38,484.21	-0.81
Maintenances	44,656.79	294,670.00	-250,013.21	-0.85	53,395.13	328,695.00	-275,299.87	-0.84
Total Materials & other expenditures	1,099,934.11	4,307,031.00	-3,207,096.89	-0.74	1,100,854.27	4,403,786.00	-3,302,931.73	-0.75
Financial expenses								
Principal on Long-term debt	116,493.79	362,238.00	-245,744.21	-0.68	137,767.76	416,005.00	-278,237.24	-0.67
Interest on Long-term debt	60,083.27	178,159.00	-118,075.73	-0.66	56,481.76	195,830.00	-139,348.24	-0.71
Total Financial expenses	176,577.06	540,397.00	-363,819.94	-0.67	194,249.52	611,835.00	-417,585.48	-0.68
Transfer to other funds								
Transfer to reserves	253,209.50	2,120,358.00	-1,867,148.50	-0.88	713,187.00	2,242,964.00	-1,529,777.00	-0.68
Transfer to reserve funds	1,339,082.00	5,356,328.00	-4,017,246.00	-0.75	1,365,863.50	5,463,454.00	-4,097,590.50	-0.75
Total Transfer to other funds	1,592,291.50	7,476,686.00	-5,884,394.50	-0.79	2,079,050.50	7,706,418.00	-5,627,367.50	-0.73
Total EXPENDITURE	5,277,555.25	24,780,956.00	-19,503,400.75	-0.79	6,123,786.18	26,496,798.00	-20,373,011.82	-0.77
Total OPERATING	1,766,881.45	10,565,200.00	-8,798,318.55	-0.83	3,676,861.35	11,513,210.00	-7,836,348.65	-0.68

TOWN OF GANANOQUE
CONSOLIDATED BALANCE SHEET



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Report Council-FIN-2025-15, Attachment 3

For Period Ending 31-Mar-2025

	2024	2025
OPERATING		
Financial assets		
Cash	21,710,317.93	25,333,481.83
Cash Equivalents	4,158,604.91	1,124,763.01
Taxes receivable	3,764,086.76	3,681,676.90
Utility receivable	1,643,659.65	223,255.26
Accounts receivable	1,103,026.29	2,021,025.36
Total Financial assets	32,379,695.54	32,384,202.36
Financial liabilities		
Accounts Payable & Accrued Liabilities	(2,628,381.45)	(2,508,998.27)
Other Current Liabilities	(232,202.93)	(215,863.67)
Employee future benefit obligations	(1,258,754.00)	(1,258,754.00)
Asset retirement obligations	(3,114,354.33)	(3,114,354.33)
Deferred revenues	(1,499,088.37)	(106,293.47)
Long-term debts	(5,450,119.62)	(5,087,163.26)
Total Financial liabilities	(14,182,900.70)	(12,291,427.00)
Non Financial assets		
Tanagible Capital Assets	74,979,990.95	80,283,580.30
Inventories	44,714.04	79,146.55
Prepaid expenses	302,569.70	400,133.12
Total Non Financial assets	75,327,274.69	80,762,859.97
Accumulated Surplus		
Discretionary Reserve Funds	(12,570,133.14)	(15,361,555.17)
Obligatory Reserve Funds	(176,365.92)	(264,665.57)
Reserves	(10,828,292.91)	(11,731,070.80)
Amounts to be recovered in future year	9,778,513.91	9,381,125.04
Equity in tangible capital assets	(79,727,791.47)	(82,879,468.83)
Total Accumulated Surplus	(93,524,069.53)	(100,855,635.33)
Total OPERATING	0.00	0.00



2025 WIP		Project #	Carry forward	Budget 2025	2025 Budget Deviations	2025 WIP	2025 Expenditures	POs Committed	Year-End Balance	Comments	Anticipated Completion Date
Dept 30298 General government - rental properties											
Facilities Kinsmen Renovation	240126	\$84,383	\$0	\$665,617		\$750,000	\$71,160	\$0	\$678,840	In Progress	
Facilities Kinsmen Hall Substructure (A) Renewals	266036	\$0	\$9,000	(\$9,000)		\$0	\$0	\$0	\$0		
Facilities Kinsmen Hall Shell (B) Renewals	266037	\$0	\$80,717	(\$80,717)		\$0	\$0	\$0	\$0		
Facilities Kinsmen Hall Interior (C) Renewals	266038	\$0	\$175,585	(\$175,585)		\$0	\$0	\$0	\$0		
Facilities Kinsmen Hall Plumbing (D20) Renewals	266039	\$0	\$37,253	(\$37,253)		\$0	\$0	\$0	\$0		
Facilities Kinsmen Hall HVAC (D30) Renewals	266040	\$0	\$53,227	(\$53,227)		\$0	\$0	\$0	\$0		
Facilities Kinsmen Hall Fire Alarm/Suppression, Emergency Lighting/Equipment & Security (D40/50)	266041	\$0	\$26,134	(\$26,134)		\$0	\$0	\$0	\$0		
Facilities Kinsmen Hall Electrical (D50 & G40) Renewals	266042	\$0	\$43,672	(\$43,672)		\$0	\$0	\$0	\$0		
Facilities Kinsmen Hall Kitchen Equipment Renewals	266043	\$0	\$16,047	(\$16,047)		\$0	\$0	\$0	\$0		
Facilities Kinsmen Hall Exterior Site (G20/40) Renewals	266044	\$0	\$66,557	(\$66,557)		\$0	\$0	\$0	\$0		
Facilities Little Pump House Substructure (A) Renewals	256004	\$0	\$4,000	\$0		\$4,000	\$0	\$0	\$4,000		
Facilities Little Pump House Shell (B) Renewals	256005	\$0	\$8,000	\$0		\$8,000	\$0	\$0	\$8,000		
Facilities Little Pump House Electrical (D50 & G40) Renewals	266046	\$0	\$8,597	\$0		\$8,597	\$0	\$0	\$8,597		
		\$84,383	\$528,789	\$157,425		\$770,597	\$71,160	\$0	\$699,437		
Dept 30299 General government											
Facilities Clock Tower Shell (B) Renewals	256001	\$0	\$99,770	\$0		\$99,770	\$0	\$0	\$99,770	Not Started	
Facilities Clock Tower Interior (C) Renewals	256002	\$0	\$60,000	\$0		\$60,000	\$0	\$0	\$60,000	Not Started	
Facilities Customs Building Electrical (D50 & G40) Renewals	256003	\$0	\$1,087	\$0		\$1,087	\$0	\$0	\$1,087	Not Started	
Facilities Library & VC Umbrella Shelter	256006	\$96,200	\$0	\$0		\$96,200	\$0	\$0	\$96,200		
Replace M370 Firewall at EMS building	257001	\$0	\$13,363	\$0		\$13,363	\$0	\$0	\$13,363	In Progress	
Arena Access Migration service & replacement	257002	\$0	\$3,168	\$0		\$3,168	\$0	\$0	\$3,168	In Progress	
Marina- Network separation & Firewall replacement	257003	\$0	\$9,759	\$0		\$9,759	\$0	\$0	\$9,759	In Progress	
Building Conditonal assessments	257004	\$0	\$3,500	\$0		\$3,500	\$0	\$0	\$3,500		
Susan Pust	257008	\$0	\$5,000	\$0		\$5,000	\$0	\$0	\$5,000		
NG 911	257009	\$0	\$0	\$0		\$0	\$17,145	\$0	(\$17,145)		
Facilities ES Building HVAC (D30) Renewals	266026	\$0	\$0	\$0		\$0	\$18,118	\$0	(\$18,118)		
Facilities Town Hall Shell & Exterior (B & G20) Renewals	266053	\$172,422	\$0	\$0		\$172,422	\$22,566	\$0	\$149,856		
Facilities Town Hall Electrical renewals	266056	\$0	\$0	\$0		\$0	\$1,221	\$0	(\$1,221)		
Facilities Library & VC Substructure Renewals	266058	\$0	\$0	\$0		\$0	\$3,513	\$0	(\$3,513)		
Subtotal		\$268,622	\$195,647	\$0		\$464,269	\$62,564	\$0	\$401,705		
Dept 30410 Protective services											
Fire Fleet Truck 3 (1/2 Ton Pickup) Renewal - Vehicle	253001	\$0	\$75,000	\$0		\$75,000	\$0	\$0	\$75,000	In Progress	Aug-25

2025 WIP

	Project #	Carry forward	Budget 2025	2025 Budget Deviations	2025 WIP	2025 Expenditures	POs Committed	Year-End Balance	Comments	Anticipated Completion Date
Fire Training Facility Upgrades - Building	253008	\$21,112	\$85,000	\$0	\$106,112	\$10,428	\$0	\$95,684	In Progress	Jul-26
Fire Bunker Gear Dryer	253009	\$0	\$0	\$11,850	\$11,850	\$12,415	\$0	(\$565)	Substantial complete	Apr-25
Police Fleet Unit 1752 (Patrol Unit) - Payment #2 - Vehicle	254001	\$0	\$25,000	\$0	\$25,000	\$18,346	\$0	\$6,654	In Progress	
Police IT Renewals - Dispatch Equipment	254002	\$0	\$15,000	\$0	\$15,000	\$46,396	\$0	(\$31,396)		
Police Finger Print Scanner Renewal - Equipment	254003	\$18,750	\$17,250	\$0	\$36,000	\$34,175	\$0	\$1,825	Substantial complete	
Police Protect Vest Renewals - Body Armour	254004	\$0	\$10,000	\$0	\$10,000	\$0	\$0	\$10,000	In Progress	
Police Intoxilyzer Renewal - Equipment	254005	\$0	\$12,500	\$0	\$12,500	\$10,740	\$0	\$1,760	Substantial complete	
Subtotal		\$39,862	\$239,750	\$11,850	\$291,462	\$132,500	\$0	\$158,962		

Dept 30611 Transporation services

PW Roads Annual ACMP (Asphalt, Concrete, Milling & Paving) Program	245901	\$169,176	\$704,000	\$0	\$873,176	\$0	\$0	\$873,176	In Progress	Winter 2025
New Salt Shed Construction	245902	\$173,251	\$0	\$0	\$173,251	\$3,000	\$0	\$170,251	In Progress	Summer 2025
King Street Pedestrian Bridge Removal	245903	\$2,219,847	\$0	\$0	\$2,219,847	\$11,931	\$0	\$2,207,916	Tender issued	Fall 2025
Rail-to-Trail Pedestrian Bridge Replacement	245904	\$124,788	\$121,141	\$0	\$245,929	\$0	\$0	\$245,929	Not Started	
Pre-Construction Project Engineering West End Subdivison	245905	\$238,799	\$0	\$0	\$238,799	\$0	\$0	\$238,799	Not Started	
Storm Sewer Maintenance Program	245906	\$200,000	\$0	\$0	\$200,000	\$9,883	\$0	\$190,117	In Progress	
Storm Sewer Master Plan Study	245907	\$146,437	\$0	\$0	\$146,437	\$15,957	\$0	\$130,480	In Progress	
PW Roads Unit 119 (1/2 ton to 1 ton Pickup) Replacement / Upgrade	255001	\$0	\$75,000	\$0	\$75,000	\$0	\$0	\$75,000	In Progress	Summer 2025
PW Roads Unit 110 (1/2 ton Pickup) Replacement	255002	\$0	\$75,000	\$0	\$75,000	\$0	\$0	\$75,000	In Progress	Summer 2025
PW Roads Unit 132 (Tractor) Replacement / Upgrade	255004	\$0	\$140,000	\$0	\$140,000	\$0	\$0	\$140,000	In Progress	Summer 2025
PW Roads Unit 131 (Backhoe) Replacement	255005	\$0	\$340,000	(\$340,000)	\$0	\$0	\$0	\$0	In Progress	
Town Gates Rehabilitation Project	255025	\$0	\$75,000	\$0	\$75,000	\$0	\$0	\$75,000	Not Started	
PW Roads Black Snappers Pedestrian Bridge Rehabilitation	255026	\$0	\$100,000	\$0	\$100,000	\$0	\$0	\$100,000	Not Started	
PW Roads Water Street Swing Bridge Rehabilitation	255027	\$119,710	\$60,000	\$0	\$179,710	\$13,682	\$0	\$166,028	Not Started	
PW Office Facility Capital Repairs & Maintenance	255028	\$0	\$25,000	\$0	\$25,000	\$0	\$0	\$25,000	Not Started	
PW Garage Facility Capital Repairs & Maintenance	255029	\$0	\$30,000	\$0	\$30,000	\$0	\$0	\$30,000	Not Started	
Elmwood Dr (King St E to Pine St E) Stormwater Infrastructure Rough-In	255030	\$0	\$125,000	\$0	\$125,000	\$0	\$0	\$125,000	Not Started	
Arthur St (Charles St S to end Arthur St) Road & Sidewalk Reconstruction	255031	\$0	\$100,000	\$0	\$100,000	\$25,842	\$0	\$74,158	Not Started	
Arthur St (Charles St S to end Arthur St) Storm Sewer Replacement	255032	\$0	\$100,000	\$0	\$100,000	\$0	\$0	\$100,000	Not Started	
Subtotal		\$3,392,008	\$2,070,141	(\$340,000)	\$5,122,149	\$80,296	\$0	\$5,041,853		

Dept 30811 Environmental services

Shoreline Erosion Mitigation Project	240100	\$78,457	\$0	\$0	\$78,457	\$2,434	\$0	\$76,023	In Progress	
Water/Wastewater GIS Mapping	240901	\$50,000	\$0	\$0	\$50,000	\$0	\$0	\$50,000	In Progress	Fall 2025
Wastewater Master Plan Study	240902	\$121,275	\$0	\$0	\$121,275	\$0	\$0	\$121,275	In Progress	Dec-25
Utilities Storage Facility Project	240903	\$28,045	\$0	\$0	\$28,045	\$0	\$0	\$28,045	In Progress	Dec-25
WTP Controls Renewals - Water Network	240904	\$15,000	\$0	\$0	\$15,000	\$0	\$0	\$15,000	In Progress	Jun-25
WD Customer Water Meter Renewals - Water Network	240905	\$3,451	\$0	\$0	\$3,451	\$1,284	\$0	\$2,167	In Progress	Dec-25
WD Hydraulic Modelling Study - Water Network	240906	\$10,000	\$0	\$0	\$10,000	\$0	\$0	\$10,000	Not Started	Start Fall 2025
WTP HVAC Upgrades/Renewals - Water Network	250003	\$0	\$25,000	\$0	\$25,000	\$0	\$0	\$25,000	In Progress	Dec-25

2025 WIP

	Project #	Carry forward	Budget 2025	2025 Budget Deviations	2025 WIP	2025 Expenditures	POs Committed	Year-End Balance	Comments	Anticipated Completion Date
WTP SCADA Renewals - Water Network	250005	\$256,029	\$0	\$0	\$256,029	\$215,548	\$0	\$40,481	In Progress	Jun-25
WTP Electrical/Instrumentation Renewals - Water Network	250007	\$7,691	\$0	\$0	\$7,691	\$8,452	\$0	(\$761)	In Progress	Jun-25
WTP Low Lift Pump & Rapid Mixer Renewals - Water Network	250008	\$35,000	\$22,500	\$0	\$57,500	\$11,320	\$0	\$46,180	In Progress	Jul-25
WTP Backwash Renewals - Water Network	250010	\$17,500	\$0	\$0	\$17,500	\$0	\$0	\$17,500	In Progress	Sep-25
WTP High Lift Pump Renewals - Water Network	250012	\$45,000	\$0	\$0	\$45,000	\$0	\$0	\$45,000	Substantial complete	
WT Backflow Renewals - Water Network	250014	\$0	\$10,000	\$0	\$10,000	\$0	\$0	\$10,000	In Progress	Jul-25
WD Arthur St (Charles St S to sub - Arthur st) Watermain Replacement - Water Network	250015	\$0	\$137,500	\$0	\$137,500	\$0	\$0	\$137,500	Not Started	
WD Hydrant Replacement/Rebuild Program - Water Network	250021	\$0	\$25,000	\$0	\$25,000	\$0	\$0	\$25,000	In Progress	Dec-25
WD Valve Replacement Program - Water Network	250022	\$9,717	\$0	\$0	\$9,717	\$3,895	\$0	\$5,822	In Progress	Dec-25
WD Elmwood Dr (King St E to Pine St E) Watermain Replacement - Water Network	250023	\$0	\$325,000	\$0	\$325,000	\$3,969	\$0	\$321,031	In Progress	Nov-25
WD Water Tower Interior Coating Renewal - Water Network	250025	\$0	\$50,000	\$0	\$50,000	\$0	\$0	\$50,000	In Progress	Dec-25
WD Lead Service Replacement Program - Water Network	250026	\$25,000	\$0	\$0	\$25,000	\$0	\$0	\$25,000	In Progress	Dec-25
Water/Wastewater Study	250027	\$0	\$30,000	\$0	\$30,000	\$0	\$0	\$30,000	Not Started	Fall 2025
WD Curbstop Replacement Program - Water Network	250028	\$0	\$25,000	\$0	\$25,000	\$2,885	\$0	\$22,115	In Progress	Dec-25
EEPS Upgrade Project (Chemical Building/Storage, 2nd Wet Well) - Sanitary Sewer Network	250029	\$6,924,664	\$575,000	\$0	\$7,499,664	\$422,669	\$0	\$7,076,995	In Progress	May-26
Lagoon Forcemain Twinning Project - Sanitary Sewer Network	250031	\$387,092	\$400,000	\$0	\$787,092	\$1,615	\$0	\$785,477	In Progress	Dec-25
Lagoon Cell #2 Berm Rehabilitation	250033	\$0	\$0	\$0	\$0	\$6,818	\$0	(\$6,818)	In Progress	TBD
Lagoon Sludge Removal - Sanitary Sewer Network	250035	\$0	\$15,000	\$0	\$15,000	\$0	\$0	\$15,000	In Progress	Sep-25
Lagoon Antizyme Trial - Sanitary Sewer Network	250036	\$0	\$65,000	\$0	\$65,000	\$0	\$0	\$65,000	Not Started	Pilot project on hold
WWC Arthur St (Charles St S to Deadend E of William St S) Sewermain Replacement - Sanitary Sewer Network	250037	\$0	\$125,000	\$0	\$125,000	\$0	\$0	\$125,000	Not Started	
WWC Service Lateral Relining & Replacement / Manhole Reburishment Program - Sanitary Sewer Network	250043	\$31,581	\$0	\$0	\$31,581	\$0	\$0	\$31,581	In Progress	Dec-25
WWC Main Street PS#3 Pump Renewals - Sanitary Sewer Network	250045	\$0	\$35,000	\$0	\$35,000	\$0	\$0	\$35,000	In Progress	Sep-25
PW Utilities Fleet Renewal (Mobile #4)	250049	\$0	\$85,000	\$0	\$85,000	\$0	\$0	\$85,000	Substantial complete	
Subtotal		\$8,045,502	\$1,950,000	\$0	\$9,995,502	\$680,889	\$0	\$9,314,613		

Dept 31610 Recreation & cultural services

Trail Signage	247003	\$6,271	\$0	\$0	\$6,271	\$0	\$0	\$6,271	In Progress	TBD
Recreation Fleet Unit 302 Renewal (3/4 Ton Truck) - Vehicle	252001	\$0	\$90,000	\$0	\$90,000	\$0	\$0	\$90,000	In Progress	Awaiting Arrival
Recreation Fleet Unit 312 Renewal (Ride On Mower) - Equipment	252004	\$0	\$36,000	\$0	\$36,000	\$31,164	\$0	\$4,836	Substantial complete	
Recreation Fleet Unit 310 Renewal (Ride On Mower) - Equipment	252007	\$0	\$30,000	\$0	\$30,000	\$31,164	\$0	(\$1,164)	Substantial complete	
Subtotal		\$6,271	\$156,000	\$0	\$162,271	\$62,328	\$0	\$99,943		

Dept 31611 Recreation & cultural services - Marina

Marina Main Fixed Dock Reconstruction - Docks	251001	\$561,400	\$0	\$0	\$561,400	\$433,635	\$0	\$127,765	Substantial complete	
Marina Floating Dock Replacements - Docks	251002	\$0	\$676,650	\$297,750	\$974,400	\$657,570	\$0	\$316,830	Substantial complete	
Marina Main Bldg Main Door Replacement - Building	251003	\$0	\$20,000	\$0	\$20,000	\$0	\$0	\$20,000	Not Started	Mar-26
Marina Electric Transformer Upgrade - Building	251004	\$0	\$90,000	\$0	\$90,000	\$103,536	\$0	(\$13,536)	Substantial complete	
Marina Main Bldg Hot Water Tank Replacement - Building	251005	\$0	\$14,000	\$0	\$14,000	\$0	\$0	\$14,000	In Progress	Aug-25
Marina Dock & Shoreline Rehabilitation	251006	\$0	\$0	\$327,250	\$327,250	\$0	\$0	\$327,250	Not Started	Mar-26
Subtotal		\$561,400	\$800,650	\$625,000	\$1,987,050	\$1,194,741	\$0	\$792,309		

Dept 31612 Recreation & cultural services - Arena

2025 WIP

Recreation Ice Edger Renewal - Equipment
Arena Boilers Replacements
Arena Exterior Concrete Block Wall Repairs - Building
Arena HVAC Renewals - Building
Arena HVAC Upgrades - Building
Arena Electrical / Lighting Renewals - Building
Arena Plumbing Renewals - Building
Arena Exterior Door & Window Renewals - Building
Arena Interior Upgrades - Building
Arena Interior Renewals - Building
Arena Ice Plant Renewals - Building

Subtotal

Dept 31810 Planning & development

Planning Development Permit By-law
Official Plan

Subtotal

Total

Project #	Carry forward	Budget 2025	2025 Budget Deviations	2025 WIP	2025 Expenditures	POs Committed	Year-End Balance	Comments	Anticipated Completion Date
252006	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Not Started	Winter 2025
242001	\$7,000	\$0	\$0	\$7,000	\$0	\$0	\$7,000	In Progress	Aug-25
252011	\$0	\$25,000	\$0	\$25,000	\$0	\$0	\$25,000	Not Started	Fall 2025
252012	\$0	\$57,000	\$0	\$57,000	\$0	\$0	\$57,000	In Progress	Jul-25
252013	\$0	\$20,000	\$0	\$20,000	\$0	\$0	\$20,000	In Progress	Jul-25
252014	\$0	\$23,000	\$0	\$23,000	\$0	\$0	\$23,000	In Progress	Sep-25
252015	\$0	\$7,000	\$0	\$7,000	\$0	\$0	\$7,000	In Progress	Sep-25
252016	\$0	\$6,000	\$0	\$6,000	\$0	\$0	\$6,000	In Progress	Sep-25
252017	\$0	\$17,000	\$0	\$17,000	\$0	\$0	\$17,000	In Progress	Sep-25
252018	\$0	\$30,000	\$0	\$30,000	\$0	\$0	\$30,000	In Progress	Sep-25
252019	\$0	\$7,500	\$0	\$7,500	\$0	\$0	\$7,500	In Progress	Aug-25

Council/Board Report - Combined

Report Council-FIN-2025-15, Attachment 5



Vendor : 1000 To ZYCOM

Batch : All

Cash Requirement Date : Mar 31, 2025

Bank : 0099 To 07

Vendor Invoice	Vendor Name Description	Batch/ Pay Medium Code	Invoice Date/ Due Date	Invoice Amount	Paid Amount	Discount Amount	Released Amount	Payable Amount
10009	1000 ISLANDS R.V. CENTRE							
116868	2002 CARGO	317 T	17-Dec-2024 17-Dec-2024	2,310.09	2,310.09	0.00	0.00	0.00
116868A	PMT#2 2002 CARGO	337 T	31-Dec-2024 31-Dec-2024	14,024.30	14,024.30	0.00	0.00	0.00
10023	THOUSAND ISLANDS ACCOMODATION PARTNERS							
2025 1ST QTR	2025 1ST QTR BYLAW 2019-124	79 T	26-Mar-2025 26-Mar-2025	42,500.00	42,500.00	0.00	0.00	0.00
10097047	10097047 CANADA INC. - EVB ENGINEERING							
9253	LAGOON ASSESSMENT NOV 2024	331 T	31-Dec-2024 31-Dec-2024	1,142.43	1,142.43	0.00	0.00	0.00
9307	WTP PLC UPGRADE	337 T	31-Dec-2024 31-Dec-2024	1,944.73	1,944.73	0.00	0.00	0.00
9313	LAGOON ASSESSMENT	337 T	31-Dec-2024 31-Dec-2024	6,017.25	6,017.25	0.00	0.00	0.00
10664066	10664006 Canada Inc.							
REFUND BP2019	BP REFUND 2019-64 2020-70-71	317 T	31-Dec-2024 31-Dec-2024	7,500.00	7,500.00	0.00	0.00	0.00
1894	1894 INC.							
1455	WEATHER TRACKER AD ON ANNUAL CONTRACT	38 T	10-Feb-2025 10-Feb-2025	3,672.50	3,672.50	0.00	0.00	0.00
356119	356119 ONTARIO LTD.							
REFUND INV 828	DUPLICATE PAYMENT INV 8288	63 T	07-Mar-2025 07-Mar-2025	1,315.60	1,315.60	0.00	0.00	0.00
548740	548740 ONTARIO LTD.							
406107	WATERMAIN BREAK PINE ST	66 T	06-Mar-2025 06-Mar-2025	1,582.00	1,582.00	0.00	0.00	0.00
406108	WATERMAIN BR PINE ST	66 T	06-Mar-2025 06-Mar-2025	2,175.25	2,175.25	0.00	0.00	0.00
406109	WATER MAIN BREAK FOURTH ST MAIN BREAK	66 T	06-Mar-2025 06-Mar-2025	2,175.25	2,175.25	0.00	0.00	0.00
406110	WATER MAIN BREAK ELIZABETH AT PINE	66 T	06-Mar-2025 06-Mar-2025	1,751.50	1,751.50	0.00	0.00	0.00
995423ONT	995423 ONTARIO INC							
DP2023-03 REFL	SECURITY DEPOSIT	321 T	31-Dec-2024 31-Dec-2024	2,299.40	2,299.40	0.00	0.00	0.00
ABE01	ABELL PEST CONTROL							
A6603102	JAN 2025 110 KATE PEST CONTROL	3 T	01-Jan-2025 01-Jan-2025	120.85	120.85	0.00	0.00	0.00
A6699798	FEB 2025 PEST CONTROL	33 T	01-Feb-2025 01-Feb-2025	120.85	120.85	0.00	0.00	0.00
A6768038	MARCH 2025 PEST CONTROL	66 T	01-Mar-2025 01-Mar-2025	120.85	120.85	0.00	0.00	0.00
ACC02	ACCESS COPYRIGHT							
62426/59195	JAN 2025 LICENSE 38672	8 T	01-Jan-2025 01-Jan-2025	90.40	90.40	0.00	0.00	0.00
62427/59196	2025 LICENSE 38672	8 T	01-Jan-2025 01-Jan-2025	9.04	9.04	0.00	0.00	0.00

TOWN OF GANANOQUE
Council/Board Report - Combined



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Vendor : 1000 To ZYCOM
Batch : All

Cash Requirement Date : Mar 31, 2025
Bank : 0099 To 07

Vendor Invoice	Vendor Name Description	Batch/ Pay Medium Code	Invoice Date/ Due Date	Invoice Amount	Paid Amount	Discount Amount	Released Amount	Payable Amount
AJS01	A J STONE COMPANY LTD							
10058139-0	DEMO GALAXY	317 T	31-Dec-2024 31-Dec-2024	3,938.05	3,938.05	0.00	0.00	0.00
187415	NOV 26 INV CHEST STRAPS	331 T	01-Dec-2024 01-Dec-2024	203.40	203.40	0.00	0.00	0.00
189431	FIREFIGHTING BOOT	45 T	21-Feb-2025 21-Feb-2025	869.47	869.47	0.00	0.00	0.00
189656	KEEPER G1 REGULATOF	58 T	04-Mar-2025 04-Mar-2025	57.05	57.05	0.00	0.00	0.00
190324	INNOTEX ENERGY CUSTOM BUNKER GEAF	81 T	27-Mar-2025 27-Mar-2025	17,582.80	17,582.80	0.00	0.00	0.00
ALEESM	ALEE SALIM							
REFUND	PAYMENT MADE IN ERROR	58 T	03-Mar-2025 03-Mar-2025	324.28	324.28	0.00	0.00	0.00
ALL11	ALLIANCE SECURITY TEAM							
C2751-010125	VOICE / ANSWER SERVICE DEC 2024	321 T	31-Dec-2024 31-Dec-2024	249.61	249.61	0.00	0.00	0.00
C2751-020125	AC VOICE / ANSWERING	38 T	01-Feb-2025 01-Feb-2025	251.08	251.08	0.00	0.00	0.00
C2751-030125	VOICE SERVICES	66 T	01-Mar-2025 01-Mar-2025	251.19	251.19	0.00	0.00	0.00
Y15926-010125	ELEVATOR PHONE MONITORING	63 T	01-Jan-2025 01-Jan-2025	383.75	383.75	0.00	0.00	0.00
Y15926-120124	TH ELEVATOR ANSWERING SERVICE	326 T	01-Dec-2024 01-Dec-2024	383.75	383.75	0.00	0.00	0.00
YAL1139-010125	10 KING ST ALARM MONITORING	8 T	01-Jan-2025 01-Jan-2025	271.14	271.14	0.00	0.00	0.00
YAL3390-11121-C	RADIO REPLACEMENT	66 T	05-Mar-2025 05-Mar-2025	591.94	591.94	0.00	0.00	0.00
ALT01	ALTEC INDUSTRIES LTD.							
5955615	NOV 4 INV WIRE ON PTO REPAIR	79 T	01-Jan-2025 01-Jan-2025	471.78	471.78	0.00	0.00	0.00
MEDEXAMDZ	MEDICAL EXAM DZ DRIVERS LICENSE	321 T	31-Dec-2024 31-Dec-2024	200.00	200.00	0.00	0.00	0.00
ASS03	ASSOCIATION OF MUNICIPALITIES OF ONTARIO							
4744	MUNICIPAL MEMBERS	3 T	01-Jan-2025 01-Jan-2025	3,596.84	3,596.84	0.00	0.00	0.00
ATH02	ATHLETICA SPORT SYSTEMS INC.							
3326997	REPLACEMENT GLASS GBM RING	317 T	19-Dec-2024 19-Dec-2024	2,422.10	2,422.10	0.00	0.00	0.00
3327331	GBM GLASS & REPLACEMENT BOARD	42 T	13-Feb-2025 13-Feb-2025	4,145.01	4,145.01	0.00	0.00	0.00
BAR11	BARIL JENNIFER							
EXPMARCH6202	MILEAGE FIRST AID TRAINING	63 T	06-Mar-2025 06-Mar-2025	61.18	61.18	0.00	0.00	0.00
BAR14	BARNETT PLUMBING							
444	HVAC AND ELECTRICAL UPGRADES PRIMARTY	81 T	24-Mar-2025 24-Mar-2025	15,820.00	15,820.00	0.00	0.00	0.00

TOWN OF GANANOQUE
Council/Board Report - Combined



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Date : Jun 09, 2025 Time : 9:09 am

Vendor : 1000 To ZYCOM
Batch : All

Cash Requirement Date : Mar 31, 2025
Bank : 0099 To 07

Vendor Invoice	Vendor Name Description	Batch/ Pay Medium Code	Invoice Date/ Due Date	Invoice Amount	Paid Amount	Discount Amount	Released Amount	Payable Amount
	SITE							
445	HVAC AND ELECTRICAL	81	24-Mar-2025	15,820.00	15,820.00	0.00	0.00	0.00
		T	24-Mar-2025					
BEA001	BEATTIE FILM							
405	WANDERER PROJECT	81	12-Mar-2025	5,650.00	5,650.00	0.00	0.00	0.00
	2024 - 2025	T	12-Mar-2025					
BED02	BEDDOWS JOHN							
EXPFEb42025	MILEAGE	38	04-Feb-2025	80.65	80.65	0.00	0.00	0.00
		T	04-Feb-2025					
EXPJAN222025	EXPENSES TORONTO	33	22-Jan-2025	640.07	640.07	0.00	0.00	0.00
		T	22-Jan-2025					
EXPMARCH2020	MILEAGE EASTERN ONT	70	20-Mar-2025	219.46	219.46	0.00	0.00	0.00
	MAYORS CAUCUS	T	20-Mar-2025					
EXPMILEAGE	MILEAGE	33	22-Jan-2025	161.30	161.30	0.00	0.00	0.00
		T	22-Jan-2025					
BEL04	BELL MOBILITY INC							
530782071 DEC 1	530782071 CELL	317	27-Dec-2024	6,552.19	6,552.19	0.00	0.00	0.00
	PHONES	T	27-Dec-2024					
530782071 FEB 2	ACCT 530782071	58	27-Feb-2025	6,637.02	6,637.02	0.00	0.00	0.00
	EMPLOYEE	T	27-Feb-2025					
530782071 JAN 2	530782071	33	27-Jan-2025	6,690.52	6,690.52	0.00	0.00	0.00
	X013588428250127	T	27-Jan-2025					
	EMPL CELL							
BEL08	BELL CANADA							
FEB 2025 PAP	FEB 2025 PAP PMTS	60	28-Feb-2025	5,619.70	5,619.70	0.00	0.00	0.00
		E	28-Feb-2025					
JAN2025PAPPM1	JAN PAP PMT	36	31-Jan-2025	7,094.91	7,094.91	0.00	0.00	0.00
		E	31-Jan-2025					
MARCH PAP PM	MARCH 2025 PAP PMT	88	31-Mar-2025	6,790.22	6,790.22	0.00	0.00	0.00
		E	31-Mar-2025					
BELLASS	BELL & ASS ARCHITECTURE INC							
2224-08-004	DESIGN SERVICES	79	28-Feb-2025	17,800.00	17,800.00	0.00	0.00	0.00
	CONTRACT	T	28-Feb-2025					
	CONSULTING FEES							
2224-25-003	DESIGN SERVICES	321	31-Dec-2024	5,305.35	5,305.35	0.00	0.00	0.00
		T	31-Dec-2024					
BEN02	BENSON AUTO PARTS							
94334607	TARPS	38	23-Jan-2025	6.42	6.42	0.00	0.00	0.00
		T	23-Jan-2025					
BLA04	BLACK DOG TIRECRAFT KINGSTON							
IK0076329	TIRE FLAT REPAIR	38	11-Feb-2025	505.22	505.22	0.00	0.00	0.00
	JOHN DEERE LOADER	T	11-Feb-2025					
BMO01	BMO MASTERCARD							
FEB272025 MC S	BMO MASTERCARD JAN	77	27-Feb-2025	31,530.07	31,530.07	0.00	0.00	0.00
	27 2025 STATEMENT	E	27-Feb-2025					
MCJAN272025ST	BMO MC STATMENT JAN	52	27-Jan-2025	27,614.36	27,614.36	0.00	0.00	0.00
	27 2025 DRAW FEB	E	27-Jan-2025					
	17							
BOA02	BOATING ONTARIO ASSOCIATION							

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4914	CLEAN MARINE FLAG	81 T	27-Mar-2025 27-Mar-2025	30.00	30.00	0.00	0.00	0.00
BOB02	BOB MARK NEW HOLLAND SALES LTD.							
12783D	PARTS	317 T	05-Dec-2024 05-Dec-2024	1,164.47	1,164.47	0.00	0.00	0.00
BON001	BOND'S ENGRAVING							
1574	ACCOUNTABILITY TAGS / DOOR SLIP	38 T	04-Feb-2025 04-Feb-2025	35.03	35.03	0.00	0.00	0.00
BOUDBR	BOUDREAU BRENDA							
MOTION2024-07	HERITAGE BUILDING RESTORATION GRANT	321 T	31-Dec-2024 31-Dec-2024	6,240.99	6,240.99	0.00	0.00	0.00
BOYLESMIKE	BOYLES MIKE							
EXPJAN272025	CIB CLOTHING	28 T	27-Jan-2025 27-Jan-2025	162.72	162.72	0.00	0.00	0.00
		321 T	31-Dec-2024 31-Dec-2024	420.00	420.00	0.00	0.00	0.00
BRE09	BRENNAN CHRISTINE							
EXPFEB272025	MILEAGE FIRST AID TRAINING	58 T	27-Feb-2025 27-Feb-2025	64.40	64.40	0.00	0.00	0.00
BRO01	BROCKVILLE POLICE SERVICE							
#25-08	2024 PRISONER MEALS	339 T	31-Dec-2024 31-Dec-2024	276.00	276.00	0.00	0.00	0.00
BRO22	BROCKVILLE & AREA COMMUNITY CENTRE FOR THE							
2024 CHAR REB/	2024 CHARITABLE REBATE	333 T	31-Dec-2024 31-Dec-2024	1,583.20	1,583.20	0.00	0.00	0.00
BROWNGR	BROWN GRAEME							
95 ELIZABETH	REFUND DEPOSIT	81 T	29-Mar-2025 29-Mar-2025	250.00	250.00	0.00	0.00	0.00
BURGPET	BURGESS PETER							
BP 2024-054 REF	721 WINDSOR LANE BP 2024-054	81 T	25-Mar-2025 25-Mar-2025	750.00	750.00	0.00	0.00	0.00
CAD01	CADUCEON ENVIRONMENTAL LABS							
I24-022951	COLIFORM ECOLI TESTING	8 T	02-Jan-2025 02-Jan-2025	1,090.86	1,090.86	0.00	0.00	0.00
I24-022952	SEWAGE SAMPLES	8 T	02-Jan-2025 02-Jan-2025	930.37	930.37	0.00	0.00	0.00
I25-000234	SEWAGE SAMPLES	38 T	06-Feb-2025 06-Feb-2025	169.22	169.22	0.00	0.00	0.00
I25-000235	COLIFORMS ECOLI	38 T	05-Feb-2025 05-Feb-2025	272.71	272.71	0.00	0.00	0.00
I25-000372	SEWAGE SAMPLES	38 T	05-Feb-2025 05-Feb-2025	170.20	170.20	0.00	0.00	0.00
I25-001008	SEWAGE SAMPLES	38 T	08-Feb-2025 08-Feb-2025	709.20	709.20	0.00	0.00	0.00
I25-001009	COLIFORMS E COLI	38 T	06-Feb-2025 06-Feb-2025	3,207.15	3,207.15	0.00	0.00	0.00
I25-001334	WATER SAMPLES	38 T	06-Feb-2025 06-Feb-2025	57.36	57.36	0.00	0.00	0.00

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I25-002708	ECOLI & MIS TESTING	66 T	04-Mar-2025 04-Mar-2025	1,123.90	1,123.90	0.00	0.00	0.00
I25-002709	SEWAGE SAMPLES	66 T	04-Mar-2025 04-Mar-2025	696.40	696.40	0.00	0.00	0.00
I25-002710	INTERNAL PLUMBING LEAD	66 T	04-Mar-2025 04-Mar-2025	44.12	44.12	0.00	0.00	0.00
CALLASH	CALLERY ASHLEY							
REIMB SHOES	REIMB FOR SHOES	81 T	31-Mar-2025 31-Mar-2025	73.43	73.43	0.00	0.00	0.00
CAM08	CAMBIUM INC.							
2024-51674	SHORELINE EROSION	321 T	13-Dec-2024 13-Dec-2024	13,215.35	13,215.35	0.00	0.00	0.00
2024-51940	ENGINEERING AND REPORTING	331 T	31-Dec-2024 31-Dec-2024	113.00	113.00	0.00	0.00	0.00
CAM11	CAMECH INDUSTRIAL INC.							
53328	NOV 28 INV	79 T	01-Jan-2025 01-Jan-2025	172.38	172.38	0.00	0.00	0.00
CAN01	CANADIAN SAFETY EQUIPMENT INC.							
56215-1	JUNE 23 INV FIRE BLANKET	334 T	31-Dec-2024 31-Dec-2024	3,390.00	3,390.00	0.00	0.00	0.00
CAN11	CANADIAN RED CROSS SOCIETY							
CRC-F-105621	FEB 29TH INV ANNUAL RENEWAL FEE	321 T	31-Dec-2024 31-Dec-2024	250.00	250.00	0.00	0.00	0.00
CAN16	CANADIAN NIAGARA POWER INC							
MARCH 2025 PAI	MARCH 2025 PAP PMT	88 E	31-Mar-2025 31-Mar-2025	45,542.06	45,542.06	0.00	0.00	0.00
CAN26	CANADIAN TODS LIMITED							
116385744	OCT 2ND 401 SIGNAGE	317 T	01-Dec-2024 01-Dec-2024	2,712.00	2,712.00	0.00	0.00	0.00
CAP04	CAPITAL CONTROLS & INSTRUMENTATION INC.							
888253	WTP / WATER TOWER	337 T	31-Dec-2024 31-Dec-2024	423.75	423.75	0.00	0.00	0.00
CAR18	CARR MCLEAN							
872105	AUG 30 INV LABEL PROTECTOR	334 T	31-Dec-2024 31-Dec-2024	62.28	62.28	0.00	0.00	0.00
CAT01	CATARAQUI REGION CONSERVATION AUTHORITY							
AA-001-25	2025 MUNICIPAL APPORTIONMENT	33 T	15-Jan-2025 15-Jan-2025	55,085.69	55,085.69	0.00	0.00	0.00
CAT02	CATHOLIC DISTRICT SCHOOL BOARD							
1ST QTR 2025	1ST QUARTER	63 T	10-Mar-2025 10-Mar-2025	71,166.00	71,166.00	0.00	0.00	0.00
CDNH DYWM	CANADIAN HANDYWOMAN							
21018	PUBLIC SPEAKING FEE	45 T	14-Feb-2025 14-Feb-2025	565.00	565.00	0.00	0.00	0.00
CDSBOUT	CDS BOUTIQUE							
89178	OCT 3 INV MEMORY GAME	317 T	01-Dec-2024 01-Dec-2024	22.54	22.54	0.00	0.00	0.00

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CELLCOM	8755477 CANADA INC.							
401623-B1	CREDIT OWING JM PHONE	66 T	01-Jan-2025 01-Jan-2025	-169.50	-169.50	0.00	0.00	0.00
414293-B1	GOOGLE PIXEL 9 PRO 256 GB	38 T	11-Feb-2025 11-Feb-2025	771.79	771.79	0.00	0.00	0.00
421401-B1	IPHONE 16 PRO 256 GB DESERT	66 T	10-Mar-2025 10-Mar-2025	970.88	970.88	0.00	0.00	0.00
423843-B1	IPHONE 16 PRO 256 GB BLK	66 T	18-Mar-2025 18-Mar-2025	1,106.48	1,106.48	0.00	0.00	0.00
CEN04	CENTRALSQUARE CANADA SOFTWARE INC.							
427979	PAYROLL TRAINING NOV 27-DEC 21	317 T	30-Dec-2024 30-Dec-2024	1,398.38	1,398.38	0.00	0.00	0.00
431971	UTILITIES TRAINING	45 T	21-Feb-2025 21-Feb-2025	276.85	276.85	0.00	0.00	0.00
CER02	CERTIFIED LABORATORIES							
969783	DIESEL MATE ALL SEASONS	28 T	13-Jan-2025 13-Jan-2025	682.12	682.12	0.00	0.00	0.00
CHA12	CHAMPAGNE DILLON JAMES							
EXPFEB252025	REIMB FOR EXPENSES RE DRONE	45 T	25-Feb-2025 25-Feb-2025	35.00	35.00	0.00	0.00	0.00
CHE03	CHEMAQUA							
967979	ARENA WATER TREATMENT JAN 2025	66 T	01-Jan-2025 01-Jan-2025	360.47	360.47	0.00	0.00	0.00
973668	FEB 2025 REFRIGERATION ROOM WATER TREATMENT	33 T	01-Feb-2025 01-Feb-2025	360.47	360.47	0.00	0.00	0.00
978960	ARENA WATER TREATMENT MARCH 2025	58 T	01-Mar-2025 01-Mar-2025	360.47	360.47	0.00	0.00	0.00
CIM01	CIMCO REFRIGERATION							
90952116	COMPRESSOR COOLING CLEAN OUT	326 T	20-Dec-2024 20-Dec-2024	1,941.53	1,941.53	0.00	0.00	0.00
CIN01	CINTAS CANADA LIMITED							
4216107978	WKLY RUG ROTATION ARENA	317 T	30-Dec-2024 30-Dec-2024	66.90	66.90	0.00	0.00	0.00
4216917875	WKLY RUG ROTATION TH	3 T	06-Jan-2025 06-Jan-2025	42.60	42.60	0.00	0.00	0.00
4216918140	WKLY RUG ROTATION ARENA	3 T	06-Jan-2025 06-Jan-2025	66.90	66.90	0.00	0.00	0.00
4217587967	TH WKLY RUG ROTATION	8 T	13-Jan-2025 13-Jan-2025	42.60	42.60	0.00	0.00	0.00
4217588228	ARENA WKLY RUG ROTATION	8 T	13-Jan-2025 13-Jan-2025	66.90	66.90	0.00	0.00	0.00
4218334152	WKLY RUG ROTATION TH	21 T	20-Jan-2025 20-Jan-2025	42.60	42.60	0.00	0.00	0.00
4218334376	WKLY RUG ROTATION ARENA	21 T	20-Jan-2025 20-Jan-2025	66.90	66.90	0.00	0.00	0.00
4219058016	TH WKLY RUG ROTATION	28 T	27-Jan-2025 27-Jan-2025	42.60	42.60	0.00	0.00	0.00

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4219058367	WKLY RUG ROTATION ARENA	28 T	27-Jan-2025 27-Jan-2025	66.90	66.90	0.00	0.00	0.00
4219786398	TH WKLY RUG ROTATION	33 T	03-Feb-2025 03-Feb-2025	42.60	42.60	0.00	0.00	0.00
4219786722	ARENA WKLY RUG ROTATION	33 T	03-Feb-2025 03-Feb-2025	66.90	66.90	0.00	0.00	0.00
4220500020	WKLY RUG ROTATION	38 T	10-Feb-2025 10-Feb-2025	42.60	42.60	0.00	0.00	0.00
4220500392	WKLY RUG RENTAL	38 T	10-Feb-2025 10-Feb-2025	66.90	66.90	0.00	0.00	0.00
4221360179	WKLY RUG ROTATION	42 T	18-Feb-2025 18-Feb-2025	42.60	42.60	0.00	0.00	0.00
4221360491	WKLY RUG ROTATION	42 T	18-Feb-2025 18-Feb-2025	66.90	66.90	0.00	0.00	0.00
4222007914	RUG ROTATION TH	45 T	24-Feb-2025 24-Feb-2025	42.60	42.60	0.00	0.00	0.00
4222008298	RUG ROTATION ARENA	45 T	24-Feb-2025 24-Feb-2025	66.90	66.90	0.00	0.00	0.00
4222768618	WKLY RUG ROTATION	58 T	03-Mar-2025 03-Mar-2025	42.60	42.60	0.00	0.00	0.00
4222768927	WKLY RUG ROTATION	58 T	03-Mar-2025 03-Mar-2025	66.90	66.90	0.00	0.00	0.00
4223457493	ROTATING RUG TH	63 T	10-Mar-2025 10-Mar-2025	42.60	42.60	0.00	0.00	0.00
4223457756	ROTATING RUG RENTAL ARENA	63 T	10-Mar-2025 10-Mar-2025	66.90	66.90	0.00	0.00	0.00
4224220119	WKLY RUG ROTATION TH	66 T	17-Mar-2025 17-Mar-2025	42.60	42.60	0.00	0.00	0.00
4224220426	WKLY RUG ROTATION ARENA	66 T	17-Mar-2025 17-Mar-2025	66.90	66.90	0.00	0.00	0.00
4224936666	WKLY RUG ROTATION	79 T	24-Mar-2025 24-Mar-2025	42.60	42.60	0.00	0.00	0.00
4224937044	WKLY RUG ROTATION	79 T	24-Mar-2025 24-Mar-2025	66.90	66.90	0.00	0.00	0.00
CIT04	CITY OF BROCKVILLE							
18126	SEMI-ANNUAL LODGE DEBT	66 T	12-Mar-2025 12-Mar-2025	8,870.35	8,870.35	0.00	0.00	0.00
CITYCRUISE	CITY CRUISES GANANOQUE							
5043318-5059757	OCT 16- OCT 31 2024 TICKET SALES	317 T	31-Dec-2024 31-Dec-2024	232.00	232.00	0.00	0.00	0.00
CLA04	CLARKE & WRIGHT PROFESSIONAL CORPORATION							
335425	DP2023-17 670 CHARLES NORTH	33 T	29-Jan-2025 29-Jan-2025	423.23	423.23	0.00	0.00	0.00
335426	DP2024-08 83 ELIZABETH DR	33 T	29-Jan-2025 29-Jan-2025	423.23	423.23	0.00	0.00	0.00
335703	DP2023-18 740 KSW	33 T	29-Jan-2025 29-Jan-2025	423.23	423.23	0.00	0.00	0.00
335945	DP2023-04 PLAYHOUSE WATER LOT	33 T	29-Jan-2025 29-Jan-2025	423.23	423.23	0.00	0.00	0.00
CLASDIS	CLASSIC DISPLAYS							

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INV24-0968	REPLACEMENT BULBS	81	01-Jan-2025	768.40	768.40	0.00	0.00	0.00
		T	01-Jan-2025					
CMI01	CMI INC.							
8071383	UNIT ASSY I9000 CDA	67	21-Feb-2025	10,739.66	10,739.66	0.00	0.00	0.00
	1YR WARRANTY	C	21-Feb-2025					
COB01	COBOURG POLICE SERVICE							
SMALL MID-SIZE	REGISTRATION SMALL	55	01-Mar-2025	325.00	325.00	0.00	0.00	0.00
	MID-SIZED MEETING	C	01-Mar-2025					
	R S							
COC02	GIP PROPERTIES CORP							
1414754	CLEAR / GRANULAR A	66	14-Feb-2025	2,865.04	2,865.04	0.00	0.00	0.00
		T	14-Feb-2025					
COG01	COGECO CONNEXION INC.							
JAN2025PAPPM1	JAN 2025 PAP PMT	36	31-Jan-2025	2,438.18	2,438.18	0.00	0.00	0.00
		E	31-Jan-2025					
MARCH 2025 PAI	MARCH 2025 PAP PMT	88	31-Mar-2025	6,910.18	6,910.18	0.00	0.00	0.00
		E	31-Mar-2025					
COGCHQ	COGECO CONNEXION INC							
110074939413	INTERNET ACCT	328	09-Dec-2024	312.34	312.34	0.00	0.00	0.00
	50028312978	C	09-Dec-2024					
110075506644	50028312978	25	09-Jan-2025	118.12	118.12	0.00	0.00	0.00
	INTERNET	C	09-Jan-2025					
110076071140	ACCT 50028312978	55	24-Feb-2025	112.94	112.94	0.00	0.00	0.00
		C	24-Feb-2025					
110076629913	ACCT 50028312978	67	09-Mar-2025	112.94	112.94	0.00	0.00	0.00
	INTERNET	C	09-Mar-2025					
COM01	COMMERCIAL DOOR SYSTEMS LTD							
311840876	LIFTMASTER MAXUM	28	16-Jan-2025	4,463.50	4,463.50	0.00	0.00	0.00
	JACKSHAFT HOIST /	T	16-Jan-2025					
	SCISSOR LIFT							
COMPETERS	COMPETERS INC							
10074	SOFTWARE MONTHLY	79	03-Mar-2025	339.00	339.00	0.00	0.00	0.00
		T	03-Mar-2025					
9871	MONTHLY SOFTWARE	3	02-Jan-2025	339.00	339.00	0.00	0.00	0.00
	SERVICE	T	02-Jan-2025					
9992	SOFTWARE SERVICE	33	03-Feb-2025	339.00	339.00	0.00	0.00	0.00
		T	03-Feb-2025					
CON01	CONSEIL DE LES ECOLES PUBLIQUE							
1ST QTR 2025	1ST QUARTER	63	10-Mar-2025	3,771.00	3,771.00	0.00	0.00	0.00
		T	10-Mar-2025					
CON06	CONSERVATION OF SCULPTURES MONUMENTS AND							
MOTION 24-113	COMM GRANT	334	31-Dec-2024	8,765.50	8,765.50	0.00	0.00	0.00
	RENOVATION TOWN	T	31-Dec-2024					
	WAR MEMORIAL MONUMENT							
CONEST	CONESTOGA COLLEGE INST OF TECHNOLOGY & ADVANCED							
INV060595	COURTROOM	339	31-Dec-2024	190.00	190.00	0.00	0.00	0.00
	PROCEDURES SEPT	T	31-Dec-2024					
	11-13 2024							
COR07	CORPORATION OF THE TOWN OF PRESCOTT							

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2025-0029	MID TERM COUNCIL TRAINING	55 C	03-Feb-2025 03-Feb-2025	225.00	225.00	0.00	0.00	0.00
CSC01	C S C D C E							
1ST QTR 2025	1ST QUARTER 2025	67 C	10-Mar-2025 10-Mar-2025	7,600.00	7,600.00	0.00	0.00	0.00
CUN01	CUNNINGHAM SWAN CARTY LITTLE & BONHAM LLP							
198823	SD2022-01 CASTLEGROVE LEGAL SERVICES	339 T	31-Dec-2024 31-Dec-2024	1,638.50	1,638.50	0.00	0.00	0.00
199495	LEGAL ADVICE FILE [REDACTED]	321 T	19-Dec-2024 19-Dec-2024	254.25	254.25	0.00	0.00	0.00
199496	[REDACTED] LEGAL SERVICES	326 T	19-Dec-2024 19-Dec-2024	706.25	706.25	0.00	0.00	0.00
199818	LEGAL ADVICE	321 T	20-Dec-2024 20-Dec-2024	226.00	226.00	0.00	0.00	0.00
200347	[REDACTED]	337 T	31-Dec-2024 31-Dec-2024	565.00	565.00	0.00	0.00	0.00
200369	[REDACTED] LEGAL SERVICES	38 T	28-Jan-2025 28-Jan-2025	875.75	875.75	0.00	0.00	0.00
200395	[REDACTED] LEGAL SERVICE	38 T	28-Jan-2025 28-Jan-2025	3,248.75	3,248.75	0.00	0.00	0.00
201060	[REDACTED] GENERAL LEGAL ADVICE	58 T	25-Feb-2025 25-Feb-2025	734.50	734.50	0.00	0.00	0.00
201175	[REDACTED] LEGAL SERVICES	58 T	26-Feb-2025 26-Feb-2025	4,124.50	4,124.50	0.00	0.00	0.00
201216	[REDACTED] LEGAL SERVICES	58 T	26-Feb-2025 26-Feb-2025	8,136.25	8,136.25	0.00	0.00	0.00
CUP01	CANADIAN UNION OF PUBLIC EMPLOYEES							
FEB 2025 UNION	FEB 2025 UNION DUES	58 T	06-Mar-2025 06-Mar-2025	1,164.98	1,164.98	0.00	0.00	0.00
JAN DUES	JANUARY CUPE UNION DUES	33 T	03-Feb-2025 03-Feb-2025	1,688.86	1,688.86	0.00	0.00	0.00
CUR02	JAYNE CURTIS							
MARCH22025	ICE TRESCUE TRAINING MARCH 1	58 T	02-Mar-2025 02-Mar-2025	355.95	355.95	0.00	0.00	0.00
DALLAIRE	DALLAIRE TANYA R							
EXPDEC312025	FINANCE HOLIDAY BREAKFAST / SENECA COLLEGE MTA201 MTAP UNIT 1	337 T	31-Dec-2024 31-Dec-2024	692.65	692.65	0.00	0.00	0.00
EXPFE212025	MFOA COURSES	58 T	21-Feb-2025 21-Feb-2025	1,576.35	1,576.35	0.00	0.00	0.00
EXPJAN312025	COFFEE SUPPLIES	42 T	31-Jan-2025 31-Jan-2025	10.93	10.93	0.00	0.00	0.00
DAT06	DATAFIX							
10853	VOTERVIEW EVENT 2026	8 T	14-Jan-2025 14-Jan-2025	1,864.50	1,864.50	0.00	0.00	0.00
DAV06	DAVTECH							
SI-169472	FREIGHT	81 T	18-Mar-2025 18-Mar-2025	17.49	17.49	0.00	0.00	0.00

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DCCOMMUN	DC COMMUNICATIONS 2015 IN							
5562	SUPPLIES	317 T	20-Dec-2024 20-Dec-2024	271.56	271.56	0.00	0.00	0.00
5569	VEHICLE OUTFITTING 2016 CHEV TAHOE UNIT 1752	63 T	10-Feb-2025 10-Feb-2025	5,704.84	5,704.84	0.00	0.00	0.00
5571	TEST AND REPAIR	16 T	07-Jan-2025 07-Jan-2025	105.90	105.90	0.00	0.00	0.00
5572	117-23 SERVICE AND TEST	28 T	07-Jan-2025 07-Jan-2025	105.90	105.90	0.00	0.00	0.00
5573	115-16 TEST & REPAIR SYSTEM	8 T	07-Jan-2025 07-Jan-2025	84.71	84.71	0.00	0.00	0.00
5574	116-19 TEST AND REPAIR	8 T	07-Jan-2025 07-Jan-2025	42.38	42.38	0.00	0.00	0.00
5575	111-19 TEST AND REPAIR	8 T	07-Jan-2025 07-Jan-2025	127.08	127.08	0.00	0.00	0.00
5576	130-24 TEST AND REPAIR	8 T	07-Jan-2025 07-Jan-2025	63.56	63.56	0.00	0.00	0.00
5577	133-24 TEST AND REPAIR	8 T	07-Jan-2025 07-Jan-2025	63.56	63.56	0.00	0.00	0.00
5578	134-16 TEST AND REPAIR	8 T	07-Jan-2025 07-Jan-2025	136.64	136.64	0.00	0.00	0.00
5579	102-16 TEST AND REPAIR	8 T	07-Jan-2025 07-Jan-2025	157.82	157.82	0.00	0.00	0.00
5580	TEST AND REPAIR 204-14	16 T	07-Jan-2025 07-Jan-2025	236.42	236.42	0.00	0.00	0.00
5581	113-01 TEST AND REPAIR	8 T	07-Jan-2025 07-Jan-2025	105.90	105.90	0.00	0.00	0.00
5582	112-95 TEST AND REPAIR	8 T	07-Jan-2025 07-Jan-2025	105.90	105.90	0.00	0.00	0.00
5583	114-09 TEST AND REPAIR	8 T	07-Jan-2025 07-Jan-2025	127.08	127.08	0.00	0.00	0.00
5584	303-18 TEST AND REPAIR	8 T	07-Jan-2025 07-Jan-2025	105.90	105.90	0.00	0.00	0.00
5585	118-12 TEST AND REPAIR	8 T	07-Jan-2025 07-Jan-2025	105.90	105.90	0.00	0.00	0.00
5586	119-09 TEST AND REPAIR	8 T	07-Jan-2025 07-Jan-2025	127.08	127.08	0.00	0.00	0.00
5587	201-17 TEST AND REPAIR	16 T	07-Jan-2025 07-Jan-2025	232.92	232.92	0.00	0.00	0.00
5588	203-21 TEST AND REPAIR	16 T	07-Jan-2025 07-Jan-2025	105.90	105.90	0.00	0.00	0.00
5589	131-14 TEST AND REPAIR	8 T	07-Jan-2025 07-Jan-2025	157.82	157.82	0.00	0.00	0.00
5590	110-11 TEST AND REPAIR	8 T	07-Jan-2025 07-Jan-2025	105.90	105.90	0.00	0.00	0.00
5591	132-08 TEST AND REPAIR	8 T	07-Jan-2025 07-Jan-2025	105.90	105.90	0.00	0.00	0.00
5592	BASE RADIO TEST AND REPAIR	8 T	07-Jan-2025 07-Jan-2025	105.94	105.94	0.00	0.00	0.00
5612	LADDER TRUCK	70 T	18-Mar-2025 18-Mar-2025	357.64	357.64	0.00	0.00	0.00

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5624	FORT INTERCEPTOR SUV2024	81 T	19-Mar-2025 19-Mar-2025	13,255.57	13,255.57	0.00	0.00	0.00
DCML	DCML ENTERPRISES LTD							
1111	DEC 9 - DEC 20 CONSULTING	317 T	20-Dec-2024 20-Dec-2024	6,492.75	6,492.75	0.00	0.00	0.00
1112	CAPITAL MGT DEC 23 - 3	321 T	31-Dec-2024 31-Dec-2024	3,796.80	3,796.80	0.00	0.00	0.00
1113	CONSULTING JAN6 - 17	21 T	17-Jan-2025 17-Jan-2025	7,351.66	7,351.66	0.00	0.00	0.00
1114	JAN 20-JAN 31 2025 CONSULTING	63 T	31-Jan-2025 31-Jan-2025	6,411.48	6,411.48	0.00	0.00	0.00
1115	FEB 3 -FEB 14 CONSULTING SERVICES	63 T	14-Feb-2025 14-Feb-2025	6,578.19	6,578.19	0.00	0.00	0.00
1116	FEB 17 0FEB 28 2025 CONSULT SERVICES	63 T	28-Feb-2025 28-Feb-2025	6,030.04	6,030.04	0.00	0.00	0.00
1117	CONSULTING MAR 3 - MARCH 14	66 T	14-Mar-2025 14-Mar-2025	6,751.60	6,751.60	0.00	0.00	0.00
DEDENV	DEDICATED ENVIRONMENTAL SERVICES INC.							
6897	BIRCH STWATER MAIN BREAK	337 T	01-Dec-2024 01-Dec-2024	3,391.70	3,391.70	0.00	0.00	0.00
DEL04	DELAGE LANDEN FINANCIAL SERVICES CANADA INC.							
10034979	001-0315996-000 30 IPHONES	38 T	13-Feb-2025 13-Feb-2025	379.80	379.80	0.00	0.00	0.00
10090635	CONTRACT 001-0315996-000 30 IPHONES	66 T	16-Mar-2025 16-Mar-2025	379.80	379.80	0.00	0.00	0.00
9939800	CONTRACT 001-0315996-000 30 IPHONES	317 T	16-Dec-2024 16-Dec-2024	379.80	379.80	0.00	0.00	0.00
9990377	30 IPHONES	21 T	16-Jan-2025 16-Jan-2025	379.80	379.80	0.00	0.00	0.00
DENNMAT	DENNISON MATTHEW C.J.							
EXPMARCH2720	NICHE UA TRAINING APR 7-11 APRIL 15	81 T	27-Mar-2025 27-Mar-2025	275.00	275.00	0.00	0.00	0.00
DIG02	QUADIENT LEASING							
6313000	LEASE PMT JAN 2025	3 T	01-Jan-2025 01-Jan-2025	203.08	203.08	0.00	0.00	0.00
6314225	FEB 2025 LEASE PMT	8 T	01-Jan-2025 01-Jan-2025	203.08	203.08	0.00	0.00	0.00
6315895	LEAST PAYMENT MARCI 2025	38 T	01-Feb-2025 01-Feb-2025	203.08	203.08	0.00	0.00	0.00
6316771	APRIL LEASE PMT	63 T	01-Mar-2025 01-Mar-2025	203.08	203.08	0.00	0.00	0.00
DIR02								
		3 T	03-Jan-2025 03-Jan-2025	558.46	558.46	0.00	0.00	0.00
		42 T	18-Feb-2025 18-Feb-2025	558.46	558.46	0.00	0.00	0.00

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		21	21-Jan-2025	558.46	558.46	0.00	0.00	0.00
		T	21-Jan-2025					
		81	31-Mar-2025	558.46	558.46	0.00	0.00	0.00
		T	31-Mar-2025					
		70	20-Mar-2025	558.46	558.46	0.00	0.00	0.00
		T	20-Mar-2025					
		33	01-Feb-2025	558.46	558.46	0.00	0.00	0.00
		T	01-Feb-2025					
		58	06-Mar-2025	558.46	558.46	0.00	0.00	0.00
		T	06-Mar-2025					
DIS04	DISTRICT 8 ROAD SUPERVISORS ASSOCIATION							
2025 1 MBSH	2025 ANNUAL - 1	13	06-Jan-2025	80.00	80.00	0.00	0.00	0.00
	ADDITIONAL MEMB	C	06-Jan-2025					
DIS05	DISTRIBUTION ELITE CANADA INC.							
628272	ETHYL ALCOHOL	28	15-Jan-2025	166.79	166.79	0.00	0.00	0.00
		T	15-Jan-2025					
DMITCHELL	DOUG MITCHELL C/O MITCHELL & SON CONTRA							
2025004	TH PAINT REMAINING	21	15-Jan-2025	3,955.00	3,955.00	0.00	0.00	0.00
	DOORS	T	15-Jan-2025					
2025005	TH PAINT BASEBOARD	21	15-Jan-2025	12,063.88	12,063.88	0.00	0.00	0.00
	AND DOOR TRIM	T	15-Jan-2025					
2025007	TH PAIN 3 OFFICES +	42	27-Jan-2025	9,040.00	9,040.00	0.00	0.00	0.00
	MEETING ROOM	T	27-Jan-2025					
DOO03	DOORNEKAMP							
D-00001395	OCT25RELEASE HB	331	01-Dec-2024	13,356.50	13,356.50	0.00	0.00	0.00
	BYLAW 2023-106	T	01-Dec-2024					
	2024-001							
DRA05	DRAPER DOORS							
34072	PHOTO EYE AND	8	06-Jan-2025	248.60	248.60	0.00	0.00	0.00
	TIGHTENED CHAIN	T	06-Jan-2025					
34220	SERVICE CALL BROKEN	38	27-Jan-2025	1,327.75	1,327.75	0.00	0.00	0.00
	SPRING	T	27-Jan-2025					
34235	SALT SHED DOOR	38	27-Jan-2025	610.20	610.20	0.00	0.00	0.00
		T	27-Jan-2025					
34298	FRONT GATE	58	07-Feb-2025	186.45	186.45	0.00	0.00	0.00
		T	07-Feb-2025					
34499	SERVICE CALL	81	17-Mar-2025	644.10	644.10	0.00	0.00	0.00
		T	17-Mar-2025					
DRI01	MIKE DRISCOLL							
EXPJAN182025P	BLUE	33	28-Jan-2025	329.00	329.00	0.00	0.00	0.00
		T	28-Jan-2025					
DRJRALEIGH	DR JAMES RALEIGH							
MARCH42025	QTRLY PHYSICIAN	66	04-Mar-2025	5,000.00	5,000.00	0.00	0.00	0.00
	PAYMENT	T	04-Mar-2025					
DSQUARED	DSQ CONSTRUCTION							
10041	SALT	33	30-Jan-2025	3,987.61	3,987.61	0.00	0.00	0.00
		T	30-Jan-2025					
10101	SALT	33	03-Feb-2025	8,255.73	8,255.73	0.00	0.00	0.00
		T	03-Feb-2025					



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10124	SALT	38	04-Feb-2025	8,521.74	8,521.74	0.00	0.00	0.00
		T	04-Feb-2025					
10157	SALT	38	06-Feb-2025	4,335.83	4,335.83	0.00	0.00	0.00
		T	06-Feb-2025					
10215	SALT	38	10-Feb-2025	4,393.87	4,393.87	0.00	0.00	0.00
		T	10-Feb-2025					
10394	SALT	58	19-Feb-2025	3,958.59	3,958.59	0.00	0.00	0.00
		T	19-Feb-2025					
10420	SALT	58	20-Feb-2025	9,097.27	9,097.27	0.00	0.00	0.00
		T	20-Feb-2025					
10469	SALT	58	24-Feb-2025	4,340.67	4,340.67	0.00	0.00	0.00
		T	24-Feb-2025					
10537	SALT SUPPLY	79	27-Feb-2025	3,924.74	3,924.74	0.00	0.00	0.00
		T	27-Feb-2025					
9711	SALT	8	06-Jan-2025	4,355.18	4,355.18	0.00	0.00	0.00
		T	06-Jan-2025					
9740	SALAT	8	07-Jan-2025	4,413.22	4,413.22	0.00	0.00	0.00
		T	07-Jan-2025					
9905	WHITE SALT	33	22-Jan-2025	17,812.46	17,812.46	0.00	0.00	0.00
		T	22-Jan-2025					
9925	WHITE SALT	33	23-Jan-2025	4,364.85	4,364.85	0.00	0.00	0.00
		T	23-Jan-2025					
9963	SALT	33	27-Jan-2025	4,405.96	4,405.96	0.00	0.00	0.00
		T	27-Jan-2025					
EAS01	EASTERN RINK SERVICES							
223185 2024	PAIN HOCKEY GAME MARKINGS	317	24-Dec-2024	1,356.00	1,356.00	0.00	0.00	0.00
		T	24-Dec-2024					
EAS08	EASTERN ONTARIO POWER							
90058933	UPGRADE TRANSFORMI	38	06-Feb-2025	76,678.30	76,678.30	0.00	0.00	0.00
		T	06-Feb-2025					
90059056	815 KING POLE-UNDERGROUND CONDUCTOR	58	27-Feb-2025	20,965.09	20,965.09	0.00	0.00	0.00
		T	27-Feb-2025					
EAS17	EAST SIDE TRACTOR ANFD TURF							
862	SERVICE CALL TRACKLESS MT6	79	13-Feb-2025	1,169.55	1,169.55	0.00	0.00	0.00
		T	13-Feb-2025					
ECO05	ECONOMIC DEVELOPERS ASSOCIATION OF CANADA							
5727-26890	2025 MEMBERSHIP	21	01-Jan-2025	566.38	566.38	0.00	0.00	0.00
		T	01-Jan-2025					
EMC01	EMCO LTD							
3358243001014	SUPPLIES	321	23-Dec-2024	2,797.20	2,797.20	0.00	0.00	0.00
		T	23-Dec-2024					
3358243001015	SUPPLIES	321	23-Dec-2024	2,960.60	2,960.60	0.00	0.00	0.00
		T	23-Dec-2024					
3358253000043	HYDRANTS	66	12-Feb-2025	3,955.00	3,955.00	0.00	0.00	0.00
		T	12-Feb-2025					
3358253000044	WD VALVE REPLACEMENT PROGRAM	66	12-Feb-2025	3,849.65	3,849.65	0.00	0.00	0.00
		T	12-Feb-2025					

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358253000047	PINE ST E WMB	66	12-Feb-2025	415.90	415.90	0.00	0.00	0.00
		T	12-Feb-2025					
ENT02	ENTANDEM INC.							
460829	2025 SOCAN LIC FEE	33	01-Jan-2025	266.09	266.09	0.00	0.00	0.00
		T	01-Jan-2025					
464915	SOCAN FEE 2025 LIC FEE	33	01-Feb-2025	362.73	362.73	0.00	0.00	0.00
		T	01-Feb-2025					
ESK01	ESKEROD SIGNS							
30396	REPLACE SCOREBOARD DAMAGED DIGIT	28	23-Jan-2025	1,039.60	1,039.60	0.00	0.00	0.00
		T	23-Jan-2025					
EVA02	EVANS UTILITY AND MUNICIPAL							
172063	TAIL PIECES 425 FOURTH	63	30-Jan-2025	1,426.06	1,426.06	0.00	0.00	0.00
		T	30-Jan-2025					
FAS02	FASTENAL CANADA LTD.							
ONBRC183916	SUPPLIES	317	16-Dec-2024	721.92	721.92	0.00	0.00	0.00
		T	16-Dec-2024					
ONBRC183984	SUPPLIES	317	18-Dec-2024	488.13	488.13	0.00	0.00	0.00
		T	18-Dec-2024					
ONBRC184514	SUPPLIES	28	17-Jan-2025	72.32	72.32	0.00	0.00	0.00
		T	17-Jan-2025					
FED04	FEDERATION OF ONTARIO PUBLIC LIBRARIES							
1108	2025 MBSH	28	17-Jan-2025	150.00	150.00	0.00	0.00	0.00
		T	17-Jan-2025					
FIDENG	FIDELITY ENGINEERING & CONSTRUCTION INC.							
2024-12PPC2 P#	BYLAW2024-079 WATER ST RETAINING WALL REHAB	331	31-Dec-2024	195,529.11	195,529.11	0.00	0.00	0.00
		T	31-Dec-2024					
2024-12PPC3	WATER ST BRIDGE JAN - FEB 2025	63	28-Feb-2025	10,170.00	10,170.00	0.00	0.00	0.00
		T	28-Feb-2025					
FIR04	FIRE MARSHAL'S PUBLIC FIRE SAFETY COUNCIL							
IN167272	NOV 15 INV ZUPPER PULLS	81	01-Jan-2025	62.15	62.15	0.00	0.00	0.00
		T	01-Jan-2025					
IN168111	SUPPLIES	81	25-Mar-2025	483.98	483.98	0.00	0.00	0.00
		T	25-Mar-2025					
FIRECHEK	FIRECHEK PROTECTION							
11350	NOV 9 INV SUPPLIES	317	01-Dec-2024	1,276.02	1,276.02	0.00	0.00	0.00
		T	01-Dec-2024					
FIREMRQ	FIRE MARQUE							
AF3380	OCT 2 INV AGENCY FEE 210 SYDENHAM	339	31-Dec-2024	1,719.33	1,719.33	0.00	0.00	0.00
		T	31-Dec-2024					
FLU01	FLUENT INFORMATION MANAGEMENT SYSTEMS INC							
INV-9383	ANN SUBSCRIPTION HARDWARE RENTAL FEE	333	01-Dec-2024	1,130.00	1,130.00	0.00	0.00	0.00
		T	01-Dec-2024					
FOR09	FORT GLASS INCORPORATED							
2502039	TOWN HALL EAST ENTRANCE	38	10-Feb-2025	1,672.71	1,672.71	0.00	0.00	0.00
		T	10-Feb-2025					

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2502095	REPLACED DOOR CLOSER'S DR RM 3 & SOUTH STAIRWELL	45 T	21-Feb-2025 21-Feb-2025	858.80	858.80	0.00	0.00	0.00
2503022	REPLACE CLEAR TEMPERED GLASS	79 T	06-Mar-2025 06-Mar-2025	3,445.73	3,445.73	0.00	0.00	0.00
2503023	DOOR REPLACEMENT	66 T	06-Mar-2025 06-Mar-2025	229.98	229.98	0.00	0.00	0.00
2503031	MARINA BACK OFFICE DOOR	63 T	07-Mar-2025 07-Mar-2025	3,440.47	3,440.47	0.00	0.00	0.00
2503165	PUSH BAR REPLACEMENT DRESS RM 4	81 T	25-Mar-2025 25-Mar-2025	3,263.10	3,263.10	0.00	0.00	0.00
FRO05	FRONTENAC MUNICIPAL LAW ENFORCEMENT INC.							
GAN-2025-FEBRI	ANIMAL CONTROL PARKING BYLAW ENF	66 T	28-Feb-2025 28-Feb-2025	8,250.63	8,250.63	0.00	0.00	0.00
GAN-2025-JANU	ANIMAL CONTROL / PARKING/ BYLAW ENF	66 T	31-Jan-2025 31-Jan-2025	8,250.63	8,250.63	0.00	0.00	0.00
GAN-LANDFILL-2	YARD WASTE ATTENDANT FEB 2025	79 T	28-Feb-2025 28-Feb-2025	319.56	319.56	0.00	0.00	0.00
GAN-LANDFILL-2	YARD WASTE ATTENDANT JAN 2025	79 T	31-Jan-2025 31-Jan-2025	159.78	159.78	0.00	0.00	0.00
FRO08	FRONTLINE OUTFITTERS							
IN2173981	SHIRTS & PANTS	326 T	20-Dec-2024 20-Dec-2024	650.32	650.32	0.00	0.00	0.00
IN2173982	SHIRTS PANTS	326 T	20-Dec-2024 20-Dec-2024	571.10	571.10	0.00	0.00	0.00
IN2173984	SHIRTS	326 T	20-Dec-2024 20-Dec-2024	167.24	167.24	0.00	0.00	0.00
IN2181507	SHIRTS	8 T	08-Jan-2025 08-Jan-2025	176.17	176.17	0.00	0.00	0.00
IN2184692	CLOTHING	28 T	14-Jan-2025 14-Jan-2025	176.17	176.17	0.00	0.00	0.00
IN2207775	SHIRT FLAS VEST	58 T	21-Feb-2025 21-Feb-2025	190.51	190.51	0.00	0.00	0.00
FRONTCOMM	FRONTLINE COMMUNICATIONS							
01012025-GANFI	RADIO MAINT SERVICES	38 T	01-Jan-2025 01-Jan-2025	800.42	800.42	0.00	0.00	0.00
01012025-GANPI	RADIO MAINT SERVICES	38 T	01-Jan-2025 01-Jan-2025	988.75	988.75	0.00	0.00	0.00
01022025-GANFI	RADIO MAINT SERVICES	38 T	01-Feb-2025 01-Feb-2025	800.42	800.42	0.00	0.00	0.00
01022025-GANPI	RADIO MAINT SERVICES	38 T	01-Feb-2025 01-Feb-2025	988.75	988.75	0.00	0.00	0.00
01032025-GANFI	RADIO MAINTENCE SERVICE	81 T	01-Mar-2025 01-Mar-2025	800.42	800.42	0.00	0.00	0.00
01032025-GANPI	RADIO MAINTENCE SERVICES	81 T	01-Mar-2025 01-Mar-2025	988.75	988.75	0.00	0.00	0.00
07022025-GPD	NG911 FORINET FIREWALL / MISC/ PROG AND INSTALL	42 T	07-Feb-2025 07-Feb-2025	16,033.11	16,033.11	0.00	0.00	0.00

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14032025-GPD	FORTINET FORTIGATE 40F FIREWALL / STAGING PROG & INSTALLATION	81 T	14-Mar-2025 14-Mar-2025	15,046.28	15,046.28	0.00	0.00	0.00
FSET	FSET INC.							
6475	DESKTOP SERVICE	8 T	01-Jan-2025 01-Jan-2025	6,859.10	6,859.10	0.00	0.00	0.00
6584	DESKTOP SERVICE	38 T	01-Feb-2025 01-Feb-2025	6,859.10	6,859.10	0.00	0.00	0.00
6623	LENOVO THINKPAD T16 GEN 3	38 T	11-Feb-2025 11-Feb-2025	2,712.20	2,712.20	0.00	0.00	0.00
6679	DESKTOP SERVICE	58 T	01-Mar-2025 01-Mar-2025	6,859.10	6,859.10	0.00	0.00	0.00
FUNNELL	FUNNELL ELECTRICAL CONTRACTING INC.							
894	VC ADD RECEPTACLE	8 T	14-Jan-2025 14-Jan-2025	278.55	278.55	0.00	0.00	0.00
905	ELECTRICAL SWITCHES AND RECEPTACLES TH	38 T	23-Jan-2025 23-Jan-2025	1,356.00	1,356.00	0.00	0.00	0.00
910	ARENA UPDATE LIGHTING STAIRWELL	33 T	03-Feb-2025 03-Feb-2025	339.00	339.00	0.00	0.00	0.00
915	WTP MACHINE EQUIPMENT	38 T	10-Feb-2025 10-Feb-2025	1,298.94	1,298.94	0.00	0.00	0.00
GAL07	GAL POWER SYSTEMS OTTAWA LTD.							
126195	PREVENTATIVE MAINT INSP #2 KING ST E	21 T	16-Jan-2025 16-Jan-2025	2,232.91	2,232.91	0.00	0.00	0.00
GAN08	GANANOQUE CHEVROLET BUICK GMC CADILLAC							
379106	CHEV TAHOE WHITE 2016 REPLACE BATTERY	326 T	30-Dec-2024 30-Dec-2024	983.26	983.26	0.00	0.00	0.00
379763	2018 GMC SIERRA 1500 TIRE REPAIR	38 T	14-Jan-2025 14-Jan-2025	61.59	61.59	0.00	0.00	0.00
380526	2020 CHEV TAHOE SENSOR	38 T	31-Jan-2025 31-Jan-2025	263.73	263.73	0.00	0.00	0.00
380703	CHEV TAHOE 2020 MAKING NOISE / OIL CHANGE	38 T	05-Feb-2025 05-Feb-2025	381.23	381.23	0.00	0.00	0.00
380855	2020 CHEV TAHOE BLK ID74087 P10701REAR PADS & ROTORS	38 T	10-Feb-2025 10-Feb-2025	1,440.05	1,440.05	0.00	0.00	0.00
381186	ID84180 2023 CHEV EQUINOX LUBE OIL FILTER	58 T	20-Feb-2025 20-Feb-2025	95.74	95.74	0.00	0.00	0.00
381296	TR302 REPAIR-WOULD NOT GO IN PARK	58 T	24-Feb-2025 24-Feb-2025	535.53	535.53	0.00	0.00	0.00
381357	TRUCK 301 BRAKES DR PNL BATTERY	66 T	24-Feb-2025 24-Feb-2025	3,045.32	3,045.32	0.00	0.00	0.00
381377	2023 GMC SIERRA LUBE OIL FILTER	79 T	25-Feb-2025 25-Feb-2025	129.55	129.55	0.00	0.00	0.00
CRW378222	INV 378222 PAID TWICE	326 T	17-Dec-2024 17-Dec-2024	-129.55	-129.55	0.00	0.00	0.00
GAN26	GANANOQUE CURLING CLUB							

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920579	XMAS PARTY DEC 12TH	321	12-Dec-2024	2,111.69	2,111.69	0.00	0.00	0.00
		T	12-Dec-2024					
COMM GRANT 21	YRLY YOUTH AND SENIOR PROGRAMS	66	19-Feb-2025	5,000.00	5,000.00	0.00	0.00	0.00
		T	19-Feb-2025					
MOTION 2024-20	TAP GRANT	331	01-Dec-2024	4,500.00	4,500.00	0.00	0.00	0.00
		T	01-Dec-2024					
GAN30	GANANOQUE WHEELS OF CARE							
COMM GRANT	DISABILITY TRANSPORTATION	66	21-Feb-2025	5,000.00	5,000.00	0.00	0.00	0.00
		T	21-Feb-2025					
GAN31	GANANOQUE SKATING CLUB							
1268	DEC ICE SHOW COACHING FEES	339	01-Dec-2024	300.00	300.00	0.00	0.00	0.00
		T	01-Dec-2024					
GAN44	GAN SIGN WORKS							
1564	PUMP STATION UPGRADES	16	08-Jan-2025	411.32	411.32	0.00	0.00	0.00
		T	08-Jan-2025					
1571	STORMWATER POND ALUMINIUM PANEL	28	17-Jan-2025	101.70	101.70	0.00	0.00	0.00
		T	17-Jan-2025					
1574	GBM150 24 HR SURVEILLANCE	28	27-Jan-2025	122.04	122.04	0.00	0.00	0.00
		T	27-Jan-2025					
1588	BUSINESS CARDS	42	18-Feb-2025	62.15	62.15	0.00	0.00	0.00
		T	18-Feb-2025					
1597	VINYL GANANOQUE PUBLIC WORKS	79	05-Mar-2025	256.28	256.28	0.00	0.00	0.00
		T	05-Mar-2025					
1612	MARINA PARKING PASSES	81	28-Mar-2025	994.40	994.40	0.00	0.00	0.00
		T	28-Mar-2025					
GANARTS01	GANANOQUE ARTS NETWORK							
CHRISTMAS DIS	FESTIVAL OF LIGHTS CRAFT	331	31-Dec-2024	300.00	300.00	0.00	0.00	0.00
		T	31-Dec-2024					
MOTION #25-005	COMMUNITY GRANT / TAP GRANT GAN ARTS FESTIVAL	38	29-Jan-2025	22,300.00	22,300.00	0.00	0.00	0.00
		T	29-Jan-2025					
GANPRIDEAL	GANANOQUE PRIDE ALLIANCE							
MOTION 2024-21	TAP GRANT PRIDE ALLIANCE	66	20-Mar-2025	4,797.50	4,797.50	0.00	0.00	0.00
		T	20-Mar-2025					
GFO01	G-FORCE MARKETING							
AG6035	ASSESSMENT ROLL BINDERS	21	17-Jan-2025	249.82	249.82	0.00	0.00	0.00
		T	17-Jan-2025					
GILMOREP	GILMORE REPRODUCTIONS A DIVISION OF R E GILMORE							
641503	FEST OF LIGHTS SCAN FILE	8	03-Jan-2025	293.08	293.08	0.00	0.00	0.00
		T	03-Jan-2025					
642457	REPLACEMENT 8X8	45	07-Feb-2025	543.04	543.04	0.00	0.00	0.00
		T	07-Feb-2025					
642688	GBM SIGN	45	14-Feb-2025	91.93	91.93	0.00	0.00	0.00
		T	14-Feb-2025					
643239	INT WOMENS DAY WELCOME COROPLAST SIGN	66	07-Mar-2025	75.60	75.60	0.00	0.00	0.00
		T	07-Mar-2025					
GIN01	GIN-COR INDUSTRIES INC.							

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90455	PLATE & BAR SWIVEL	79	19-Feb-2025	1,494.73	1,494.73	0.00	0.00	0.00
		T	19-Feb-2025					
GIR03	GIRLS INCORPORATED OF UPPER CANADA							
COMM GRANT 21	SUMMER CAMP PROGR	66	15-Jan-2025	5,000.00	5,000.00	0.00	0.00	0.00
		T	15-Jan-2025					
GMPAPPMT	GM FINANCIAL							
FEB2025PAP	FEB 2025 PAP PMT	60	28-Feb-2025	744.57	744.57	0.00	0.00	0.00
		E	28-Feb-2025					
JAN2025PAPPMT	JAN 2025 PAP PMT	36	31-Jan-2025	744.57	744.57	0.00	0.00	0.00
		E	31-Jan-2025					
MARCH 2025 PAI	MARCH 2025 PAP PMT	88	31-Mar-2025	744.57	744.57	0.00	0.00	0.00
		E	31-Mar-2025					
GOEVO	GO EVO							
INV-14254	MESH ANNUAL SUBSCRIPTION	79	01-Mar-2025	17,583.94	17,583.94	0.00	0.00	0.00
		T	01-Mar-2025					
GOL01	GOLDSMITH SAW TOOL & KNIFE							
1996244	ZAMBONI BLADE SHARPENING	317	18-Dec-2024	152.55	152.55	0.00	0.00	0.00
		T	18-Dec-2024					
1996292	ZAMBONI BLADE SHARPENING	8	06-Jan-2025	84.75	84.75	0.00	0.00	0.00
		T	06-Jan-2025					
1996529	ZAMBONI BLADE SHARPENING	28	20-Jan-2025	288.15	288.15	0.00	0.00	0.00
		T	20-Jan-2025					
1996784	ZAMBONI BLADE SHARPENING	38	03-Feb-2025	288.15	288.15	0.00	0.00	0.00
		T	03-Feb-2025					
1996986	ZAMBONI BLADE SHARPENING	45	17-Feb-2025	288.15	288.15	0.00	0.00	0.00
		T	17-Feb-2025					
1997221	ZAMBONI BLADE SHARPENING	63	03-Mar-2025	288.15	288.15	0.00	0.00	0.00
		T	03-Mar-2025					
1997488	BLADE SHARPENING	79	17-Mar-2025	355.95	355.95	0.00	0.00	0.00
		T	17-Mar-2025					
GOU01	GOUDEY BRENT							
EXPJAN62025	REPLACE IPONE 15 CRACKED SCREEN	3	06-Jan-2025	439.57	439.57	0.00	0.00	0.00
		T	06-Jan-2025					
EXPMARCH1820	CIRCUIT BREAKER PURCHASE	79	18-Mar-2025	53.10	53.10	0.00	0.00	0.00
		T	18-Mar-2025					
GRA07	TRUDY GRAVEL							
EXPJAN202025	EXPS NEGOTIATIONS	21	20-Jan-2025	48.97	48.97	0.00	0.00	0.00
		T	20-Jan-2025					
GRA11	MARK GRAHAM							
EXPFEB122025	REIMBURSEMENT FOR DRONE	38	12-Feb-2025	312.09	312.09	0.00	0.00	0.00
		T	12-Feb-2025					
EXPJAN152025	FLASHLIGHT	16	15-Jan-2025	116.90	116.90	0.00	0.00	0.00
		T	15-Jan-2025					
EXPMARCH2720	DRONE LICENCE	81	27-Mar-2025	2,157.17	2,157.17	0.00	0.00	0.00
		T	27-Mar-2025					
EXPMARCH6202	DRONE EQUIPMENT	58	06-Mar-2025	2,036.96	2,036.96	0.00	0.00	0.00
		T	06-Mar-2025					
GRE09	GREEN TRACTORS INC.							

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P356344	BOLTS AND BEARINGS	79	19-Feb-2025	240.22	240.22	0.00	0.00	0.00
		T	19-Feb-2025					
P55561	BOLTS	28	15-Jan-2025	280.24	280.24	0.00	0.00	0.00
		T	15-Jan-2025					
P55562	LOCK N LUBE	28	15-Jan-2025	67.74	67.74	0.00	0.00	0.00
		T	15-Jan-2025					
W42702	MOWER DECK JD BENT ARMS	8	02-Jan-2025	718.27	718.27	0.00	0.00	0.00
		T	02-Jan-2025					
GRE13	GREER GALLOWAY A DIVISION OF JP2G							
30126	KING ST PEDESTRIAN BRIDGE NOV 2024	317	16-Dec-2024	1,323.23	1,323.23	0.00	0.00	0.00
		T	16-Dec-2024					
30131	TOWN GATES STRUCTURAL REVIEW NOV 2024	321	16-Dec-2024	734.50	734.50	0.00	0.00	0.00
		T	16-Dec-2024					
30294	VISITOR CENTER DEC 2024	333	31-Dec-2024	1,299.50	1,299.50	0.00	0.00	0.00
		T	31-Dec-2024					
30305	WATER ST SWING BRIDGE	337	31-Dec-2024	11,873.48	11,873.48	0.00	0.00	0.00
		T	31-Dec-2024					
30309	KING ST PEDESTRIAN BRIDGE REMOVAL	337	31-Dec-2024	2,646.46	2,646.46	0.00	0.00	0.00
		T	31-Dec-2024					
43705	WATER ST SWING BRIDGE RETAINING WALL	45	20-Feb-2025	2,189.39	2,189.39	0.00	0.00	0.00
		T	20-Feb-2025					
43708	KING PEDESTRIAN BRIDGE REMOVAL	70	20-Feb-2025	847.51	847.51	0.00	0.00	0.00
		T	20-Feb-2025					
43811	DR#4 VISITOR CENTER SHELTER	63	21-Feb-2025	1,949.25	1,949.25	0.00	0.00	0.00
		T	21-Feb-2025					
GREAT	GIGPRINT							
C100220258	GARBAGE TAGS 471601-504700 33,100 CR 462301-462400	63	06-Mar-2025	4,698.74	4,698.74	0.00	0.00	0.00
		T	06-Mar-2025					
C201220240	7500 WINDOW ENVELOPES	8	09-Jan-2025	1,845.86	1,845.86	0.00	0.00	0.00
		T	09-Jan-2025					
GREMAPLES	GREEN MAPLES ENVIRONMENTAL INC							
GME 6317	DECEMBER JANITORIAL SERVICE	317	20-Dec-2024	2,879.24	2,879.24	0.00	0.00	0.00
		T	20-Dec-2024					
GME 6318	DEC JANITORIAL SERVICES	317	20-Dec-2024	470.08	470.08	0.00	0.00	0.00
		T	20-Dec-2024					
GME 6319	DEC JANITORIAL	317	20-Dec-2024	1,615.90	1,615.90	0.00	0.00	0.00
		T	20-Dec-2024					
GME 6373	TH CARPET CLEANING	317	31-Dec-2024	621.50	621.50	0.00	0.00	0.00
		T	31-Dec-2024					
GME 7061	MONTHLY JANITORIAL SERVICE EMERG SERVICES	45	21-Feb-2025	2,879.24	2,879.24	0.00	0.00	0.00
		T	21-Feb-2025					
GME 7062	MONTHLY JANITORIAL PW	45	21-Feb-2025	470.08	470.08	0.00	0.00	0.00
		T	21-Feb-2025					
GME 7063	JANITORIAL SERVICES TH	45	21-Feb-2025	1,615.90	1,615.90	0.00	0.00	0.00
		T	21-Feb-2025					
GME 7095	DEEP CLEAN	45	24-Feb-2025	874.62	874.62	0.00	0.00	0.00
		T	24-Feb-2025					

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GME7004	EMERG SERVICES JAN 2025	28 T	23-Jan-2025 23-Jan-2025	2,879.24	2,879.24	0.00	0.00	0.00
GME7005	PW JANUARY 2025	28 T	23-Jan-2025 23-Jan-2025	470.08	470.08	0.00	0.00	0.00
GME7006	TOWN HALL JANUARY 2025	28 T	23-Jan-2025 23-Jan-2025	1,615.90	1,615.90	0.00	0.00	0.00
GME7129	EMERGENCY SERVICES CLEANING	79 T	24-Mar-2025 24-Mar-2025	2,879.24	2,879.24	0.00	0.00	0.00
GME7130	PUBLIC WORKS CLEANING	79 T	24-Mar-2025 24-Mar-2025	470.08	470.08	0.00	0.00	0.00
GME7131	TOWN HALL CLEANING	79 T	24-Mar-2025 24-Mar-2025	1,615.90	1,615.90	0.00	0.00	0.00
GRI02	TODD GRIER EXCAVATING							
134831	FAMILY DAY WAGON RIDES	42 T	18-Feb-2025 18-Feb-2025	1,073.50	1,073.50	0.00	0.00	0.00
GUY01	GUY BRENDA							
REFUND MC DEC	OVERPAYMENT OF REFUND MC DEC 27 STMT	3 T	06-Jan-2025 06-Jan-2025	5.40	5.40	0.00	0.00	0.00
HAMMD	HAMMOND LLP							
13668	LEGAL SERVICES	33 T	30-Jan-2025 30-Jan-2025	2,260.00	2,260.00	0.00	0.00	0.00
HAN01	HANSLER SMITH LTD							
5816125	WINTER GLOVES	331 T	18-Dec-2024 18-Dec-2024	72.84	72.84	0.00	0.00	0.00
5816261	GLOVES	317 T	19-Dec-2024 19-Dec-2024	231.60	231.60	0.00	0.00	0.00
5817056	BLK ANTI SKID TAPE	317 T	30-Dec-2024 30-Dec-2024	159.22	159.22	0.00	0.00	0.00
5820039	SUPPLIES	38 T	21-Jan-2025 21-Jan-2025	418.46	418.46	0.00	0.00	0.00
5820687	GARB BAGS	38 T	24-Jan-2025 24-Jan-2025	132.03	132.03	0.00	0.00	0.00
5821512	SUPPLIES	33 T	30-Jan-2025 30-Jan-2025	375.74	375.74	0.00	0.00	0.00
5823700	SUPPLIES	58 T	18-Feb-2025 18-Feb-2025	156.80	156.80	0.00	0.00	0.00
5824206	SUPPLIES	58 T	20-Feb-2025 20-Feb-2025	191.76	191.76	0.00	0.00	0.00
5824686	SUPPLIES	58 T	24-Feb-2025 24-Feb-2025	209.62	209.62	0.00	0.00	0.00
HARTDRB	B. HART MEDICINE PROFESSIONAL CORPORTION							
1130	LOCOM DEC 2024 DRLS	332 C	31-Dec-2024 31-Dec-2024	4,550.00	4,550.00	0.00	0.00	0.00
1131	LOCOM DRUP	332 C	31-Dec-2024 31-Dec-2024	3,650.00	3,650.00	0.00	0.00	0.00
1132	JAN 2025 LOCUM DR FS	55 C	24-Feb-2025 24-Feb-2025	4,950.00	4,950.00	0.00	0.00	0.00
1133	LOCUM REBATE DR U JAN 2025	55 C	24-Feb-2025 24-Feb-2025	4,950.00	4,950.00	0.00	0.00	0.00

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HIS01	HISTORIC 1000 ISLANDS VILLAGE FOUNDATION							
230	ARTEFACT AGREEMENT	66	13-Mar-2025	82,000.00	82,000.00	0.00	0.00	0.00
	FUNDING MUNIC	T	13-Mar-2025					
	GRANT							
HLADYM	HLADY MITCH							
REIMB	REIMB EEP PMT	3	06-Jan-2025	274.16	274.16	0.00	0.00	0.00
		T	06-Jan-2025					
HORNBLWR	HORNBLOWER CRUISES AND EVENTS CDA LTD							
BP 2023-087 202	REFUND BP 2023-087	81	31-Mar-2025	1,500.00	1,500.00	0.00	0.00	0.00
	240-280 MAIN	T	31-Mar-2025					
	BP2024-158 200 ST LAWRENCE							
IMA01	IMAGE ADVANTAGE							
INV060609	FILEHOLD RENEWAL	66	28-Feb-2025	3,729.00	3,729.00	0.00	0.00	0.00
		T	28-Feb-2025					
IND02	INDUSTRIAL ELECTRICAL CONTRACTORS LTD.							
5608	WTP UPGRADES PLC	337	31-Dec-2024	40,135.43	40,135.43	0.00	0.00	0.00
	INST CONTROLS /	T	31-Dec-2024					
	SCADA & PLC PROG							
5643	2ND FLOOR 200 AMP	42	14-Feb-2025	4,412.42	4,412.42	0.00	0.00	0.00
	PANEL	T	14-Feb-2025					
5674	WTP UPGRADE	70	28-Feb-2025	29,352.38	29,352.38	0.00	0.00	0.00
		T	28-Feb-2025					
5680	FIRE HALL PARKING	66	07-Mar-2025	1,123.11	1,123.11	0.00	0.00	0.00
	LOT LIGHTING	T	07-Mar-2025					
5691	POLICE STATION	66	07-Mar-2025	171.48	171.48	0.00	0.00	0.00
	LIGHTING	T	07-Mar-2025					
INES01	IN ENGINEERING							
403478	NON REFUNDABLE	42	18-Feb-2025	1,296.67	1,296.67	0.00	0.00	0.00
	DEPOSIT	T	18-Feb-2025					
IRONMTN	IRON MOUNTAIN							
FEB 2025 PAP	FEB 2025 PAP PMT	60	28-Feb-2025	802.73	802.73	0.00	0.00	0.00
		E	28-Feb-2025					
JAN2025PAPPM1	JAN 2025 PAP PMT	36	31-Jan-2025	762.01	762.01	0.00	0.00	0.00
		E	31-Jan-2025					
MARCH2025 PAF	MARCH 2025 PAP PMT	88	31-Mar-2025	1,044.32	1,044.32	0.00	0.00	0.00
		E	31-Mar-2025					
JET02	JET ELECTRICAL CONTRACTORS							
8702	STREETLIGHTS	317	12-Dec-2024	700.60	700.60	0.00	0.00	0.00
		T	12-Dec-2024					
8706	LOCATES	326	21-Dec-2024	700.60	700.60	0.00	0.00	0.00
		T	21-Dec-2024					
8712	STREETLIGHTS	317	31-Dec-2024	678.00	678.00	0.00	0.00	0.00
		T	31-Dec-2024					
8713	WTP LIGHTS REPLACED	317	31-Dec-2024	1,186.50	1,186.50	0.00	0.00	0.00
		T	31-Dec-2024					
8717	KING & CARMICHAEL	8	09-Jan-2025	3,556.34	3,556.34	0.00	0.00	0.00
	EMERG INCIDENT	T	09-Jan-2025					
	TRACTOR TRAILER							
8723	LOCATES	28	17-Jan-2025	711.90	711.90	0.00	0.00	0.00
		T	17-Jan-2025					

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8724	STONE & CHARLES	33 T	23-Jan-2025 23-Jan-2025	271.20	271.20	0.00	0.00	0.00
8725	VARIOUS LOCATES	33 T	23-Jan-2025 23-Jan-2025	813.60	813.60	0.00	0.00	0.00
8728	GARAGE LIGHTING	45 T	25-Jan-2025 25-Jan-2025	2,379.78	2,379.78	0.00	0.00	0.00
8729	GARAGE INSTALL 4 NEW LIGHTS	33 T	25-Jan-2025 25-Jan-2025	2,599.00	2,599.00	0.00	0.00	0.00
8732	LOCATES	38 T	30-Jan-2025 30-Jan-2025	610.20	610.20	0.00	0.00	0.00
8733	KING & ELIZABETH AFTER HRS CALL	45 T	31-Jan-2025 31-Jan-2025	474.60	474.60	0.00	0.00	0.00
8735	CHARLES & STONE ADJUST HEAD	45 T	31-Jan-2025 31-Jan-2025	372.90	372.90	0.00	0.00	0.00
8743	WTP CONTACTOR REPLACEMENT	66 T	06-Feb-2025 06-Feb-2025	1,130.00	1,130.00	0.00	0.00	0.00
8744	LOCATES	58 T	07-Feb-2025 07-Feb-2025	1,272.97	1,272.97	0.00	0.00	0.00
8745	WEST GATE TROUBLESHOOTING	45 T	07-Feb-2025 07-Feb-2025	5,307.20	5,307.20	0.00	0.00	0.00
8747	DAMAGED MAIN ST LIGHTS	45 T	07-Feb-2025 07-Feb-2025	1,620.42	1,620.42	0.00	0.00	0.00
8748	FIRE STN HEATER CIRCUIT	38 T	07-Feb-2025 07-Feb-2025	237.30	237.30	0.00	0.00	0.00
8750	STREETLIGHTS EMERG CALL KING & TANNER	45 T	07-Feb-2025 07-Feb-2025	2,361.70	2,361.70	0.00	0.00	0.00
8753	STREETLIGHTS	45 T	07-Feb-2025 07-Feb-2025	593.25	593.25	0.00	0.00	0.00
8756	LOWLIFT AREA SAMPLING PUMP CHANGEOUT	66 T	14-Feb-2025 14-Feb-2025	474.60	474.60	0.00	0.00	0.00
8759	STREETLIGHTS	58 T	14-Feb-2025 14-Feb-2025	1,864.50	1,864.50	0.00	0.00	0.00
8760	CLEAN PUMP CABINETS EAST END PUMP STN	66 T	21-Feb-2025 21-Feb-2025	1,695.00	1,695.00	0.00	0.00	0.00
8764	KING & WILLIAM TROUBLESHOOT	58 T	24-Feb-2025 24-Feb-2025	813.60	813.60	0.00	0.00	0.00
8768	GARAGE TROUBLESHOOT LIGHTING	79 T	28-Feb-2025 28-Feb-2025	359.52	359.52	0.00	0.00	0.00
8769	STREETLIGHTS	79 T	27-Feb-2025 27-Feb-2025	2,000.10	2,000.10	0.00	0.00	0.00
8770	PINE & WILLIAM	79 T	28-Feb-2025 28-Feb-2025	2,237.40	2,237.40	0.00	0.00	0.00
8771	LOCATES	79 T	28-Feb-2025 28-Feb-2025	824.90	824.90	0.00	0.00	0.00
8776	STREETLIGHTS	79 T	06-Mar-2025 06-Mar-2025	1,762.80	1,762.80	0.00	0.00	0.00
JEW01	JEWELL ENGINEERING INC.							
000120785	REHAB RAIL TO TRAIL BRIDGE NOV 24 2024	337 T	18-Dec-2024 18-Dec-2024	4,520.00	4,520.00	0.00	0.00	0.00
000120928	SHORELINE EROSION MITIGATION DEC 22	337 T	31-Dec-2024 31-Dec-2024	372.90	372.90	0.00	0.00	0.00

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	2024							
00121049	SHORELINE EROSION MITIGATION	337 T	31-Dec-2024 31-Dec-2024	2,124.40	2,124.40	0.00	0.00	0.00
121173	SHORELINE EROSION	70 T	13-Mar-2025 13-Mar-2025	2,260.00	2,260.00	0.00	0.00	0.00
JJM01	J J MACKAY LTD							
INV1069093	GUARDIAN XL COIN / RATE PLATE DECAL	66 T	12-Mar-2025 12-Mar-2025	1,704.45	1,704.45	0.00	0.00	0.00
JLR01	J L RICHARDS & ASSOCIATES							
123874	DEC 2024 EAST END PUMP STN	331 T	31-Dec-2024 31-Dec-2024	751.68	751.68	0.00	0.00	0.00
124328	NOV DEC STORMWATER MGT MASTER PLAN	331 T	31-Dec-2024 31-Dec-2024	3,956.41	3,956.41	0.00	0.00	0.00
124534	CHIF GRANT APPLICATION ADMIN FEE JAN 2025	42 T	06-Feb-2025 06-Feb-2025	4,828.09	4,828.09	0.00	0.00	0.00
124870	BYLAW 2024-080 EEPS PH2	339 T	31-Dec-2024 31-Dec-2024	27,177.07	27,177.07	0.00	0.00	0.00
124877	STORMWATER MGT MASTER PLAN JAN 2025	63 T	12-Feb-2025 12-Feb-2025	3,830.00	3,830.00	0.00	0.00	0.00
125379	CHIF GRANT APPLICATION	70 T	09-Mar-2025 09-Mar-2025	844.86	844.86	0.00	0.00	0.00
125412	FEB 2025 STORMWATER MGT MASTER PLAN	66 T	10-Mar-2025 10-Mar-2025	1,908.29	1,908.29	0.00	0.00	0.00
125583	EEPS PH 2 TENDER SUPPORT AND CA	79 T	12-Mar-2025 12-Mar-2025	39,236.44	39,236.44	0.00	0.00	0.00
JOE01	JOE JOHNSON EQUIPMENT							
P45841	SUPPLIES	317 T	23-Dec-2024 23-Dec-2024	1,580.34	1,580.34	0.00	0.00	0.00
P46088	PARTS AND FREIGHT	79 T	19-Feb-2025 19-Feb-2025	3,315.46	3,315.46	0.00	0.00	0.00
P46116	PARTS FOR TRACKLESS MT6	79 T	24-Feb-2025 24-Feb-2025	474.10	474.10	0.00	0.00	0.00
KEH01	KEHOE MARINE CONSTRUCTION LTD.							
30918 PMT#2	BYLAW 2024-047 MARINA MAIN DOCK REPLACEMENT	331 T	18-Dec-2024 18-Dec-2024	273,573.00	273,573.00	0.00	0.00	0.00
30966	10% DEPOSIT 700 SERIES FLOATING DOCKS	38 T	27-Jan-2025 27-Jan-2025	53,183.45	53,183.45	0.00	0.00	0.00
30971	MAIN DOCK REPLACEMENT	38 T	31-Jan-2025 31-Jan-2025	52,375.50	52,375.50	0.00	0.00	0.00
30977	700 SERIES FLOATING DOCKS 30% MATERIAL BYLAW 2024-102	63 T	05-Feb-2025 05-Feb-2025	159,550.35	159,550.35	0.00	0.00	0.00
31015	DR#4 MAIN DOCK REPLACEMENT BYLAW 2024-047	63 T	07-Mar-2025 07-Mar-2025	46,527.75	46,527.75	0.00	0.00	0.00
31021	700 SERIES 40% DRAW #2 BYLAW 2024-102	63 T	11-Mar-2025 11-Mar-2025	212,733.80	212,733.80	0.00	0.00	0.00

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KEL05	KELLY PENNY-LOU							
EXPJAN142025	MILEAGE	21 T	14-Jan-2025 14-Jan-2025	106.40	106.40	0.00	0.00	0.00
EXPMARCH1920	EOMC MEETING CORNWALL	66 T	19-Mar-2025 19-Mar-2025	277.20	277.20	0.00	0.00	0.00
EXPMARCH2520	MILEAGE	79 T	25-Mar-2025 25-Mar-2025	100.80	100.80	0.00	0.00	0.00
KEM01	KEMIRA WATER SOLUTION CANADA INC.							
9019251184	LIQUIDE ACIDE	321 T	27-Dec-2024 27-Dec-2024	10,429.06	10,429.06	0.00	0.00	0.00
9019253315	LIQUIDE CORR ACIDE	38 T	07-Feb-2025 07-Feb-2025	10,507.58	10,507.58	0.00	0.00	0.00
KEN14	KENT ANDREW W.							
EXPJAN162025	DRIVERS LICENSE MEDICAL	16 T	16-Jan-2025 16-Jan-2025	120.00	120.00	0.00	0.00	0.00
KENWO001	KENWORTH ONTARIO							
KP105457	WATER PUMP KIT TENSIONER BELT	66 T	13-Mar-2025 13-Mar-2025	843.32	843.32	0.00	0.00	0.00
KP105459	COOLANT	66 T	13-Mar-2025 13-Mar-2025	56.95	56.95	0.00	0.00	0.00
KS37517	PARTS	58 T	24-Feb-2025 24-Feb-2025	782.13	782.13	0.00	0.00	0.00
KERRCREAT	KERRI'S CREATIVITY							
21925-2	OCT 2024 FACE PAINTING	339 T	31-Dec-2024 31-Dec-2024	300.00	300.00	0.00	0.00	0.00
KEY04	KEYES BLAKE							
EXP MBSH 2025	2025 MEMBERSHIP-GOLDEN TRIANGLE	21 T	21-Jan-2025 21-Jan-2025	25.00	25.00	0.00	0.00	0.00
EXPDEC312024	SEPT 30-DEC 31 2024 MILEAGE	326 T	31-Dec-2024 31-Dec-2024	316.10	316.10	0.00	0.00	0.00
KIN08	KINGSTON HUMANE SOCIETY							
811025	MONTHLY POUND SERVICES	38 T	31-Jan-2025 31-Jan-2025	500.00	500.00	0.00	0.00	0.00
811051	MONTHLY POUND FEE	63 T	28-Feb-2025 28-Feb-2025	500.00	500.00	0.00	0.00	0.00
910995	DEC SERVICES	326 T	31-Dec-2024 31-Dec-2024	247.76	247.76	0.00	0.00	0.00
KINGDOM	KINGDOM CONSTRUCTION LTD							
2	BYLAW 2024-080 LWR PUMP STATION UPGRADES DEC 2024 CERT#2	337 T	31-Dec-2024 31-Dec-2024	69,681.25	69,681.25	0.00	0.00	0.00
3	LPCC LWR PUMP STATION UPGRADES JAN 2025	45 T	14-Feb-2025 14-Feb-2025	127,350.21	127,350.21	0.00	0.00	0.00
4	EAST END PUMPING STATION FEB 2025 BYLAW 2024-080	66 T	11-Mar-2025 11-Mar-2025	58,478.85	58,478.85	0.00	0.00	0.00
KIR03	KIRKBY MELANIE							

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EXPMARCH1920	MILEAGE EOMC	70	19-Mar-2025	125.28	125.28	0.00	0.00	0.00
		T	19-Mar-2025					
KOINA001	KOINER ANNE MARIE							
EXPJAN312025	ROMA CONFERENCE	38	31-Jan-2025	342.86	342.86	0.00	0.00	0.00
		T	31-Jan-2025					
LAN001	LANDMARK MUNICIPAL SERVICES							
2024-269	INSPECT AND REPORT	321	31-Dec-2024	5,558.47	5,558.47	0.00	0.00	0.00
	SERVICES WATER	T	31-Dec-2024					
	STORAGE FACILITY							
LAN05	LAND OF LAKES CHAPTER OBOA - ATTN: JOE KUIPERS							
2025 MBSH	2025 MEMBERSHIP	81	31-Mar-2025	70.00	70.00	0.00	0.00	0.00
	B.K. 18764	T	31-Mar-2025					
LAN10	LANARK LEEDS AND GRENVILLE ADDICTIONS AND							
#2024-006	OCT 31 INV OCT-DEC	333	01-Dec-2024	6,214.00	6,214.00	0.00	0.00	0.00
	CASE MGT SERVICES	T	01-Dec-2024					
2025-0004	CASE MGT SERVICES	8	02-Jan-2025	6,214.00	6,214.00	0.00	0.00	0.00
	JAN-MARCH 2025	T	02-Jan-2025					
2025-0014	MRCT APRIL 1 2024 -	81	18-Mar-2025	59,967.75	59,967.75	0.00	0.00	0.00
	DEC 31 2024	T	18-Mar-2025					
2025-0015	MRCT JAN 1 - MARCH	81	18-Mar-2025	19,989.25	19,989.25	0.00	0.00	0.00
	31 2025	T	18-Mar-2025					
2025-0016	APR 1 2024 CELL	81	18-Mar-2025	600.00	600.00	0.00	0.00	0.00
	PHONE	T	18-Mar-2025					
2025-0017	APR 21 2024 LAP TOP	81	18-Mar-2025	1,200.00	1,200.00	0.00	0.00	0.00
		T	18-Mar-2025					
LAS01	LOCAL AUTHORITY SERVICES LTD.							
IP001373	NOV 9 INV RETAINER	339	01-Dec-2024	282.50	282.50	0.00	0.00	0.00
	FEE	T	01-Dec-2024					
LASELECT	LASALLE ELECTRICAL CONTRACTORS INC.							
2588	AUG 24 2024 INV	343	31-Dec-2024	2,847.60	2,847.60	0.00	0.00	0.00
	HAND DRYERS	T	31-Dec-2024					
2600	OCT 4 2024 INV PROG	343	31-Dec-2024	6,780.00	6,780.00	0.00	0.00	0.00
	INV#2 FIRE ALARM	T	31-Dec-2024					
	SYSTEM ARENA							
2623	PROG #1 MAIN DOCK	58	30-Jan-2025	90,400.00	90,400.00	0.00	0.00	0.00
	ELECTRICAL UPGRADE	T	30-Jan-2025					
2624	PROG INV#1 700	58	30-Jan-2025	28,250.00	28,250.00	0.00	0.00	0.00
	SERIES DOCK	T	30-Jan-2025					
	ELECTRICAL UPGRADE							
LAV001	LAVERNE'S EATERY							
1035	LUNCHEON KURT &	45	21-Feb-2025	1,352.62	1,352.62	0.00	0.00	0.00
	ELVIS	T	21-Feb-2025					
1036	HOT CHOCOLATE	45	25-Feb-2025	101.70	101.70	0.00	0.00	0.00
		T	25-Feb-2025					
LEE02	LEEDS GRENVILLE & LANARK DISTRICT HEALTH UNIT							
IN001681	REIMBURSEMENT	331	17-Dec-2024	127.57	127.57	0.00	0.00	0.00
	LUNCHES SEPT-DEC	T	17-Dec-2024					
	2024							
MUNICIPAL 2025	LEEDS, GRENVILLE &	1	01-Jan-2025	8,909.43	8,909.43	0.00	0.00	0.00
	LANARK DISTRICT	T	01-Jan-2025					

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HEALTH UNIT- MUNICIPAL LEVY 2025								
MUNICIPAL 2025	LEEDS, GRENVILLE & LANARK DISTRICT	31 T	01-Feb-2025 01-Feb-2025	8,909.43	8,909.43	0.00	0.00	0.00
HEALTH UNIT- MUNICIPAL LEVY 2025								
MUNICIPAL 2025	LEEDS, GRENVILLE & LANARK DISTRICT	50 T	01-Mar-2025 01-Mar-2025	8,909.43	8,909.43	0.00	0.00	0.00
HEALTH UNIT- MUNICIPAL LEVY 2025								
LEN02 LEN CORCORAN EXCAVATING LTD.								
24-187	SEPT 18 INV 133 ARTHUR LEAD WATER REPLACEMENT	340 T	31-Dec-2024 31-Dec-2024	6,689.60	6,689.60	0.00	0.00	0.00
24-188	SEPT 18 INV LEAD WATER RPLACEMENT 133 ARTHUR	340 T	31-Dec-2024 31-Dec-2024	2,118.75	2,118.75	0.00	0.00	0.00
24-218	NOV 5 INV 158 ARTHUR LEAD WATER SERVICE LINE REPLACEMENT	340 T	31-Dec-2024 31-Dec-2024	8,533.76	8,533.76	0.00	0.00	0.00
24-281 #8	BYLAW 2023-080 ARTHUR ST	339 T	31-Dec-2024 31-Dec-2024	88,019.55	88,019.55	0.00	0.00	0.00
25-053	HOLDBACK RELEASE	70 T	10-Mar-2025 10-Mar-2025	293,671.37	293,671.37	0.00	0.00	0.00
PMT#7 ARTHUR	BYLAW 2023-080 ARTHUR ST DRAW #7	321 T	01-Dec-2024 01-Dec-2024	523,888.38	523,888.38	0.00	0.00	0.00
LESRATS LES RATS D'SWOMPE								
50%DEPOSIT 20:	LE FESTIVILES LIVE MUSIC PERFORMANCE AUG 2ND	79 T	27-Mar-2025 27-Mar-2025	3,390.00	3,390.00	0.00	0.00	0.00
LHS01 LHS INC.								
4473	HYDRANTS	308 T	25-Nov-2024 25-Nov-2024	11,254.27	11,254.27	0.00	0.00	0.00
4474	HYDRANTS UTIL2024-CAP-FH379	308 T	25-Nov-2024 25-Nov-2024	10,050.41	10,050.41	0.00	0.00	0.00
LIFERIVER LIFE ON THE RIVER CO								
FEB202025	LIFE ON THE RIVER HOODIES	45 T	20-Feb-2025 20-Feb-2025	293.80	293.80	0.00	0.00	0.00
LIFESTYLE LIFE STYLE HOME PRODUCTS								
BP 2024-140	BP REFUND 117 MAPLECROFT BP 2024-140	81 T	28-Mar-2025 28-Mar-2025	750.00	750.00	0.00	0.00	0.00
LINDSAYT LINDSAY TINA								
3077	UNIVERSAL PLUMBING & SEWER	45 T	06-Jan-2025 06-Jan-2025	415.84	415.84	0.00	0.00	0.00
LLO02 LLOYD LIBKE LAW ENFORCEMENT SALES INC.								
275059	AMMO	339 T	31-Dec-2024 31-Dec-2024	1,683.70	1,683.70	0.00	0.00	0.00
LOU02 LOU'S CUSTOM GOLF								
727469	SWEATSHIRTS	326 T	08-Dec-2024 08-Dec-2024	1,522.00	1,522.00	0.00	0.00	0.00
DEC82024	2 SWEATSHIRTS	321 T	08-Dec-2024 08-Dec-2024	81.00	81.00	0.00	0.00	0.00

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LUD01	LUDLOW TECHNICAL							
3398615	SUPPLIES	66 T	24-Jan-2025 24-Jan-2025	232.78	232.78	0.00	0.00	0.00
LYNENCHT	LYNDSAY'S ENCHANTING ENTERPRISES							
935 25% DOWNF	ONCE UPON A PRINCES 25% DOWN PMT	63 T	04-Mar-2025 04-Mar-2025	127.12	127.12	0.00	0.00	0.00
M&L01	M & L SUPPLY FIRE & SAFETY							
024686	LEATHER FRONT	317 T	30-Dec-2024 30-Dec-2024	308.87	308.87	0.00	0.00	0.00
25101	LEATHER BOOTS	28 T	28-Jan-2025 28-Jan-2025	770.13	770.13	0.00	0.00	0.00
25668	SUPPLIES	66 T	13-Mar-2025 13-Mar-2025	932.19	932.19	0.00	0.00	0.00
MAC04	MACEWEN PETROLEUM INC							
129666	EEPS DYED DIESEL SEASONAL	66 T	25-Feb-2025 25-Feb-2025	1,744.49	1,744.49	0.00	0.00	0.00
129724	DYED DIESEL SEASONAL	66 T	25-Feb-2025 25-Feb-2025	366.24	366.24	0.00	0.00	0.00
129734	DYED DIESEL SEASONAL WTP	66 T	25-Feb-2025 25-Feb-2025	1,293.93	1,293.93	0.00	0.00	0.00
29482	DYED DIESEL	317 T	19-Dec-2024 19-Dec-2024	319.09	319.09	0.00	0.00	0.00
29489	CLEAR DIESEL	317 T	19-Dec-2024 19-Dec-2024	758.64	758.64	0.00	0.00	0.00
47279	DYED DIESEL SEASONAL	8 T	06-Jan-2025 06-Jan-2025	856.65	856.65	0.00	0.00	0.00
47287	CLEAR DIESEL SEASONAL	8 T	06-Jan-2025 06-Jan-2025	1,082.02	1,082.02	0.00	0.00	0.00
61094	DYED DIESEL	28 T	20-Jan-2025 20-Jan-2025	384.30	384.30	0.00	0.00	0.00
61102	CLEAR DIESEL	28 T	20-Jan-2025 20-Jan-2025	965.37	965.37	0.00	0.00	0.00
65	DYED DIESEL	331 T	04-Dec-2024 04-Dec-2024	411.99	411.99	0.00	0.00	0.00
76456	DYED DIESEL SEASONAL	45 T	05-Feb-2025 05-Feb-2025	2,700.63	2,700.63	0.00	0.00	0.00
76467	CLEAR DIESEL SEASONAL	33 T	04-Feb-2025 04-Feb-2025	2,481.84	2,481.84	0.00	0.00	0.00
90795	DYED DIESEL SEASONAL	58 T	19-Feb-2025 19-Feb-2025	3,096.25	3,096.25	0.00	0.00	0.00
92866	CLEAR DIESEL SEASONAL	58 T	24-Feb-2025 24-Feb-2025	3,446.18	3,446.18	0.00	0.00	0.00
MAKINR	MAKIN RICHARD							
BP2022-110	REFUND BP 2022-110 298 BROCK	331 T	31-Dec-2024 31-Dec-2024	750.00	750.00	0.00	0.00	0.00
MAPART	MAPART PUBLISHING CORP.							
53045548	SEPT 19 INV MAPS	317 T	01-Dec-2024 01-Dec-2024	206.11	206.11	0.00	0.00	0.00
MAR002	MARK R. HALLADAY EMERGENCY SERVICES							

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FEB22025	BASIC LIFE/AIRWAY MGT/OXYGEN /STD FIRST AID	33 T	02-Feb-2025 02-Feb-2025	4,271.40	4,271.40	0.00	0.00	0.00
MAR19	MARIANNE LOVE CONSULTING SERVICES							
#388.24	APRIL - DEC 31 2024	317 T	30-Dec-2024 30-Dec-2024	4,407.00	4,407.00	0.00	0.00	0.00
MCC05	ZUFELT LYNSEY							
EXPFE2025	REIMB FLOWERS GH	33 T	04-Feb-2025 04-Feb-2025	113.00	113.00	0.00	0.00	0.00
MDC02	MDC LAW ENFORCEMENT & MILITARY EQUIPMENT DIST							
4074205	HOLSTERS	333 T	01-Dec-2024 01-Dec-2024	402.26	402.26	0.00	0.00	0.00
4076467	INNER BELT	38 T	29-Jan-2025 29-Jan-2025	46.31	46.31	0.00	0.00	0.00
MES01	MESSER CANADA INC. 15687							
2108299250	OCT 30TH INV OXYGEN	326 T	01-Dec-2024 01-Dec-2024	882.50	882.50	0.00	0.00	0.00
2108764091	ACETYLENE AND OXYGEN	79 T	17-Mar-2025 17-Mar-2025	678.87	678.87	0.00	0.00	0.00
MIN08	MINAKER'S FLOWER CENTRE							
4331	WINTER GREENERY 2024	326 T	31-Dec-2024 31-Dec-2024	5,542.65	5,542.65	0.00	0.00	0.00
MIN12	MINISTER OF FINANCE							
38030325094905	ONTARIO FIRE REGISTRATION	81 T	03-Mar-2025 03-Mar-2025	390.00	390.00	0.00	0.00	0.00
38121224105704	JAN-MARCH 2024 REG FEES	317 T	12-Dec-2024 12-Dec-2024	455.00	455.00	0.00	0.00	0.00
38121224232804	REG FEE APRIL-JUNE 2024	317 T	12-Dec-2024 12-Dec-2024	455.00	455.00	0.00	0.00	0.00
38130225110501	JAN-MARCH QTRLY OPTIC	58 T	13-Feb-2025 13-Feb-2025	6,077.89	6,077.89	0.00	0.00	0.00
38161224101804	REGN FEE JULY - SEPT 2024	317 T	16-Dec-2024 16-Dec-2024	715.00	715.00	0.00	0.00	0.00
38231224105102	CUST904266 OPTIC FY24 OCT-DEC QTRLY	326 T	23-Dec-2024 23-Dec-2024	6,077.89	6,077.89	0.00	0.00	0.00
MIN16	MINISTER OF FINANCE							
2024 ARIS AR117	ARIS AGREEMENT 2024 AR NO 11703	338 C	31-Dec-2024 31-Dec-2024	561.00	561.00	0.00	0.00	0.00
MIS03	MISTER SAFETY SHOES INC.							
163674	WINTER BOOTS AW	16 T	09-Jan-2025 09-Jan-2025	235.90	235.90	0.00	0.00	0.00
1649808	BOOT MM	66 T	06-Mar-2025 06-Mar-2025	393.19	393.19	0.00	0.00	0.00
MPA02	MUNICIPAL PROPERTY ASSESSMENT CORPORATION							
1800037136	QTRLY RECOVERY OF PROPERTY ASS SERVICES	19 E	21-Jan-2025 21-Jan-2025	18,243.00	18,243.00	0.00	0.00	0.00
MUL03	K. MULROONEY TRUCKING LTD							

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2024-02967	HYDROVAC TRUCK RENTAL JAN 26 2025	38 T	27-Jan-2025 27-Jan-2025	4,469.16	4,469.16	0.00	0.00	0.00
2025-00002	HYDROVAC TRUCK RENTAL VALVE PINE ST E	66 T	29-Jan-2025 29-Jan-2025	2,556.63	2,556.63	0.00	0.00	0.00
MULTIINN0V	MULTI INNOVATIONS							
15506	SEPT 30 INV COAL HARBOUR GOLF SHIRTS	317 T	01-Dec-2024 01-Dec-2024	207.92	207.92	0.00	0.00	0.00
16205	AJM HATS	42 T	13-Feb-2025 13-Feb-2025	262.16	262.16	0.00	0.00	0.00
MUN01	MUNICIPAL FINANCE OFFICERS ASSOC. OF ONT.							
2025-M112	2025 MUNICIPAL MEMBERSHIP	3 T	01-Jan-2025 01-Jan-2025	440.70	440.70	0.00	0.00	0.00
MUN05	MUNICIPAL EMPLOYER PENSION CENTRE OF ONTARIO							
5223	MUNICIPAL CONTRIBUTIONS	3 T	01-Jan-2025 01-Jan-2025	379.68	379.68	0.00	0.00	0.00
MYFM01	MYFM							
INV-376090	GAN MINUTES DEC 2024	317 T	13-Dec-2024 13-Dec-2024	649.75	649.75	0.00	0.00	0.00
INV-380271	JANUARY 2025 GAN MINUTES	33 T	31-Jan-2025 31-Jan-2025	649.75	649.75	0.00	0.00	0.00
NORTONKN	NORTON KEELAN							
EXPMARCH4202	PER DIEM FEB 17-FEB28 2025 DARE TRAINING	58 T	04-Mar-2025 04-Mar-2025	750.00	750.00	0.00	0.00	0.00
EXPNARCH4202	FEB 17-18 PERDIEM	66 T	04-Mar-2025 04-Mar-2025	159.03	159.03	0.00	0.00	0.00
EXPOCT252024	CARBINE TRAINING SEPT 30-OCT 3 2024	337 T	31-Dec-2024 31-Dec-2024	100.00	100.00	0.00	0.00	0.00
OAP01	OAPSB ZONE 2							
2025 MEMBERSH	GANANOQUE POLICE SERVICES BOARD MEMBERSHIP	58 T	05-Mar-2025 05-Mar-2025	100.00	100.00	0.00	0.00	0.00
OFF04	OFFORD PLUMBING							
2235	WTP LEAKING SHOWER	321 T	27-Dec-2024 27-Dec-2024	306.46	306.46	0.00	0.00	0.00
2236	WTP TOILET	321 T	27-Dec-2024 27-Dec-2024	76.28	76.28	0.00	0.00	0.00
2237	LEAK ZAMBONI ROOM	317 T	27-Dec-2024 27-Dec-2024	452.31	452.31	0.00	0.00	0.00
2238	REPLACE HOSE FITTINGS	317 T	27-Dec-2024 27-Dec-2024	444.41	444.41	0.00	0.00	0.00
2239	BIRCH ST INSTAL METER BASE	321 T	27-Dec-2024 27-Dec-2024	774.19	774.19	0.00	0.00	0.00
2240	REPAIR URINAL ARENA	317 T	27-Dec-2024 27-Dec-2024	76.28	76.28	0.00	0.00	0.00
2241	BROKEN WATER PIPE MYFM	317 T	27-Dec-2024 27-Dec-2024	115.47	115.47	0.00	0.00	0.00

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2289	REPAIR UPPER HALL	66	26-Feb-2025	707.34	707.34	0.00	0.00	0.00
	BATH FIXTURES	T	26-Feb-2025					
2290	BACKFLOW INSPECTION	66	26-Feb-2025	694.95	694.95	0.00	0.00	0.00
	TESTING ARENA	T	26-Feb-2025					
2291	POLICE STN BLOCKED	58	26-Feb-2025	76.28	76.28	0.00	0.00	0.00
	DRAIN	T	26-Feb-2025					
2292	LEAKING WATER METEF	66	26-Feb-2025	114.41	114.41	0.00	0.00	0.00
	10 KING ST	T	26-Feb-2025					
2293	LOBBY BOILER AREAN	66	26-Feb-2025	516.34	516.34	0.00	0.00	0.00
		T	26-Feb-2025					
OME01	OMERS							
DEC CONTRIB 20	DEC 2024	16	01-Jan-2025	92,119.22	92,119.22	0.00	0.00	0.00
	CONTRIBUTIONS	T	01-Jan-2025					
FEB2025CONT	FEB 2025	58	03-Mar-2025	88,152.80	88,152.80	0.00	0.00	0.00
	CONTRIBUTIONS	T	03-Mar-2025					
JAN 2025 CONT	JANUARY 2025	33	03-Feb-2025	133,421.90	133,421.90	0.00	0.00	0.00
	CONTRIBUTIONS	T	03-Feb-2025					
ONT06	ONTARIO ASSOCIATION OF CHIEFS OF POLICE							
M-10617	OACP	332	31-Dec-2024	505.52	505.52	0.00	0.00	0.00
		C	31-Dec-2024					
ONT08	OBOA GOLDEN TRIANAGLE CHAPTER							
18764 BK	2025 MEMBERSHIP	21	21-Jan-2025	70.00	70.00	0.00	0.00	0.00
	DUES BK 18764	T	21-Jan-2025					
ONT16	ONTARIO ONE CALL							
202464891	PHONE CALLS AND	317	31-Dec-2024	223.56	223.56	0.00	0.00	0.00
	ASSED	T	31-Dec-2024					
	NOTIFICATIONS 2024							
2025010145	JANUARY	33	31-Jan-2025	308.62	308.62	0.00	0.00	0.00
	NOTIFICATIONS	T	31-Jan-2025					
2025020144	FEB PHONE CALLS AND	79	28-Feb-2025	299.27	299.27	0.00	0.00	0.00
	NOTIFICATIONS	T	28-Feb-2025					
ONT34	ONTARIO ASSOCIATION OF FIRE CHIEFS							
66688	OAFC 2025 WORKSHOP	33	30-Jan-2025	2,429.50	2,429.50	0.00	0.00	0.00
	APR 30-MAY 3	T	30-Jan-2025					
66690	OAFC 2025 APR 30	33	30-Jan-2025	2,429.50	2,429.50	0.00	0.00	0.00
	-mAY 3 WORKSHOP 4	T	30-Jan-2025					
	CH OFF 101							
ONT45	ONTARIO DUCT CLEANING							
29110	CLEAN & DISINFECT	28	23-Jan-2025	9,831.00	9,831.00	0.00	0.00	0.00
	VARIOUS LOCATIONS	T	23-Jan-2025					
ONT55	ONTARIO LIBRARY SERVICE - NORTH							
3106	OVERDRIVE	21	06-Jan-2025	2,384.87	2,384.87	0.00	0.00	0.00
		T	06-Jan-2025					
3643	PROVINCIAL	63	06-Jan-2025	497.52	497.52	0.00	0.00	0.00
	ERESOURCES JAN -	T	06-Jan-2025					
	DEC 2025							
ONT59	ONTARIO HOSE SPECIALTIES LTD.							
6003878	SUPPLIES	321	01-Dec-2024	185.71	185.71	0.00	0.00	0.00
		T	01-Dec-2024					

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OUEL01	OUELLETTE MASLIN							
		317	31-Dec-2024	399.98	399.98	0.00	0.00	0.00
		T	31-Dec-2024					
P38	P38 BUDGET PROPANE							
6462159	ANNUAL RENTAL	58	25-Jan-2025	650.88	650.88	0.00	0.00	0.00
		T	25-Jan-2025					
6462159 CR	CR ANNUAL RENTAL FEE	58	01-Mar-2025	-81.36	-81.36	0.00	0.00	0.00
		T	01-Mar-2025					
SO66003	FUEL FOR ZAMBONI	8	14-Jan-2025	213.74	213.74	0.00	0.00	0.00
		T	14-Jan-2025					
SO6601	FUEL FOR ZAMBONI	21	21-Jan-2025	213.74	213.74	0.00	0.00	0.00
		T	21-Jan-2025					
SO66032	FUEL FOR ZAMBONI	38	06-Feb-2025	234.93	234.93	0.00	0.00	0.00
		T	06-Feb-2025					
SO66041	FUEL FOR ZAMBONI	42	11-Feb-2025	116.11	116.11	0.00	0.00	0.00
		T	11-Feb-2025					
SO66154	FUEL FOR ZAMBONI	45	20-Feb-2025	219.84	219.84	0.00	0.00	0.00
		T	20-Feb-2025					
SO67204	FUEL FOR ZAMBONI	63	06-Mar-2025	185.26	185.26	0.00	0.00	0.00
		T	06-Mar-2025					
SO67206	FUEL FOR ZAMBONI	66	11-Mar-2025	116.11	116.11	0.00	0.00	0.00
		T	11-Mar-2025					
SO66157	FUEL FOR ZAMBONI	58	25-Feb-2025	116.11	116.11	0.00	0.00	0.00
		T	25-Feb-2025					
SO64644	FUEL FOR ZAMBONI	317	31-Dec-2024	139.84	139.84	0.00	0.00	0.00
		T	31-Dec-2024					
SO65051	FUEL FOR ZAMBONI	317	23-Dec-2024	139.84	139.84	0.00	0.00	0.00
		T	23-Dec-2024					
SO65073	ZAMBONI FUEL	8	07-Jan-2025	146.62	146.62	0.00	0.00	0.00
		T	07-Jan-2025					
SO66023	FUEL FOR ZAMBONI	28	28-Jan-2025	180.18	180.18	0.00	0.00	0.00
		T	28-Jan-2025					
SO67226	FUEL FOR ZAMBONI	81	25-Mar-2025	150.69	150.69	0.00	0.00	0.00
		T	25-Mar-2025					
PAC01	PACIFIC SAFETY PRODUCTS INC							
INO202503-012	ASS VEST AND SUPPLIES	81	26-Mar-2025	1,484.70	1,484.70	0.00	0.00	0.00
		T	26-Mar-2025					
INO22-00000844	SAFETY GEAR	333	31-Dec-2024	2,538.48	2,538.48	0.00	0.00	0.00
		T	31-Dec-2024					
INO22-00000844	SAFETY GEAR	333	31-Dec-2024	1,356.25	1,356.25	0.00	0.00	0.00
		T	31-Dec-2024					
PAT02	PAT'S RADIATOR SERVICE LTD.							
162202	BOSS SNOWPLOW PART	317	11-Dec-2024	1,663.44	1,663.44	0.00	0.00	0.00
		T	11-Dec-2024					
16332	FISHER SNOWPLOW PARTS	79	19-Mar-2025	295.90	295.90	0.00	0.00	0.00
		T	19-Mar-2025					
PAT09	PATTERSON CONSTRUCTION INC.							
REFUND 2020-07	REFUND PB 2020-074 70 HICKORY	317	31-Dec-2024	3,200.00	3,200.00	0.00	0.00	0.00
		T	31-Dec-2024					
PET07	RHONDA ROBESON - PETTY CASH							

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DEC312024	PETTY CASH	332 C	31-Dec-2024 31-Dec-2024	432.09	432.09	0.00	0.00	0.00
PET14	PETRIE FORD							
SO#802233	2017 FORD TRS SERVICE V201	21 T	14-Jan-2025 14-Jan-2025	2,153.29	2,153.29	0.00	0.00	0.00
PIO01	PIONEER ENERGY A DIVISION OF PARKLAND INDUSTRIES							
FEB 2025 STMT	FEB 2025 PIONEER STMT	75 E	28-Feb-2025 28-Feb-2025	5,290.23	5,290.23	0.00	0.00	0.00
JAN 2025 STMT	JANUARY 2025 PIONEER STATEMENT	73 E	31-Jan-2025 31-Jan-2025	6,831.58	6,831.58	0.00	0.00	0.00
PIT01	PITNEY BOWES							
FEB 2025 PAP PI	FEB PAP PMT	60 E	28-Feb-2025 28-Feb-2025	1,127.24	1,127.24	0.00	0.00	0.00
PLU02	PLUM HOLLOW EXCAVATION INC							
1113	2025 JAN-1PR SNOW REMOVAL	28 T	15-Jan-2025 15-Jan-2025	1,243.00	1,243.00	0.00	0.00	0.00
1114	VC JAN-APR SNOW CLEARING	28 T	15-Jan-2025 15-Jan-2025	1,243.00	1,243.00	0.00	0.00	0.00
POOLEL	POOLE LESLEY							
SPOOKY ART W/ BIA	SPOOKY ART WALK	321 T	01-Dec-2024 01-Dec-2024	770.51	770.51	0.00	0.00	0.00
POS02	POSTMEDIA NETWORKS INC.							
IN188844	DP2025-02 NOTICE PUBLIC MEETING	58 T	28-Feb-2025 28-Feb-2025	495.89	495.89	0.00	0.00	0.00
PRA01	PRACTICA LTD.							
46803	DOG PICK UP BAGS FOR PARKS	33 T	03-Feb-2025 03-Feb-2025	1,046.39	1,046.39	0.00	0.00	0.00
PREMTRUCK	PREMIER TRUCK GROUP							
86419988	PLOUGH LIGHTS	33 T	05-Feb-2025 05-Feb-2025	1,250.80	1,250.80	0.00	0.00	0.00
PRO04	PROLIFIK SOFTWARE							
1862	HMS HARBOUR MGT 2025 ANNUAL SUPPORT & MAINTENANCE	8 T	06-Jan-2025 06-Jan-2025	2,712.00	2,712.00	0.00	0.00	0.00
PT00000170	BIRMINGHAM JAMES RYAN							
PTREF JAN0825	Refund on PT Account 000 - 01550800.0000	6 T	08-Jan-2025 08-Jan-2025	723.31	723.31	0.00	0.00	0.00
PT00000171	GANANOQUE TOWN							
PTREF JAN1625	Refund on PT Account 000 - 02030200.0000	15 T	16-Jan-2025 16-Jan-2025	247.58	247.58	0.00	0.00	0.00
QMI01	QMI-SAI CANADA LIMITED							
1008063468	DRINKING WATER QUALITY MGT STD VERSION 2	66 T	27-Feb-2025 27-Feb-2025	1,054.67	1,054.67	0.00	0.00	0.00
QUI04	QUINTE SEWER SERVICE							

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13303	FLUSH CULVERTS	58 T	19-Feb-2025 19-Feb-2025	1,587.65	1,587.65	0.00	0.00	0.00
RAC02	RACKAIR							
102876	REPLACE VENTER MOTOR	317 T	13-Dec-2024 13-Dec-2024	1,165.81	1,165.81	0.00	0.00	0.00
102976	REPAIR/REPLACE FAULTY VENTER MOTOR	28 T	23-Jan-2025 23-Jan-2025	1,517.85	1,517.85	0.00	0.00	0.00
103015	BAY HEATER PW GARAGE	38 T	05-Feb-2025 05-Feb-2025	954.85	954.85	0.00	0.00	0.00
103016	UNIT HEATER REPLACEMENT	45 T	05-Feb-2025 05-Feb-2025	20,119.65	20,119.65	0.00	0.00	0.00
REA01	REALTAX INC.							
101695	LGGE24-09	33 T	21-Jan-2025 21-Jan-2025	1,124.35	1,124.35	0.00	0.00	0.00
101696	LGGE24-10	33 T	21-Jan-2025 21-Jan-2025	1,429.45	1,429.45	0.00	0.00	0.00
103478	LGGE23-19	66 T	10-Mar-2025 10-Mar-2025	1,695.00	1,695.00	0.00	0.00	0.00
103479	LGGE23-20	66 T	10-Mar-2025 10-Mar-2025	1,695.00	1,695.00	0.00	0.00	0.00
103720	LGGE25-01	66 T	18-Mar-2025 18-Mar-2025	700.60	700.60	0.00	0.00	0.00
103721	LGGE25-02	66 T	18-Mar-2025 18-Mar-2025	700.60	700.60	0.00	0.00	0.00
103722	LGGE25-03	66 T	18-Mar-2025 18-Mar-2025	700.60	700.60	0.00	0.00	0.00
103723	LGGE25-04	66 T	18-Mar-2025 18-Mar-2025	700.60	700.60	0.00	0.00	0.00
103724	LGGE25-05	66 T	18-Mar-2025 18-Mar-2025	700.60	700.60	0.00	0.00	0.00
103725	LGGE25-06	66 T	18-Mar-2025 18-Mar-2025	700.60	700.60	0.00	0.00	0.00
103726	LGGE25-07	66 T	18-Mar-2025 18-Mar-2025	700.60	700.60	0.00	0.00	0.00
103727	LGGE25-08	66 T	18-Mar-2025 18-Mar-2025	779.70	779.70	0.00	0.00	0.00
103729	LGGE25-09	66 T	18-Mar-2025 18-Mar-2025	700.60	700.60	0.00	0.00	0.00
103730	LGGE25-10	66 T	18-Mar-2025 18-Mar-2025	700.60	700.60	0.00	0.00	0.00
103731	LGGE25-11	66 T	18-Mar-2025 18-Mar-2025	700.60	700.60	0.00	0.00	0.00
103732	LGGE25-12	66 T	18-Mar-2025 18-Mar-2025	700.60	700.60	0.00	0.00	0.00
103733	LGGE25-13	66 T	18-Mar-2025 18-Mar-2025	700.60	700.60	0.00	0.00	0.00
103734	LGGE25-14	66 T	18-Mar-2025 18-Mar-2025	700.60	700.60	0.00	0.00	0.00
103735	LGGE25-15	66 T	18-Mar-2025 18-Mar-2025	779.70	779.70	0.00	0.00	0.00

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REC04	RECEIVER GENERAL FOR CANADA -							
20250029219	ANNUAL FEE	55	13-Feb-2025	867.16	867.16	0.00	0.00	0.00
	ACC#049080465937	C	13-Feb-2025					
	RADIO LICENCING							
REI06	REIFY SOLUTIONS							
RSI-3014	EVALUTION MOBILE	38	30-Jan-2025	1,695.00	1,695.00	0.00	0.00	0.00
	CRISIS RESPONSE	T	30-Jan-2025					
REL01	RELIANCE COMMERCIAL SOLUTIONS							
FEB 2025 PAP PI	FEB PAP PMT	60	28-Feb-2025	29.06	29.06	0.00	0.00	0.00
		E	28-Feb-2025					
JAN2025PAPPM1	JAN 2025 PAP PMT	36	31-Jan-2025	29.06	29.06	0.00	0.00	0.00
		E	31-Jan-2025					
MARCH 2025 PAI	MARCH 2025 PAP PMT	88	31-Mar-2025	29.06	29.06	0.00	0.00	0.00
		E	31-Mar-2025					
RICOH	RICOH CANADA INC.							
SCO94831678	COPY AND LEASE CHG	81	28-Mar-2025	97.98	97.98	0.00	0.00	0.00
		T	28-Mar-2025					
SCO4760190	COPY AND LEASE CHG	33	30-Jan-2025	139.08	139.08	0.00	0.00	0.00
		T	30-Jan-2025					
SCO94697564	COPY AND LEASE CHARGE	333	01-Dec-2024	295.10	295.10	0.00	0.00	0.00
		T	01-Dec-2024					
SCO94730934	LEASE AND COPY CHG	317	28-Dec-2024	922.13	922.13	0.00	0.00	0.00
		T	28-Dec-2024					
SCO94730935	LEASE AND COPY CHG	317	28-Dec-2024	139.08	139.08	0.00	0.00	0.00
		T	28-Dec-2024					
SCO94730966	LEASE COPY CHG	326	28-Dec-2024	326.68	326.68	0.00	0.00	0.00
		T	28-Dec-2024					
SCO94741496	LEASE AND COPY CHG	317	30-Dec-2024	86.86	86.86	0.00	0.00	0.00
		T	30-Dec-2024					
SCO94760186	COPY AND LEASE CHG	33	30-Jan-2025	62.16	62.16	0.00	0.00	0.00
		T	30-Jan-2025					
SCO94760187	COPY AND LEASE CHGS	33	30-Jan-2025	67.80	67.80	0.00	0.00	0.00
		T	30-Jan-2025					
SCO94760188	COPY AND LEASE CHG	33	30-Jan-2025	107.05	107.05	0.00	0.00	0.00
		T	30-Jan-2025					
SCO94760189	COPY AND LEASE CHG	33	30-Jan-2025	913.10	913.10	0.00	0.00	0.00
		T	30-Jan-2025					
SCO94760191	COPY AND LEASE CHG	33	30-Jan-2025	750.14	750.14	0.00	0.00	0.00
		T	30-Jan-2025					
SCO94760207	COPY AND LEASE CHG	38	30-Jan-2025	298.47	298.47	0.00	0.00	0.00
		T	30-Jan-2025					
SCO94795959	REMOTE COMM	58	27-Feb-2025	156.73	156.73	0.00	0.00	0.00
		T	27-Feb-2025					
SCO94795960	COPY AND LEASE	58	27-Feb-2025	74.32	74.32	0.00	0.00	0.00
		T	27-Feb-2025					
SCO94795961	COPY AND LEASE	58	27-Feb-2025	133.74	133.74	0.00	0.00	0.00
		T	27-Feb-2025					
SCO94795962	COPY AND LEASE	58	27-Feb-2025	107.15	107.15	0.00	0.00	0.00
		T	27-Feb-2025					
SCO94795963	COPY AND LEASE	58	27-Feb-2025	913.10	913.10	0.00	0.00	0.00
		T	27-Feb-2025					



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SCO94795983	LEASE AND COPY CHG	81	27-Feb-2025	374.41	374.41	0.00	0.00	0.00
		T	27-Feb-2025					
SCO94806200	COPY AND LEASE	58	28-Feb-2025	56.50	56.50	0.00	0.00	0.00
		T	28-Feb-2025					
SCO94831676	LEASE AND COPY CHG	81	28-Mar-2025	92.61	92.61	0.00	0.00	0.00
		T	28-Mar-2025					
SCO94831677	LEASE AND COPY CHG	81	28-Mar-2025	67.80	67.80	0.00	0.00	0.00
		T	28-Mar-2025					
SCO94831680	COPY AND LEASE CHG	81	28-Mar-2025	139.08	139.08	0.00	0.00	0.00
		T	28-Mar-2025					
SO094730933	LEASE & COPY CHG	317	28-Dec-2024	98.19	98.19	0.00	0.00	0.00
		T	28-Dec-2024					
SP94730932	LEASE AND COPY CHG	317	28-Dec-2024	67.80	67.80	0.00	0.00	0.00
		T	28-Dec-2024					
RIV02	RIVETT ARCHITECTURAL HARDWARE LTD.							
1220296	REPLACEMENT DOORS	38	04-Feb-2025	2,145.82	2,145.82	0.00	0.00	0.00
	WASHROOMS ARENA	T	04-Feb-2025					
RIV14	RIVERSTONE JANITORIAL							
33267	DEC 2024 WTP	321	23-Dec-2024	641.84	641.84	0.00	0.00	0.00
	JANITORIAL	T	23-Dec-2024					
33277	JANITORIAL SERVICES	38	27-Jan-2025	641.84	641.84	0.00	0.00	0.00
	JAN 2025	T	27-Jan-2025					
33286	FEB 2025 JANITORIAL	66	24-Feb-2025	641.84	641.84	0.00	0.00	0.00
		T	24-Feb-2025					
RIVERVIEW	RIVERVIEW DESIGN SOLUTION							
2024-63	MOTION 25-011 SUSAN	42	10-Jan-2025	1,500.00	1,500.00	0.00	0.00	0.00
	PUSH 1ST INST	T	10-Jan-2025					
	LANDSCAPE DESIGN							
2025-09	BALANCE MOTION	66	06-Mar-2025	3,499.00	3,499.00	0.00	0.00	0.00
	25-011 LANDSCAPE	T	06-Mar-2025					
	DESIGN							
RNJ01	RNJ YOUTH SERVICES							
LIBRARY YOUTH	DROP IN YOUTH HUB	321	31-Dec-2024	5,000.00	5,000.00	0.00	0.00	0.00
	LIBRARY	T	31-Dec-2024					
ROB09	ROBERT NASH EXCAVATING INC.							
99085	LOADS OF FILL	337	31-Dec-2024	33,476.25	33,476.25	0.00	0.00	0.00
	REMOVED ARTHUR ST	T	31-Dec-2024					
ROUSSJ	ROUSSEAU JERRY							
BP2022-074 REF	BP2022-074 325	326	31-Dec-2024	750.00	750.00	0.00	0.00	0.00
	ELIZABETH REFUND	T	31-Dec-2024					
	OF DEPOSIT							
RUSTFEST	RUSTIC FESTIVE DECOR							
2025WOMENSD/	1 TICKET MARCH 8	66	10-Mar-2025	30.00	30.00	0.00	0.00	0.00
	2025	T	10-Mar-2025					
SAM01	SAM CHEMICAL SPECIALTIES							
1107121	NOV 27 HIGH GRADE	317	01-Dec-2024	394.31	394.31	0.00	0.00	0.00
	VINYL DR	T	01-Dec-2024					
SANSELL	SHARON ANSELL							

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1	BIA FEB 24 - MARCH 24 2025 MEETINGS & EVENTS	81 T	24-Mar-2025 24-Mar-2025	1,666.67	1,666.67	0.00	0.00	0.00
SELLECK	SELLECT TRUCK & TRAILER REPAIR							
136095	GMC SIERRA TIRES	79 T	04-Mar-2025 04-Mar-2025	1,568.39	1,568.39	0.00	0.00	0.00
SHERKEN	SHERWOOD KEN							
FOODBANK	FOODBANK CHARITY CONCERT SERIES	66 T	30-Jan-2025 30-Jan-2025	4,500.00	4,500.00	0.00	0.00	0.00
SHNIXON	SHARON NIXON							
4787	GUEST SKATER	81 T	18-Mar-2025 18-Mar-2025	1,000.00	1,000.00	0.00	0.00	0.00
MOTION 2024-22	OCT 2024 MOTION 2024-22 TAP KINGSTON / GAN SKATING CLUB	339 T	01-Dec-2024 01-Dec-2024	7,000.00	7,000.00	0.00	0.00	0.00
SOMMERS	SOMMERS GENERATOR SYSTEMS							
134092	REPAIRS	33 T	28-Jan-2025 28-Jan-2025	452.00	452.00	0.00	0.00	0.00
SON01	SONGWOOD CONTRACTING							
BP22-104 REFUND	BP22-104 791 WINDSOR DRIVE	317 T	31-Dec-2024 31-Dec-2024	750.00	750.00	0.00	0.00	0.00
SOU03	SOUTHEASTERN TELECOMMUNICATION							
51181	CAMERA S OFFLINE	8 T	06-Jan-2025 06-Jan-2025	236.17	236.17	0.00	0.00	0.00
51649	CLEAN UP CABLES	58 T	21-Feb-2025 21-Feb-2025	963.26	963.26	0.00	0.00	0.00
51844	NEW CABLE PORTS COUNCIL CHAMBERS	66 T	11-Mar-2025 11-Mar-2025	1,316.88	1,316.88	0.00	0.00	0.00
51850	REPAIR CAMERA	66 T	11-Mar-2025 11-Mar-2025	422.62	422.62	0.00	0.00	0.00
STE01	STEACY CAROLE							
EXPJAN152025	CARPET	16 T	15-Jan-2025 15-Jan-2025	39.54	39.54	0.00	0.00	0.00
EXPMARCH2720	NICHE US TRAINING APR 7-11	81 T	27-Mar-2025 27-Mar-2025	275.00	275.00	0.00	0.00	0.00
STELIZHE	ST ELIZABETH HEALTH							
CHARITYREBATI	CHARITY REBATE	339 T	31-Dec-2024 31-Dec-2024	231.64	231.64	0.00	0.00	0.00
STEWRS	STEWART SEAN							
BP2020-059REFUND	226 PINE ST BP 2020-059	317 T	31-Dec-2024 31-Dec-2024	750.00	750.00	0.00	0.00	0.00
BP22-096 REFUND	REFUND BP22-096 226 PINE ST	317 T	31-Dec-2024 31-Dec-2024	750.00	750.00	0.00	0.00	0.00
STL05	ST. LAWRENCE TESTING & INSPECTION CO. LTD.							
24D467	AUG31INV INSPECTION & TESTING JULY 2024	337 T	31-Dec-2024 31-Dec-2024	3,032.24	3,032.24	0.00	0.00	0.00
24D544	AUG31 INV ARTHUR ST TESTING &	337 T	31-Dec-2024 31-Dec-2024	1,016.10	1,016.10	0.00	0.00	0.00

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	INSPECTION							
24D609	SEPT 30TH INV WATER ST BRIDGE TESTING	321 T	01-Dec-2024 01-Dec-2024	1,533.98	1,533.98	0.00	0.00	0.00
24D712	OCT 31 INV TESTING	321 T	01-Dec-2024 01-Dec-2024	1,533.98	1,533.98	0.00	0.00	0.00
24D751	OCT 31 INV TESTING & INSPECTING	337 T	31-Dec-2024 31-Dec-2024	717.78	717.78	0.00	0.00	0.00
24D835	NOV30 INV ARTHUR ST TESTING AND INSPECTION	337 T	31-Dec-2024 31-Dec-2024	3,905.96	3,905.96	0.00	0.00	0.00
24D858	WATER ST BRIDGE TESTING & INSPECTION	331 T	31-Dec-2024 31-Dec-2024	7,229.74	7,229.74	0.00	0.00	0.00
STL06	ST. LAWRENCE WILDLIFE & PEST CONTROL SERVICES							
248993	MONTHLY PEST CONTROL	317 T	20-Dec-2024 20-Dec-2024	67.80	67.80	0.00	0.00	0.00
248994	PEST CONTROL	317 T	20-Dec-2024 20-Dec-2024	50.85	50.85	0.00	0.00	0.00
248995	MONTHLY PEST CONTROL	317 T	20-Dec-2024 20-Dec-2024	67.80	67.80	0.00	0.00	0.00
248996	PEST CONTROL	317 T	20-Dec-2024 20-Dec-2024	56.50	56.50	0.00	0.00	0.00
248997	MONTHLY PEST CONTROL	317 T	20-Dec-2024 20-Dec-2024	67.80	67.80	0.00	0.00	0.00
249225	PEST CONTROL 110 KATE	21 T	21-Jan-2025 21-Jan-2025	67.80	67.80	0.00	0.00	0.00
249226	PEST CONTROL TH	21 T	21-Jan-2025 21-Jan-2025	67.80	67.80	0.00	0.00	0.00
249227	PEST CONTROL 10 KING	21 T	21-Jan-2025 21-Jan-2025	50.85	50.85	0.00	0.00	0.00
249229	PEST CONTROL 665 CHARLES	21 T	21-Jan-2025 21-Jan-2025	67.80	67.80	0.00	0.00	0.00
249230	PEST CONTROL EMERG SERVICES	21 T	21-Jan-2025 21-Jan-2025	56.50	56.50	0.00	0.00	0.00
249231	PEST CONTROL ARENA	21 T	21-Jan-2025 21-Jan-2025	67.80	67.80	0.00	0.00	0.00
249350	MONTHLY PEST CONTROL	38 T	07-Feb-2025 07-Feb-2025	67.80	67.80	0.00	0.00	0.00
249351	MONTHLY PEST CONTROL	38 T	07-Feb-2025 07-Feb-2025	50.85	50.85	0.00	0.00	0.00
249352	MONTHLY PEST CONTROL	38 T	07-Feb-2025 07-Feb-2025	67.80	67.80	0.00	0.00	0.00
249353	MONTHLY PEST CONTROL	38 T	07-Feb-2025 07-Feb-2025	56.50	56.50	0.00	0.00	0.00
249354	MONTHLY PEST CONTROL	38 T	07-Feb-2025 07-Feb-2025	67.80	67.80	0.00	0.00	0.00
249357	MONTHLY PEST CONTROL	38 T	07-Feb-2025 07-Feb-2025	67.80	67.80	0.00	0.00	0.00
249643	MONTHLY PEST CONTROL	66 T	12-Mar-2025 12-Mar-2025	67.80	67.80	0.00	0.00	0.00
249644	MONTHLY PEST CONTROL	66 T	12-Mar-2025 12-Mar-2025	50.85	50.85	0.00	0.00	0.00



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249645	MONTHLY PEST CONTROL	66 T	12-Mar-2025 12-Mar-2025	67.80	67.80	0.00	0.00	0.00
249647	MONTHLY PEST CONTROL	66 T	12-Mar-2025 12-Mar-2025	67.80	67.80	0.00	0.00	0.00
249648	MONTHLY PEST CONTROL	66 T	12-Mar-2025 12-Mar-2025	67.80	67.80	0.00	0.00	0.00
249649	MONTHLY PEST CONTROL	66 T	12-Mar-2025 12-Mar-2025	56.50	56.50	0.00	0.00	0.00
STMP000585	HIGGS STEPHEN CRAIG							
UBREFJAN2025	Refund on account 012-00301949-001.	18 T	17-Jan-2025 17-Jan-2025	365.60	365.60	0.00	0.00	0.00
STMP000586	EARL ALITA IRENE							
UBREFJAN2725	Refund on account 006-00200480-000.	24 T	27-Jan-2025 27-Jan-2025	240.10	240.10	0.00	0.00	0.00
STMP000587	MYERS LEIGH							
UBREFFEB2125	Refund on account 008-00202045-004.	44 T	21-Feb-2025 21-Feb-2025	504.16	504.16	0.00	0.00	0.00
STMP000588	BETTS SHEPHEN							
UBREFFEB2525	Refund on account 001-00102319-002.	46 T	25-Feb-2025 25-Feb-2025	408.72	408.72	0.00	0.00	0.00
STMP000589	CARVALHO ASSET CORPORATIO							
UBREFMAR0725	Refund on account 011-00302028-002.	62 T	07-Mar-2025 07-Mar-2025	130.00	130.00	0.00	0.00	0.00
STO02	STONE"S MILL FAMILY HEALTH CENTRE							
14303	ADMINISTRATIVE CHARGE CMA ADVERTISEMENT	55 C	16-Feb-2025 16-Feb-2025	360.40	360.40	0.00	0.00	0.00
STO03	STONE'S MILL INVESTMENTS LTD							
2024 ADDL REN1	2024 ADDITIONAL RENT	331 T	31-Dec-2024 31-Dec-2024	629.89	629.89	0.00	0.00	0.00
JAN2025BALANC	BALANCE OWING JANUARY 2025 ADDITIONAL RENTS	33 T	31-Jan-2025 31-Jan-2025	488.30	488.30	0.00	0.00	0.00
RENT- 2025	STONE'S MILLS INVESTMENTS- 2025 RENT	1 T	01-Jan-2025 01-Jan-2025	5,165.82	5,165.82	0.00	0.00	0.00
RENT- 20251011	STONE'S MILLS INVESTMENTS- 2025 RENT	31 T	01-Feb-2025 01-Feb-2025	5,654.12	5,654.12	0.00	0.00	0.00
RENT- 20251013	STONE'S MILLS INVESTMENTS- 2025 RENT	50 T	01-Mar-2025 01-Mar-2025	5,654.12	5,654.12	0.00	0.00	0.00
SUP03	SUPREME CLEANING							
3345269	NOV 30 INV LIBRARY CLEANING NOV 2024	334 T	31-Dec-2024 31-Dec-2024	565.00	565.00	0.00	0.00	0.00
3345275	DEC 2024 CLEANING LIBRARY	334 T	31-Dec-2024 31-Dec-2024	565.00	565.00	0.00	0.00	0.00
SWA01	SWANN RICHARD							

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EXPDEC172024	OPTIC MEETING DEC 11-12	317 T	17-Dec-2024 17-Dec-2024	380.43	380.43	0.00	0.00	0.00
EXPFEB272025	PER DIEM FEB 25-26	58 T	27-Feb-2025 27-Feb-2025	90.00	90.00	0.00	0.00	0.00
EXPMARCH1420	ROOM RENTAL POLICE SERVICES BOARD	66 T	14-Mar-2025 14-Mar-2025	220.35	220.35	0.00	0.00	0.00
SWI01	SWISH MAINTENANCE LIMITED							
K731317	SQUEEGEE BLADE	21 T	20-Jan-2025 20-Jan-2025	173.38	173.38	0.00	0.00	0.00
K731467	CLEANING SUPPLIES	21 T	22-Jan-2025 22-Jan-2025	680.02	680.02	0.00	0.00	0.00
K731646	CLEANING SUPPLIES	28 T	27-Jan-2025 27-Jan-2025	1,635.38	1,635.38	0.00	0.00	0.00
K732031	DUST PANTS ARENA	33 T	03-Feb-2025 03-Feb-2025	174.75	174.75	0.00	0.00	0.00
K732359	CLEANING & PAPER PRODUCTS ARENA	38 T	10-Feb-2025 10-Feb-2025	997.76	997.76	0.00	0.00	0.00
K732592	ICE MELT	42 T	14-Feb-2025 14-Feb-2025	216.17	216.17	0.00	0.00	0.00
K732593	LOBBY BROOMS & DRAIN OPENER	42 T	14-Feb-2025 14-Feb-2025	28.48	28.48	0.00	0.00	0.00
K733727	LOBBY BROOMS	63 T	10-Mar-2025 10-Mar-2025	25.56	25.56	0.00	0.00	0.00
K734077	SUPPLIES	66 T	17-Mar-2025 17-Mar-2025	473.44	473.44	0.00	0.00	0.00
K734080	SUPPLIES	66 T	17-Mar-2025 17-Mar-2025	410.64	410.64	0.00	0.00	0.00
K734445	DEGREASER / NEW VACUUM	79 T	24-Mar-2025 24-Mar-2025	435.89	435.89	0.00	0.00	0.00
T4P01	T4POWER							
310-00011922	SEMI-ANNUAL INSPECTION CUMMINS ENGINE 2016	321 T	17-Dec-2024 17-Dec-2024	2,140.41	2,140.41	0.00	0.00	0.00
310-00011923	SEMI ANN INSPECTION DETROIT DIESEL 2016	321 T	17-Dec-2024 17-Dec-2024	2,381.40	2,381.40	0.00	0.00	0.00
TEA01	TEAM SOLUTIONS							
J041164	WATER MAIN FOURTH ST	66 T	12-Feb-2025 12-Feb-2025	4,662.47	4,662.47	0.00	0.00	0.00
TEL03	TELIZON INC.							
FEB 2025 PAP	FEB 2025 PAP PMT	60 E	28-Feb-2025 28-Feb-2025	2,551.23	2,551.23	0.00	0.00	0.00
JAN2025PAPPM	JAN 2025 PAP PMT	36 E	31-Jan-2025 31-Jan-2025	2,552.26	2,552.26	0.00	0.00	0.00
MARCH 2025 PAI	MARCH 2025 PAP PMT	88 E	31-Mar-2025 31-Mar-2025	2,564.61	2,564.61	0.00	0.00	0.00
TEN01	TENNANT'S WELDING							
54920	DRYING RACK	42 T	05-Feb-2025 05-Feb-2025	1,892.75	1,892.75	0.00	0.00	0.00

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Vendor Invoice	Vendor Name Description	Batch/ Pay Medium Code	Invoice Date/ Due Date	Invoice Amount	Paid Amount	Discount Amount	Released Amount	Payable Amount
54927	MACHINE GUARDING PER MOL	337 T	31-Dec-2024 31-Dec-2024	7,686.83	7,686.83	0.00	0.00	0.00
54929	REPAIR 2 LIGHT POLES	79 T	06-Feb-2025 06-Feb-2025	435.05	435.05	0.00	0.00	0.00
54959	REPAIR SNOW BLOWER TRACKLESS	79 T	20-Feb-2025 20-Feb-2025	994.40	994.40	0.00	0.00	0.00
55028	REOAUH HOLE FIRE TRUCK	66 T	18-Mar-2025 18-Mar-2025	372.43	372.43	0.00	0.00	0.00
55033	REPAIR SWEEPER AND SNOW BLOWER TRACTLESS	79 T	19-Mar-2025 19-Mar-2025	822.23	822.23	0.00	0.00	0.00
THE52	THE WOODVIEW INN							
DP2018-04 REFUND	DP2018-04 250 KSW REFUND	42 T	18-Feb-2025 18-Feb-2025	500.00	500.00	0.00	0.00	0.00
THIESSSENW	THIESSSEN WILLIAM							
EXPMARCH1920	MILEAGE JAN - MARCH 19	79 T	19-Mar-2025 19-Mar-2025	26.64	26.64	0.00	0.00	0.00
THISASS	THOUSAND ISLAND ASSOCIATION							
COMM GRAN 2020	ROCK SHOAL MARKER REPLACEMENT PROGRAM-COMM GRANT	66 T	30-Jan-2025 30-Jan-2025	4,012.50	4,012.50	0.00	0.00	0.00
THO09	THOMSON REUTERS CANADA							
851375292	UPDATES	8 T	02-Jan-2025 02-Jan-2025	92.00	92.00	0.00	0.00	0.00
TKE01	TK ELEVATOR (CANADA) LIMITED							
2677695	TH ELEVATOR MAIN CONTRACT	3 T	01-Jan-2025 01-Jan-2025	520.81	520.81	0.00	0.00	0.00
2696224	MONTHLY ELEVATOR CONTRACT	33 T	01-Feb-2025 01-Feb-2025	520.81	520.81	0.00	0.00	0.00
2712839	MONTHLY MAINT	58 T	01-Mar-2025 01-Mar-2025	520.81	520.81	0.00	0.00	0.00
TLT02	T.L.T.I.							
2025-23	NFPA 1021 FIRE OFFICER FEB 14-16 SK	45 T	20-Feb-2025 20-Feb-2025	340.00	340.00	0.00	0.00	0.00
TOW04	TOWN OF GANANOQUE							
MARCH PAP PM	MARCH 2025 PAP PMT	88 E	31-Mar-2025 31-Mar-2025	13,543.80	13,543.80	0.00	0.00	0.00
TRA05	TRAFFORD AMANDA							
EXPFE282025	MILEAGE	58 T	03-Jan-2025 03-Jan-2025	269.68	269.68	0.00	0.00	0.00
EXPJAN282025	MILEAGE AND FEB CELL PHONE	28 T	28-Jan-2025 28-Jan-2025	238.60	238.60	0.00	0.00	0.00
EXPMARCH2720	EASTER EVENT MILEAGE / CELL PHONE APRIL	81 T	27-Mar-2025 27-Mar-2025	114.14	114.14	0.00	0.00	0.00
TRA08	TRACKMATICS INC.							
43055	CAMERAL MONITORING	3 T	05-Jan-2025 05-Jan-2025	675.74	675.74	0.00	0.00	0.00

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43212	MONTHLY MONITORING	33	05-Feb-2025	675.74	675.74	0.00	0.00	0.00
		T	05-Feb-2025					
43351	MONTHLY MONITORING AND DATA	79	05-Mar-2025	498.33	498.33	0.00	0.00	0.00
		T	05-Mar-2025					
TREA01	TREATY MARSHALL SERVICE INC.							
205163	DUPLICATE KEYES	8	06-Jan-2025	22.60	22.60	0.00	0.00	0.00
		T	06-Jan-2025					
205174	WORKS 5 DUPLICATE KEYES	45	16-Jan-2025	39.55	39.55	0.00	0.00	0.00
		T	16-Jan-2025					
235774	COMBO CHANGE	3	06-Jan-2025	158.20	158.20	0.00	0.00	0.00
		T	06-Jan-2025					
TRI06	TRICELL SALES & MARKETING LTD.							
89802	BATTERIES	66	07-Jan-2025	345.50	345.50	0.00	0.00	0.00
		T	07-Jan-2025					
90130	PROCELL	66	06-Mar-2025	192.16	192.16	0.00	0.00	0.00
		T	06-Mar-2025					
TUM02	TUMAK EDGAR							
REPORT UMB	REPORT RE STRUCTURE UMBRELLA	317	19-Dec-2024	1,000.00	1,000.00	0.00	0.00	0.00
		T	19-Dec-2024					
TWO03	TWO RIVER APPAREL							
35	WEBSITE MAINTENANCE QTRLY	8	01-Jan-2025	1,000.00	1,000.00	0.00	0.00	0.00
		T	01-Jan-2025					
36	TRUCK INSPECTION SITE HOSTING / ID BADGES	63	07-Mar-2025	246.37	246.37	0.00	0.00	0.00
		T	07-Mar-2025					
37	WEBSITE MAINTENANCE	81	25-Mar-2025	1,000.00	1,000.00	0.00	0.00	0.00
		T	25-Mar-2025					
UNI01	UNIVERSITY HOSPITALS KINGSTON FOUNDATION							
MOTION 25-027	COMMUNITY GRANT UKHF ANNUAL FUNDRAISING	67	04-Mar-2025	5,000.00	5,000.00	0.00	0.00	0.00
		C	04-Mar-2025					
UNI02	ENBRIDGE GAS (UNION GAS)							
FEB 2025 PAP	FEB 2025 PAP PMTS	60	28-Feb-2025	13,104.93	13,104.93	0.00	0.00	0.00
		E	28-Feb-2025					
MARCH2025 PAF	MARCH 2025 PAP PMT	88	31-Mar-2025	14,673.87	14,673.87	0.00	0.00	0.00
		E	31-Mar-2025					
UNI03	UNITED COUNTIES OF LEEDS AND GRENVILLE							
INV 00000000020	NOV 13 2024 INV FCM MEMBERSHIP FEES 2024	66	01-Jan-2025	1,426.73	1,426.73	0.00	0.00	0.00
		T	01-Jan-2025					
INV00000000020	NOV 24 INV 2024 MUNICIPAL GIS VIEWER SERVICE AGREEMENT	337	01-Dec-2024	8,698.82	8,698.82	0.00	0.00	0.00
		T	01-Dec-2024					
INV00000000020	2025 ANNUAL PASS 32 WALL ST PARKING	38	27-Jan-2025	501.72	501.72	0.00	0.00	0.00
		T	27-Jan-2025					
INV00000000021	HEALTHCARE RECRUITMENT	66	17-Mar-2025	818.29	818.29	0.00	0.00	0.00
		T	17-Mar-2025					
INV2025	MONTHLY 2025	1	01-Jan-2025	78,622.46	78,622.46	0.00	0.00	0.00
		T	01-Jan-2025					



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INV202510112	MONTHLY 2025	31 T	01-Feb-2025 01-Feb-2025	78,622.46	78,622.46	0.00	0.00	0.00
INV202510139	MONTHLY 2025	50 T	01-Mar-2025 01-Mar-2025	78,622.46	78,622.46	0.00	0.00	0.00
UNI16	UNIVERSAL SUPPLY GROUP							
107-217645	PARTS	79 T	14-Feb-2025 14-Feb-2025	90.49	90.49	0.00	0.00	0.00
107-233901	SWITCH / DEUTCHINO	317 T	09-Dec-2024 09-Dec-2024	108.22	108.22	0.00	0.00	0.00
107-233997	DEUTSCHNO	317 T	10-Dec-2024 10-Dec-2024	45.30	45.30	0.00	0.00	0.00
107-234004	TRAILER CABLE	317 T	10-Dec-2024 10-Dec-2024	138.99	138.99	0.00	0.00	0.00
107-234058	SUPPLIES	317 T	11-Dec-2024 11-Dec-2024	3.38	3.38	0.00	0.00	0.00
107-234071	SUPPLIES	317 T	11-Dec-2024 11-Dec-2024	85.13	85.13	0.00	0.00	0.00
107-234088	SUPPLIES	317 T	11-Dec-2024 11-Dec-2024	34.28	34.28	0.00	0.00	0.00
107-234133	C TIE	317 T	12-Dec-2024 12-Dec-2024	70.05	70.05	0.00	0.00	0.00
107-234290	SUPPLIES	317 T	16-Dec-2024 16-Dec-2024	1.04	1.04	0.00	0.00	0.00
107-234302	FS HOLDER	317 T	16-Dec-2024 16-Dec-2024	3.04	3.04	0.00	0.00	0.00
107-234303	PUSH TYPE RETAINER	317 T	16-Dec-2024 16-Dec-2024	24.39	24.39	0.00	0.00	0.00
107-234315	OEM TERN SEAL	317 T	16-Dec-2024 16-Dec-2024	13.42	13.42	0.00	0.00	0.00
107-234714	SUPPLIES	317 T	23-Dec-2024 23-Dec-2024	5.75	5.75	0.00	0.00	0.00
107-234757	SUPPLIES	317 T	23-Dec-2024 23-Dec-2024	20.65	20.65	0.00	0.00	0.00
107-234827	DOOR HANDLE 2014 CHEV SILV	321 T	27-Dec-2024 27-Dec-2024	177.73	177.73	0.00	0.00	0.00
107-234936	SIPER BLADE	317 T	30-Dec-2024 30-Dec-2024	53.63	53.63	0.00	0.00	0.00
107-234961	PLOW WHIP	317 T	31-Dec-2024 31-Dec-2024	16.63	16.63	0.00	0.00	0.00
107-235160	BATTERY & CORE DEPOSIT	8 T	06-Jan-2025 06-Jan-2025	247.49	247.49	0.00	0.00	0.00
107-235217	QUICK RELEASE VALVE 116-19	28 T	06-Jan-2025 06-Jan-2025	44.06	44.06	0.00	0.00	0.00
107-235218	SHOP HIGH TEMPERATURE / ROSIN CORE	28 T	06-Jan-2025 06-Jan-2025	47.19	47.19	0.00	0.00	0.00
107-235739	COUPLER MIDGET	45 T	14-Jan-2025 14-Jan-2025	11.74	11.74	0.00	0.00	0.00
107-236008	COUPLING	45 T	17-Jan-2025 17-Jan-2025	30.68	30.68	0.00	0.00	0.00
107-236014	LOW TEMP BLUE HYD	45 T	17-Jan-2025 17-Jan-2025	103.91	103.91	0.00	0.00	0.00

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107-236026	COUPLING / CRIMP END HYD HOSE / HOSE REEL	45 T	17-Jan-2025 17-Jan-2025	48.80	48.80	0.00	0.00	0.00
107-236557	SUPER FLO / OIL	45 T	28-Jan-2025 28-Jan-2025	131.26	131.26	0.00	0.00	0.00
107-237725	PARTS	79 T	18-Feb-2025 18-Feb-2025	768.39	768.39	0.00	0.00	0.00
107-237727	PARTS	79 T	18-Feb-2025 18-Feb-2025	59.14	59.14	0.00	0.00	0.00
107-237796	SUPPLIES	79 T	19-Feb-2025 19-Feb-2025	218.70	218.70	0.00	0.00	0.00
107-237933	PARTS	79 T	21-Feb-2025 21-Feb-2025	19.87	19.87	0.00	0.00	0.00
107-237960	SUPPLIES	79 T	21-Feb-2025 21-Feb-2025	280.19	280.19	0.00	0.00	0.00
UNI20	UNISYNC GROUP LTD							
11241748	PANTS AND SHIRTS	8 T	15-Jan-2025 15-Jan-2025	163.66	163.66	0.00	0.00	0.00
11245824	MILITARY SHIRT CARGO PANTS	28 T	17-Jan-2025 17-Jan-2025	125.24	125.24	0.00	0.00	0.00
11246035	MILITARY SHIRT	28 T	17-Jan-2025 17-Jan-2025	52.10	52.10	0.00	0.00	0.00
11246036	MILITARY SHIRT	28 T	17-Jan-2025 17-Jan-2025	41.32	41.32	0.00	0.00	0.00
11246037	MILIARY SHIRT CARGO PANT	28 T	17-Jan-2025 17-Jan-2025	125.24	125.24	0.00	0.00	0.00
11246211	MILITARY SHIRTS AND PANTS	28 T	17-Jan-2025 17-Jan-2025	163.66	163.66	0.00	0.00	0.00
11246212	MILITARY SHIRTS PANTS	28 T	17-Jan-2025 17-Jan-2025	163.66	163.66	0.00	0.00	0.00
11246278	MILITARY SHIRT / CARGO PANT	28 T	17-Jan-2025 17-Jan-2025	125.24	125.24	0.00	0.00	0.00
11246613	MILITARY SHIRTS CARGO PANTS	28 T	20-Jan-2025 20-Jan-2025	163.71	163.71	0.00	0.00	0.00
11253235	MILITARY SHIRT	28 T	24-Jan-2025 24-Jan-2025	51.62	51.62	0.00	0.00	0.00
11254172	MILITARY SHIRTS CARGO PANT	28 T	27-Jan-2025 27-Jan-2025	163.76	163.76	0.00	0.00	0.00
11264948	SHIRTS AND PANTS	38 T	06-Feb-2025 06-Feb-2025	149.16	149.16	0.00	0.00	0.00
11264949	SHIRTS	38 T	06-Feb-2025 06-Feb-2025	75.71	75.71	0.00	0.00	0.00
11264950	SHIRTS AND PANTS	38 T	06-Feb-2025 06-Feb-2025	149.16	149.16	0.00	0.00	0.00
11273309	SHIRTS	42 T	19-Feb-2025 19-Feb-2025	263.71	263.71	0.00	0.00	0.00
UPP01	UPPER CANADA DISTRICT SCHOOL BOARD							
1ST QTR 2025	1ST QTR 2025	63 T	10-Mar-2025 10-Mar-2025	313,654.00	313,654.00	0.00	0.00	0.00
UPP02	UPPER CANADA OFFICE SYSTEMS							



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443212	COPY CHG	63 T	01-Jan-2025 01-Jan-2025	112.71	112.71	0.00	0.00	0.00
444887	COPY CHG	28 T	23-Jan-2025 23-Jan-2025	76.18	76.18	0.00	0.00	0.00
448233	COPY CHARGE	81 T	24-Mar-2025 24-Mar-2025	93.97	93.97	0.00	0.00	0.00
UPP04	UPPER CANADA ELEVATORS							
32476	QTRLY INSPECTION WHEELCHAIR LIFT	79 T	24-Mar-2025 24-Mar-2025	298.75	298.75	0.00	0.00	0.00
UPP06	UPPER CANADA FAMILY HEALTH TEAM							
25MILLLEASE10	MONTHLY LEASE 25 MILL STREET	1 T	01-Jan-2025 01-Jan-2025	93.96	93.96	0.00	0.00	0.00
25MILLLEASE10	MONTHLY LEASE 25 MILL STREET	31 T	01-Feb-2025 01-Feb-2025	93.96	93.96	0.00	0.00	0.00
25MILLLEASE10	MONTHLY LEASE 25 MILL STREET	50 T	01-Mar-2025 01-Mar-2025	93.96	93.96	0.00	0.00	0.00
VAL03	VALLEY BLADES LTD.							
SV099896	SUPPLIES	45 T	05-Feb-2025 05-Feb-2025	664.10	664.10	0.00	0.00	0.00
SV099897	SUPPLIES	45 T	05-Feb-2025 05-Feb-2025	664.10	664.10	0.00	0.00	0.00
SV100603	WESTERN STAR - PARTS	79 T	19-Feb-2025 19-Feb-2025	1,127.14	1,127.14	0.00	0.00	0.00
SV100873	PLOW PARTS	79 T	25-Feb-2025 25-Feb-2025	2,065.19	2,065.19	0.00	0.00	0.00
SVO99430	SUPPLIES	33 T	28-Jan-2025 28-Jan-2025	5,168.50	5,168.50	0.00	0.00	0.00
VAN02	VANDUSEN TRACI W.							
EXP02242025	COFFEE SUPPLIES	45 T	24-Feb-2025 24-Feb-2025	65.17	65.17	0.00	0.00	0.00
EXPDEC312024	LABEL MAKER FINANCE AREA	317 T	31-Dec-2024 31-Dec-2024	138.87	138.87	0.00	0.00	0.00
EXPFEB142025	COFFEE SUPPLIES	38 T	14-Feb-2025 14-Feb-2025	181.09	181.09	0.00	0.00	0.00
EXPMARCH1220	COFFEE SUPPLIES	66 T	12-Mar-2025 12-Mar-2025	61.52	61.52	0.00	0.00	0.00
EXPMARCH1720	COFFEE ROOM SUPPLIES	66 T	17-Mar-2025 17-Mar-2025	99.39	99.39	0.00	0.00	0.00
VICSAFETY	V I C SAFETY INCORPORATED							
3363042	INSULATED PARKA / INS BIB PANT	66 T	05-Feb-2025 05-Feb-2025	465.45	465.45	0.00	0.00	0.00
VOYDOCKS	VOYAGE DOCKS							
2426 MOTION 24	REPLACE 114 STAVING BOARDS	326 T	01-Dec-2024 01-Dec-2024	7,096.40	7,096.40	0.00	0.00	0.00
WAL03	WALKERTON CLEAN WATER CENTRE							
3056144	nOV 3 2021 INV CERTIFICATE RENEWAL COURSE	337 T	31-Dec-2024 31-Dec-2024	245.00	245.00	0.00	0.00	0.00
3056997	aOR 8 2021 INV DISINFECTION	337 T	31-Dec-2024 31-Dec-2024	276.85	276.85	0.00	0.00	0.00

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3070324	MARCH 7 2023 INV APRIL 2023 WORKSHOP	331 T	31-Dec-2024 31-Dec-2024	751.45	751.45	0.00	0.00	0.00
3070398	mARCH 15 2023 INV DRINKING WATER QUALITY MGT	337 T	31-Dec-2024 31-Dec-2024	751.45	751.45	0.00	0.00	0.00
3071046	APR 12 2023 SEPT 2023 MAINTENANCEFEST	331 T	31-Dec-2024 31-Dec-2024	2,373.00	2,373.00	0.00	0.00	0.00
3083716	MO JAN 29-30 FEB 4-5 VIRTUALWATER COMPLIANCE / CHLORINE	8 T	02-Jan-2025 02-Jan-2025	711.90	711.90	0.00	0.00	0.00
3083719	AW MAY5--9 ENTRY LEVEL DRINKING WATER OPERATOR	8 T	02-Jan-2025 02-Jan-2025	1,990.00	1,990.00	0.00	0.00	0.00
WAS01	WASTE CONNECTIONS OF CANADA INC.							
7150-000046056	DEC 2024 WASTE	317 T	31-Dec-2024 31-Dec-2024	33,161.67	33,161.67	0.00	0.00	0.00
7150-000046265	JAN 2025 WASTE	42 T	31-Jan-2025 31-Jan-2025	34,357.18	34,357.18	0.00	0.00	0.00
7150-000046471	GARBAGE FEB 2025	79 T	28-Feb-2025 28-Feb-2025	27,114.57	27,114.57	0.00	0.00	0.00
WAT08	WATERFRONT REGENERATION TRUST CORPORATION							
2526-21	MEMBERSHIP 2025 GREAT LAKES WATERFRONT TRAIL PARTNERSHIP	45 T	03-Feb-2025 03-Feb-2025	250.00	250.00	0.00	0.00	0.00
WATKALX	WATKINS ALEX							
PIONEER	REFUND PIONEER CHG	33 T	25-Jan-2025 25-Jan-2025	97.55	97.55	0.00	0.00	0.00
WELLSFARGO	WELLS FARGO EQUIPMENT FINANCE COMPANY							
5032001969	DEC - FEB KONICA MINOLTA	331 T	01-Dec-2024 01-Dec-2024	485.05	485.05	0.00	0.00	0.00
WESHARE	WE SHARE SUPPLY INC.							
106989	SEPT 16 INV SAFETY SUPPLIES	321 T	01-Dec-2024 01-Dec-2024	85.39	85.39	0.00	0.00	0.00
107313	GLOVES	317 T	12-Dec-2024 12-Dec-2024	261.26	261.26	0.00	0.00	0.00
107386	CREAM	8 T	08-Jan-2025 08-Jan-2025	95.15	95.15	0.00	0.00	0.00
107399	GLOVES	8 T	09-Jan-2025 09-Jan-2025	89.27	89.27	0.00	0.00	0.00
107435	SUPPLIES	21 T	17-Jan-2025 17-Jan-2025	171.25	171.25	0.00	0.00	0.00
107439	GLOVES	21 T	20-Jan-2025 20-Jan-2025	97.75	97.75	0.00	0.00	0.00
107454	GLOVES	33 T	22-Jan-2025 22-Jan-2025	193.68	193.68	0.00	0.00	0.00
107486	TOWEL DISPENSER	33 T	29-Jan-2025 29-Jan-2025	138.49	138.49	0.00	0.00	0.00
107572	HAND TOWEL	66 T	25-Feb-2025 25-Feb-2025	82.87	82.87	0.00	0.00	0.00

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Vendor : 1000 To ZYCOM
Batch : All

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Vendor Invoice	Vendor Name Description	Batch/ Pay Medium Code	Invoice Date/ Due Date	Invoice Amount	Paid Amount	Discount Amount	Released Amount	Payable Amount
107576	BOTTLE AND TRIGGER SPRAY	66 T	25-Feb-2025 25-Feb-2025	28.74	28.74	0.00	0.00	0.00
107584	RESPIRATOR AND CARTRIDGES	66 T	26-Feb-2025 26-Feb-2025	324.77	324.77	0.00	0.00	0.00
107616	SALT BIN KINSMEN HALL	63 T	06-Mar-2025 06-Mar-2025	382.46	382.46	0.00	0.00	0.00
WHI03	WHITEHOTS INC.							
33534704	MAY 17 INV BOOKS	321 T	01-Dec-2024 01-Dec-2024	285.37	285.37	0.00	0.00	0.00
33552844	SEPT 30 INV BOOKS	321 T	01-Dec-2024 01-Dec-2024	1,071.40	1,071.40	0.00	0.00	0.00
33563293	BOOKS	317 T	11-Dec-2024 11-Dec-2024	33.16	33.16	0.00	0.00	0.00
33565789	BOOKS	21 T	09-Jan-2025 09-Jan-2025	147.54	147.54	0.00	0.00	0.00
33566085	BOOKS	21 T	10-Jan-2025 10-Jan-2025	65.05	65.05	0.00	0.00	0.00
33567221	BOOKS	28 T	17-Jan-2025 17-Jan-2025	96.68	96.68	0.00	0.00	0.00
33568082	BOOKS	28 T	24-Jan-2025 24-Jan-2025	102.28	102.28	0.00	0.00	0.00
33568993	BOOKS	38 T	31-Jan-2025 31-Jan-2025	166.51	166.51	0.00	0.00	0.00
33569676	BOOKS	38 T	05-Feb-2025 05-Feb-2025	643.46	643.46	0.00	0.00	0.00
33570642	BOOKS	45 T	12-Feb-2025 12-Feb-2025	725.83	725.83	0.00	0.00	0.00
33571577	BOOKS	58 T	21-Feb-2025 21-Feb-2025	123.66	123.66	0.00	0.00	0.00
33573222	BOOKS	81 T	06-Mar-2025 06-Mar-2025	389.83	389.83	0.00	0.00	0.00
33574417	BOOKS	81 T	14-Mar-2025 14-Mar-2025	372.38	372.38	0.00	0.00	0.00
33575208	BOOKS	81 T	20-Mar-2025 20-Mar-2025	248.76	248.76	0.00	0.00	0.00
WOL01	WOLSELEY MECHANICAL GROUP -WATERWORKS GROUP							
5295866	AIR FILTERS -FURNACE AND DEHUMIDIFIERS	28 T	14-Jan-2025 14-Jan-2025	401.78	401.78	0.00	0.00	0.00
5315234	SUPPLIES	21 T	20-Jan-2025 20-Jan-2025	3,204.12	3,204.12	0.00	0.00	0.00
5348976	PINE & JAMES VALVE REPLACEMENT	45 T	25-Jan-2025 25-Jan-2025	476.10	476.10	0.00	0.00	0.00
5367597	WATER MAINS	38 T	04-Feb-2025 04-Feb-2025	414.57	414.57	0.00	0.00	0.00
WWOTCOM	WORLD WATER OPERATOR TRAINING COMPANY							
ORD2515	STORMWATER TRAINING JAN 22 2025 3 PARTICIPANTS	8 T	01-Jan-2025 01-Jan-2025	1,064.46	1,064.46	0.00	0.00	0.00
ORD2541	JAN 22 2025 2 PART W-14 IMPL	38 T	22-Jan-2025 22-Jan-2025	709.64	709.64	0.00	0.00	0.00

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STRATEGIES FOR CONS LINEAR INF ENV								
XRADAR	XRADAR CANADA INC.							
314435	CONCRETE SCANNING	58	10-Feb-2025	3,299.60	3,299.60	0.00	0.00	0.00
		T	10-Feb-2025					
YOU03	YOUNG SIGNS							
5150	TRAIL HEAD SIGN MB	326	06-Dec-2024	3,051.00	3,051.00	0.00	0.00	0.00
	GANANOQUE TRAIL	T	06-Dec-2024					
5151	PAYLOADER / PLOW	326	06-Dec-2024	508.50	508.50	0.00	0.00	0.00
	LETTERING	T	06-Dec-2024					
5161	ROTARY BEACH	317	20-Dec-2024	282.50	282.50	0.00	0.00	0.00
	REVITALIZATION	T	20-Dec-2024					
	SIGN							
ZAM01	ZAMBONI COMPANY LTD							
124373	GEAR MOTOR REPAIR	66	12-Mar-2025	3,477.48	3,477.48	0.00	0.00	0.00
		T	12-Mar-2025					
ZYCOM	ZYCOM TECHNOLOGY INC.							
CRCDN-000063	CR HP P24 SEE INV	317	31-Dec-2024	-301.04	-301.04	0.00	0.00	0.00
	FCDN-003312	T	31-Dec-2024					
CRCDN-000097	CR INV FCDN-005321	58	28-Feb-2025	-274.82	-274.82	0.00	0.00	0.00
		T	28-Feb-2025					
CRCDN-000098	CANCEL INV	66	28-Feb-2025	-1,602.52	-1,602.52	0.00	0.00	0.00
	FCDN-005741 ITM	T	28-Feb-2025					
	WORKFORCE							
FCDN-003312	JUNE 30 INV 2 HP	317	01-Dec-2024	4,762.75	4,762.75	0.00	0.00	0.00
	PROBOOK 450	T	01-Dec-2024					
FCDN-004972	NOV 30 INV ADOBE	317	01-Dec-2024	244.08	244.08	0.00	0.00	0.00
	ACROBAT	T	01-Dec-2024					
FCDN-005013	1YR SQL LICENSE FOR	317	12-Dec-2024	7,392.46	7,392.46	0.00	0.00	0.00
	VADIM	T	12-Dec-2024					
FCDN-005244	VEEAM BACKUP	317	31-Dec-2024	3,381.09	3,381.09	0.00	0.00	0.00
	DYNAMIC CLOUD	T	31-Dec-2024					
	CLOUD STORAGE							
FCDN-005259	HCI PLATFORM / ITM	8	01-Jan-2025	6,497.50	6,497.50	0.00	0.00	0.00
	WORKFORCE	T	01-Jan-2025					
FCDN-005321	AW SECURITY	8	10-Jan-2025	274.82	274.82	0.00	0.00	0.00
	IMPLEMENTATION	T	10-Jan-2025					
FCDN-005422	EXCH ONLINE	21	15-Jan-2025	2,184.06	2,184.06	0.00	0.00	0.00
	MICROSOFT BUS	T	15-Jan-2025					
	PREM/BASIC							
FCDN-005423	AZURE PLAN USAGE	21	15-Jan-2025	8.14	8.14	0.00	0.00	0.00
		T	15-Jan-2025					
FCDN-005476	ACROBAT PRO AT	28	27-Jan-2025	163.85	163.85	0.00	0.00	0.00
		T	27-Jan-2025					
FCDN-005489	SYSTEM UPGRADE	28	27-Jan-2025	343.52	343.52	0.00	0.00	0.00
		T	27-Jan-2025					
FCDN-005553	AT HP PROBOOK 460	33	30-Jan-2025	2,335.71	2,335.71	0.00	0.00	0.00
		T	30-Jan-2025					
FCDN-005554	COUNCIL CHAMBERS	33	30-Jan-2025	3,871.38	3,871.38	0.00	0.00	0.00
	INDOOR WIRELESS	T	30-Jan-2025					
FCDN-005593	HCI PLATFORM MGT /	33	01-Feb-2025	6,497.50	6,497.50	0.00	0.00	0.00
	ITM WORKFORCE`	T	01-Feb-2025					

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FCDN-005697	VEEAM BACKUP / DYNAMIC CLOUD	38 T	31-Jan-2025 31-Jan-2025	3,375.52	3,375.52	0.00	0.00	0.00
FCDN-005729	HP PROBOOK 450 NOTEBOOK JM	38 T	12-Feb-2025 12-Feb-2025	1,406.93	1,406.93	0.00	0.00	0.00
FCDN-005741	ITM WORKFORC -SEE CREDIT CRCDN-000098	66 T	12-Feb-2025 12-Feb-2025	1,602.52	1,602.52	0.00	0.00	0.00
FCDN-005850	VEEAM BACKUP / DYNAMIC CLOUD	42 T	20-Feb-2025 20-Feb-2025	3,255.47	3,255.47	0.00	0.00	0.00
FCDN-005908	EXCH ONLINE / MICROSOFT 365	45 T	15-Feb-2025 15-Feb-2025	2,184.06	2,184.06	0.00	0.00	0.00
FCDN-005909	AZURE PLAN USAGE	45 T	15-Feb-2025 15-Feb-2025	9.51	9.51	0.00	0.00	0.00
FCDN-005961	HP PROBOOK 450 DC	58 T	28-Feb-2025 28-Feb-2025	1,689.35	1,689.35	0.00	0.00	0.00
FCDN-005988	HCI PLATFORM MGT / ITM WORKFORCE	58 T	01-Mar-2025 01-Mar-2025	6,497.50	6,497.50	0.00	0.00	0.00
FCDN-006150	VEEAM BACKUP CLOUD STORAGE	66 T	14-Mar-2025 14-Mar-2025	3,029.02	3,029.02	0.00	0.00	0.00
FCDN-006215	EXCH ONLINE / MICROSOFT	66 T	15-Mar-2025 15-Mar-2025	2,298.23	2,298.23	0.00	0.00	0.00
FCDN-006216	AZURE PLAN USAGE	66 T	15-Mar-2025 15-Mar-2025	8.70	8.70	0.00	0.00	0.00
Totals :				5,480,508.97	5,480,508.97	0.00	0.00	0.00

THE CORPORATION OF THE TOWN OF



Canadian Gateway to the 1000 Islands

Council Report – REC-2025-11

Date: June 17, 2025

☐ **IN CAMERA**

Subject: 400 Stone Street North Playground Resurfacing – Budget Deviation and Award of Contract

Author: Jeff Johnston, Manager of Parks & Recreation

☒ **OPEN SESSION**

RECOMMENDATION:

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES THE AMOUNT OF \$ _____ TOWARDS THE FUNDING OF THE DAYCARE PLAYGROUND SURFACE LOCATED AT 400 STONE STREET NORTH, WITH THE BALANCE TO BE DRAWN FROM CAPITAL RESERVES, AS PRESENTED IN COUNCIL REPORT REC-2025-11.

RECOMMENDATION:

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2025-056, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH PARK N PLAY DESIGN COMPANY LTD. FOR THE PROCUREMENT OF SERVICES TO COMPLETE THE REMOVAL AND CONSTRUCTION OF THE PLAYGROUND SURFACE AT 400 STONE STREET AS PART OF THE DAYCARE RENOVATION, AS PRESCRIBED IN RFP REC-2025-03, AND AS PRESENTED IN COUNCIL REPORT REC-2025-11.

STRATEGIC PLAN COMMENTS:

Sector 8 – Governance – Strategic Initiative #4 – Town Council will ensure openness and transparency in its operations.

BACKGROUND:

The current surface at 400 Stone Street North is a combination between a poured-in-place (PIP) rubberized surface, interlock and sand and the adjoining fenced in area has natural mulch in place. As can be seen from the pictures, the playground surface, which was installed when the previous daycare was at the location, is in need of repair and replacement as it does not meet current YMCA regulations for a licensed daycare.

The YMCA is required to provide a consistent soft surface for the children to play in and thus a rubberized poured-in-place (PIP) surface, engineered wood fibres (EWF) and/or rubberized mulch will meet the Provincial Licensing standards.

After meeting with representatives from the YMCA, it was determined that there would be no playground structures with a fall height greater than four (4) feet. The small areas of the current playground that have interlock stone are satisfactory to stay in place with some minor improvements. The two ornamental trees, the fencing that separates the yard, the gardens and sandbox structure will all be removed.

Staff applied for an Provincial Accessibility Grant to fund the play area but were not successful. The Province responded that the grants were awarded to projects for Senior Accessibility, not Youth Accessibility Projects.

A Community Grant was awarded by a Previous Council to fund the Playground Equipment that was utilized by the 1000 Islands Daycare, which is now located at St Joseph School.



INFORMATION/DISCUSSION:

The Parks and Recreation Department released Tender REC-2025-03 on May 2, 2025 which subsequently closed on May 27, 2025.

The Request for Proposals was advertised on Biddingo.com and the Town website. A total of one (1) bid was received at the time of closing. The sole company submitted a complete proposal.

As part of their submission, Park N Play Design submitted two options as part of their proposal for the daycare playground surface and both meet the requirements set out by the YMCA. Both options were above the initial estimate, but option 2 with the combination between PIP and EWF is more cost effective.

Staff have communicated with the YMCA and option 2 meets their requirements and are aligned for the Town to move forward.

APPLICABLE POLICY/LEGISLATION:

Procurement By-law No. 2015-087

FINANCIAL CONSIDERATIONS/GRANT OPPORTUNITIES:

Based on previous grant applications for new playground surfaces, the initial estimate for the outdoor surface was \$81,000. Council approved a construction budget of \$735,000 plus \$6,300 for the fire panel, (inclusive of the Province grant \$195,000 and the UCLG funding of \$273,000).

The Options for the playground surface are as follows:

Description	Submissions (excluding HST)	
	OPTION #1	OPTION #2
	Poured-in-Place for Main Yard and Rubberized Mulch for Smaller Yard	Poured-in-Place and Engineered Wood Fibres for Main Yard, and Engineered Wood Fibres for Smaller Yard
For the procurement of a new playground surface at 400 Stone Street North.	\$194,481.34	\$153,468.22

Staff are recommending Option 2 that has an approximate savings of \$40,000.

CONSULTATIONS:

Melanie Kirkby, CAO

John Morrison, Treasurer

Robert Kennedy, Superintendent of Parks & Facilities

Stephanie Erb, Park N Play Design Territory Manager – Eastern Ontario

Jill MacDonald, YMCA Senior Director, Association and Child Care Services

ATTACHMENTS:

Attachment 1 – Park N Play Design Company Executive Summary

Attachment 2 – Park N Play Design Company Proposal

Attachment 3 – Park N Play Design Company Proposed Map of Two Options

APPROVAL	_____ Jeff Johnston, Manager of Parks & Recreation
	_____ John Morrison, Treasurer Certifies that unless otherwise provided for in this report the funds are contained within the approved Budgets and that the financial transactions are in compliance with Council's own policies and guidelines and the <i>Municipal Act</i> and regulations.
	_____ Melanie Kirkby, CAO

Executive Overview

Playground Surface Rejuvenation for a Licensed Daycare

400 Stone St. N – Gananoque, ON

The teams at Park N Play Design and Rutherford Contracting have joined forces to propose two options for surface rejuvenation at the new 400 Stone St N YMCA Daycare facility. The experienced, professional team at Premier Custom Surfacing will partner with us for installation of all rubber elements.

Option 1

This layout includes poured in place rubber surfacing and bonded rubber mulch in the areas defined by the tender documents and submitted 2D drawing.

The following scope would be led by Anthony and his team at Rutherford:

- Excavation and removal of existing rubberized surfaces
- Excavation and removal of planter boxes that are marked for disposal
- Excavation and removal of tree stumps that interfere with new rubberized surface granular base
- Excavation and removal of topsoil and sod that will interfere with new rubberized surface granular base
- Excavation and removal of wood timber edge borders
- Pressure-wash of existing paving stones to clean joints – Supply and place new polymeric sand in joints
- Excavation and removal of / salvage top layer of material approx. 6" below grade
- Supply and installation of new black plastic edging around perimeter of paving stone
- Regrade existing subgrade for appropriate drainage – compact to 98%
- Supply and place 3-5" of new clear stone for drainage layer
- Supply and install approx. 200 linear feet of new 4"x4"x12' pressure treated timber 2-3 layers thick depending on grades
- Supply and install new access stairs to enter mulch area
- Restore area – clean etc. topsoil and seed affected area as needed

Led by Sam at Premier Custom Surfacing, we will:

- Install poured in place (PIP) rubber surfacing
- Install bonded rubber mulch surfacing

All work within scope would be done in coordination of all involved parties, including the Town of Gananoque and their fencing contractor.

Should the town choose, we can rebuild the sandbox edging with matching pressure-treated timbers and top it up with new sand.

Option 2

This layout includes poured in place rubber surfacing and IPEMA-certified engineered wood fibre surfacing in the areas defined by the 2D drawing in this submission.

Excavation and removal of the following would be led by Anthony and his team at Rutherford:

- Excavation and removal of existing rubberized surfaces
- Excavation and removal of planter boxes that are marked for disposal
- Excavation and removal of tree stumps that interfere with new rubberized surface granular base
- Excavation and removal of topsoil and sod that will interfere with new rubberized surface granular base
- Excavation and removal of wood timber edge borders
- Pressure-wash existing paving stones to clean joints – Supply and place new polymeric sand in joints
- Excavation and removal of / salvage top layer of material approx. 6" below grade
- Supply and install new black plastic edging around perimeter of paving stone
- Regrade existing subgrade for appropriate drainage – compact to 98%
- Supply and place 3-5" of new clear stone for drainage layer
- Supply and install approx. 200 linear feet of new 4"x4"x12' pressure treated timber 2-3 layers thick depending on grades
- Supply and install new access stairs to enter mulch area
- Restore area – clean etc. topsoil and seed affected area as needed

Under the supervision of Sam at Premier Custom Surfacing, we will:

- Install poured in place (PIP) rubber surfacing

Under the supervision of Alex at Fibretop, we will:

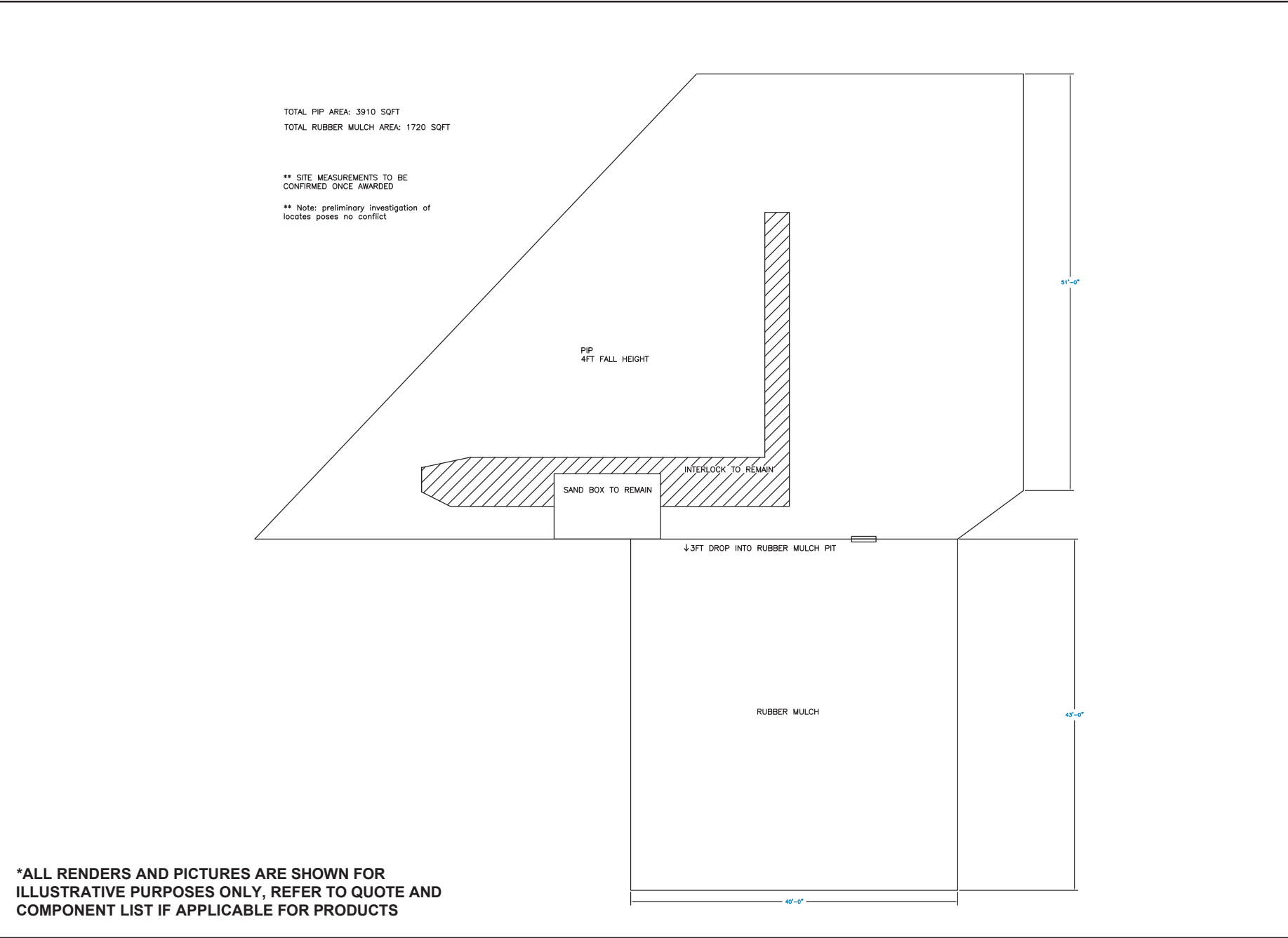
- Install compacted engineered wood fibre (EWF) surfacing

All work within scope would be done in coordination of all involved parties, including the Town of Gananoque and their fencing contractor.

Considerations:

- Planning for a buffer between the sandbox and poured in place rubber, using EWF, may enhance durability and longevity of rubber surfacing.
- Engineered wood fibre is a comparatively cost-effective surfacing option for playground spaces, and is approved by **CSA Z614:20** for use in public spaces.

Should the town choose, we can rebuild the sandbox edging with matching pressure-treated timbers and top it up with new sand.





PARK N PLAY DESIGN
#20, 10 WRANGLER PLACE S.E.
ROCKY VIEW COUNTY, AB
T1X 0L7
(866) 551-8188
WWW.PARKNPLAYDESIGN.COM



IMPORTANT: Soft resilient surfacing should be placed in the use zones of all equipment, as specified for each type of equipment, and at depths to meet the critical fall heights as specified by the U.S. consumer Product Safety Commission, ASTM standard F 1487 and Canadian Standard CAN/CSA-Z614-20.

RECOMMENDED AGE:	N/A
TYPE OF SURFACING:	PIP/RUBBER MULCH
TOTAL AREA:	3910 SQFT / 1720 SQFT
TYPE OF CURB:	WOOD
LENGTH OF CURB:	N/A
FALL HEIGHT:	4 FT
INSTALLATION METHOD:	



**Gananoque Daycare Surfacing
Option 1**

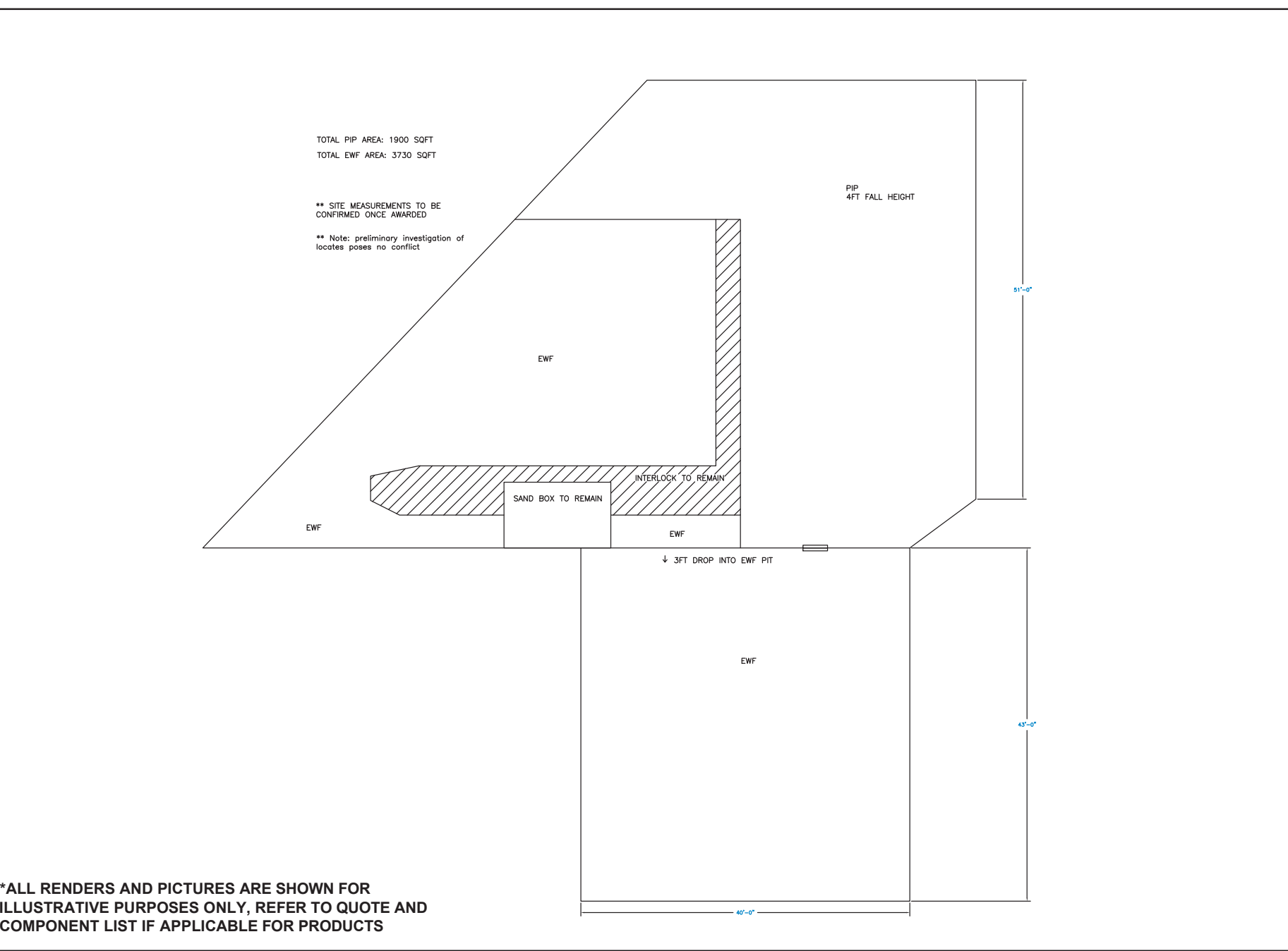
STEPHANIE ERB



613-868-0940
stephanie@parknplaydesign.com

PROJECT NAME:	002358
DATE:	MAY 27, 2025
SCALE:	3/32"=1'-0"
DRAWN BY:	RP

THIS DRAWING CAN BE SCALED ONLY
WHEN IN AN 11"x17" FORMAT



PARK N PLAY DESIGN
#20, 10 WRANGLER PLACE S.E.
ROCKY VIEW COUNTY, AB
T1X 0L7
(866) 551-8188
WWW.PARKNPLAYDESIGN.COM



IMPORTANT: Soft resilient surfacing should be placed in the use zones of all equipment, as specified for each type of equipment, and at depths to meet the critical fall heights as specified by the U.S. consumer Product Safety Commission, ASTM standard F 1487 and Canadian Standard CAN/CSA-Z614-20.

RECOMMENDED AGE:	N/A
TYPE OF SURFACING:	PIP / EWF
TOTAL AREA:	1900 SQFT / 3730 SQFT
TYPE OF CURB:	WOOD
LENGTH OF CURB:	N/A
FALL HEIGHT:	4 FT
INSTALLATION METHOD:	



**Gananoque Daycare Surfacing
Option 2**

STEPHANIE ERB

613-669-0900
stephanie@parknplaydesign.com

PROJECT NAME:	002358
DATE:	MAY 27, 2025
SCALE:	3/32"=1'-0"
DRAWN BY:	RP

THIS DRAWING CAN BE SCALED ONLY
WHEN IN AN 11"x17" FORMAT



RFP REC-2025-03

Playground Surface Rejuvenation for a Licensed Daycare

The Corporation of the
Town of Gananoque

Due Date: May 27, 2025

Job No.: 002358

Stephanie Erb

Territory Manager – Eastern Ontario

Phone: 613-858-9340

Email: stephanie@parknplaydesign.com

Ottawa Office:

1338 Wellington St. W, Unit 10
Ottawa, ON K1Y 3B7



1-866-551-8188

info@parknplaydesign.com

www.parknplaydesign.com

#20 - 10 Wrangler Place SE

Rocky View County, AB

T1X 0L7

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The Corporation of the Town of Gananoque

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REQUIRED DOCUMENTS

Be Your **BEST SELF**

"It is through play that we share our abilities, make contact with our deepest self and unleash our potential."

- Dr. Nilda Cosco



Required DOCUMENTS

Re: RFP REC-2025-03 Playground Surface Rejuvenation for a Licensed Daycare
The Corporation of the Town of Gananoque

Submission Requirements

Form of Irrevocable Offer
Proposal Submission
Proposal Submission (Checklist)
References of Similar Work



Proposal Submission:
Surfacing Option 1 – Rubber
Surfacing Option 2 - EWF

Signed Addendum Documents:
Addendum #1 – May 20, 2025



WSIB

Park N Play is in good standing with the Workers Safety and Insurance Board (WSIB) of Ontario and will, upon award of the contract, provide all required Clearance Certificates.



Insurance

Park N Play maintains the insurance typically required for the installation of outdoor fitness/playground equipment/surfacing in Ontario.

Park N Play can and will upon award of the project, provide copies of insurance naming The Corporation of the Town of Gananoque as an additional insured.



SECOR /COR Certification, Health & Safety

Park N Play's Health and Safety Management System is compliant to both provincial and national standards and maintains a SECOR certification.

If awarded, Park N Play will provide copies of Health & Safety Documents including Job Completion Reports.

FORM OF IRREVOCABLE OFFER

I, Park N Play Design Company Ltd. hereby offer to provide the requirements under Request for Proposal REC-2025-03 to the Corporation of the Town of Gananogue according to the Terms set out in this Proposal as well as in the RFP, including the requirement for an acceptance by a formal contract acceptable to The Town. I also agree that this irrevocable offer shall be open to acceptance by The Town for a period of 120 days from the RFP closing date.

Witness

Erin Fitzpatrick



Signature

Taylor Oucharek

Name

Vice President

Title

#20-10 Wrangler Place SE

Address

ROCKY VIEW COUNTY, AB

City/Province

1-866-551-8188

Telephone

N/A

Fax Number

info@parknplaydesign.com

Email


PROPOSAL SUBMISSION

I/We the undersigned have read and understand this Proposal document, and herewith agree to perform the Scope of Work/Services required in accordance with the Proposal document, at the price(s) listed below:

I/We certify that:

1. The party executing this document is an authorized signing authority for the firm.
2. To the best of my/our knowledge and belief the information provided in our Proposal submission is correct.
3. Except as expressly and specifically permitted in the instructions to Proponents, we shall not have any claim for any compensation of any kind whatsoever, as a result of participating in this bid, and by submitting a bid we shall be deemed to have agreed that we have no such claim.
4. To the best of my/our knowledge and belief our Bid submission is made without any connection, comparison of figures or arrangement with or knowledge of any other corporation, firm or person submitting a bid for the same work and is in all respects fair and without collusion or fraud.
5. To the best of my/our knowledge and belief no member of Town Council and no officer or employee of The Town is, will be, or has, become interested, directly or indirectly, as a contracting party, partner, stockholder, surety or otherwise in, or in the performance of the Contract, or in the supplies, work, or business to which it relates, or in any portion of the profits thereof, or in any of the money to be derived therefrom.
6. The Bid submission will remain open for acceptance for a period of 120 (one hundred and twenty) calendar days after opening of the bids and The Town may at any time within this period accept the Bid.

Name: Taylor Oucharek - Vice President (Please print)

Signature: 

Firm: Park N Play Design Company Ltd.

PROPOSAL SUBMISSION

The check boxes are included as a helping tool for your convenience to ensure the submission is complete. (you are not required to check the boxes)

EXPERIENCE OF SIMILAR WORK: The Proposal should include a history of the firm, as well as relevant experience of similar work and references.		<input checked="checked" type="checkbox"/>
Pursuant to Section 29(1(a) of the <i>Municipal Freedom of Information Act</i> , I <u>Taylor Oucharek</u> , authorize the Corporation of the Town of Gananoque to contact any person(s)/companies for the purpose of obtaining reference information.		<input checked="checked" type="checkbox"/>
SUBCONTRACTORS: Will sub-contractor services be used?	Yes <u>YES</u> If yes, please attach a list of names and contact numbers to your submission. No _____	<input checked="checked" type="checkbox"/>
PROPOSAL BID: The Proposal shall include a fixed lump sum price for undertaking the Scope of Work described in this RFP. The fee proposal shall include any sub-consultants and all disbursements. Bid forms must be used and included in all submissions.		<input checked="checked" type="checkbox"/>
ADDENDA: The Contractor is requested to confirm that it has received all addenda by listing the addenda numbers or, if no addenda were issued, "None": Addenda Numbers: Addendum 1 - May 20 2025		<input checked="checked" type="checkbox"/>

REFERENCES EXPERIENCE OF SIMILAR WORK

Indicate experience of playground surface design and contracting services provided within the last five (5) years similar to the scope of work identified in this RFP. Provide at minimum three references of similar work completed. Quotations shall describe each similar project, outlining information pertaining to the scope of work and similarities to the proposed work. (Please use the sheet below or other preferred presentation method)

Contact information for a representative of the company/individual of each reference should be included and will include the representative's name, phone number and email address.

Note: If the Town is unable to obtain timely reference information from an identified company/individual, the reference will be considered unresponsive.

Project Description: (Include company that hired you, Date completed, Scope of project)	Contact Name & Address:	Contact Reference Phone/Email:
Montcalm Daycare - Gatineau QC Value: \$250,000.00 Date of Completion: August 2023 Scope: Playground Equipment/Installation A colourful, inclusive, and accessible playground w pour-in-place rubber.	Hugues Berube, General Contractor Gatineau, QC	# 819-772-4443 hberube@enterprisesmarechal.com
Lockview Park - Port Colborne, ON Value: \$400,000.00 Date of Completion: Dec 2024 Scope: Playground Equipment/Installation Colourful Pour-in-place rubber, and 4 structure/multi level inclusive playground.	Curtis Dray, Road and Park Operations Manager City of Port Colborne	# 905-228-8148 curtis.dray@portcolborne.ca
Bill Hancox Playground - Scarborough Value: \$103,000.00 Date of Completion: July 31, 2023 Scope: Playground Equipment/Installation Inclusive and accessible playground w engineered wood fibre surfacing	Max Grandmaison Project Coordinator , Landscape Architect City of Toronto	# 416-392-2489 max.grandmaison@toronto.ca

Pursuant to Section 29(1(a) of the Municipal Freedom of Information Act,

I, Taylor Oucharek, authorize the Corporation of the Town of Gananoque to contact any person(s)/companies for the purpose of obtaining reference information.

**** References & Project work for Subcontracor/Surfacing Installation Company - Rutherford Contracting are Included in Company Information section of this proposal.**

PROPOSAL SUBMISSION

DESCRIPTION	NOTES	TOTAL COSTS
Detailed Playground Surface Design, Consulting and Contracting Services for the Rejuvenation of the Playground Surface at 400 Stone Street, Unit 2, in accordance with the Scope of Services listed and the Building Code and all other applicable government regulations.	<i>Draft design to be included with RFP submission</i>	\$194,481.34
	Sub-Total	\$194,481.34
	HST (13%)	\$25,282.57
	TOTAL COSTS	\$219,763.91

COMMENCEMENT AND COMPLETION

Date of Commencement Upon Award: July 7 2025 !

Date of Completion: July 30, 2025

SIGNED AND SUBMITTED FOR AND ON BEHALF OF:

The undersigned hereby acknowledges and agrees that the RFP has been read and fully understood.

Business Name (please print) Park N Play Design Company Ltd.	Telephone: 1-866-551-8188
Street Address (please print) #20-10 Wrangler Place SE	Cell: N/A
City/Town and Postal Code Rocky View County AB	Email: info@parknplaydesign.com
Title of Authorizing Representative: Vice President	Print Name: Taylor Oucharek
Date: May 27 2025	Signature: 

Your completion of this Form confirms acceptance of the Town of Gananoque Terms and Conditions. Proponents who impose restrictions on a Bid using a qualifying statement may risk having their bid rejected.

PROPOSAL SUBMISSION

DESCRIPTION	NOTES	TOTAL COSTS
Detailed Playground Surface Design, Consulting and Contracting Services for the Rejuvenation of the Playground Surface at 400 Stone Street, Unit 2, in accordance with the Scope of Services listed and the Building Code and all other applicable government regulations.	<i>Draft design to be included with RFP submission</i>	\$153,468.22
	Sub-Total	\$153,468.22
	HST (13%)	\$19,950.87
	TOTAL COSTS	\$173,419.09


COMMENCEMENT AND COMPLETION

Date of Commencement Upon Award: July 7 ,2025

Date of Completion: July 30, 2025

SIGNED AND SUBMITTED FOR AND ON BEHALF OF:

The undersigned hereby acknowledges and agrees that the RFP has been read and fully understood.

Business Name (please print) Park N Play Design Company Ltd.	Telephone: 1-866-551-8188
Street Address (please print) #20-10 Wrangler Place SE	Cell: N/A
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Title of Authorizing Representative: Vice President	Print Name: Taylor Oucharek
Date: May 27 2025	Signature: 
Your completion of this Form confirms acceptance of the Town of Gananoque Terms and Conditions. Proponents who impose restrictions on a Bid using a qualifying statement may risk having their bid rejected.	



Town of Gananoque

May 20, 2025

Request for Quotation- REC - 2025-03 Playground Surface Rejuvenation

Answers to Questions

This Addendum is being issued in response to questions received after 5-16-2025 Please see questions with Answers below in Red:

- 1) Is removal and/or disposal of existing surfacing included in the proponent's scope? If yes, please could details be offered to clarify depth and material(s) of existing surfacing to be removed?

Answer: Yes, remove and dispose of existing rubber, tree stumps, planters. Exception large sand box stays.

- 2) Should bidders presume drainage aggregate is under existing surfacing, and will be suitable for reuse? If there is need to top-up existing drainage aggregate, will this be part of the proponent's scope?

Answer: No, new drainage to be allowed for in proponents bid and top up of Aggregate where required

- 3) Will existing fences remain or be removed prior to installation of new surfacing?

Answer: existing fence posts to remain, Lennox fence will be removing existing chainlink and installing new. This will be coordinated with successful proponent

- 4) Is it the town's intention for PIP to be installed surrounding existing trees on site?

Answer: See above question #1 existing trees and planters to be removed by successful proponent

- 5) Will any existing trees or tree roots be removed prior to mobilization?

Answer: No, see above

- 6) Does the municipality require use of Geotextile between drainage aggregate and surfacing?

Answer: Preferred, as per appropriate codes, Ontario regulations and environmental concerns.

- 7) Would the municipality consider multiple proposals? For cost-effectiveness, we are interested in comparing the value of EWF to the proposed rubber mulch.

Answer: Yes, please submit total bid as per tender documents with pricing for optional recommended alternative Must be approved for Ontario Regulation daycare use and to be approved by the municipality.

Bidders are instructed to include this addendum with their bid submission. This document becomes part of RFQ REC- 2025-03

TOWN OF GANANOQUE
30 King Street East
Gananoque, ON K7G 2T6
Phone: (613) 382-2149 ext. 1411
Fax: (613) 382-8587



Acknowledgement of Addendum: May 20 2025

Taylor Oucharek - Park N Play Design Company Ltd.

DRAWINGS

OPTION 1 : RUBBER SURFACING

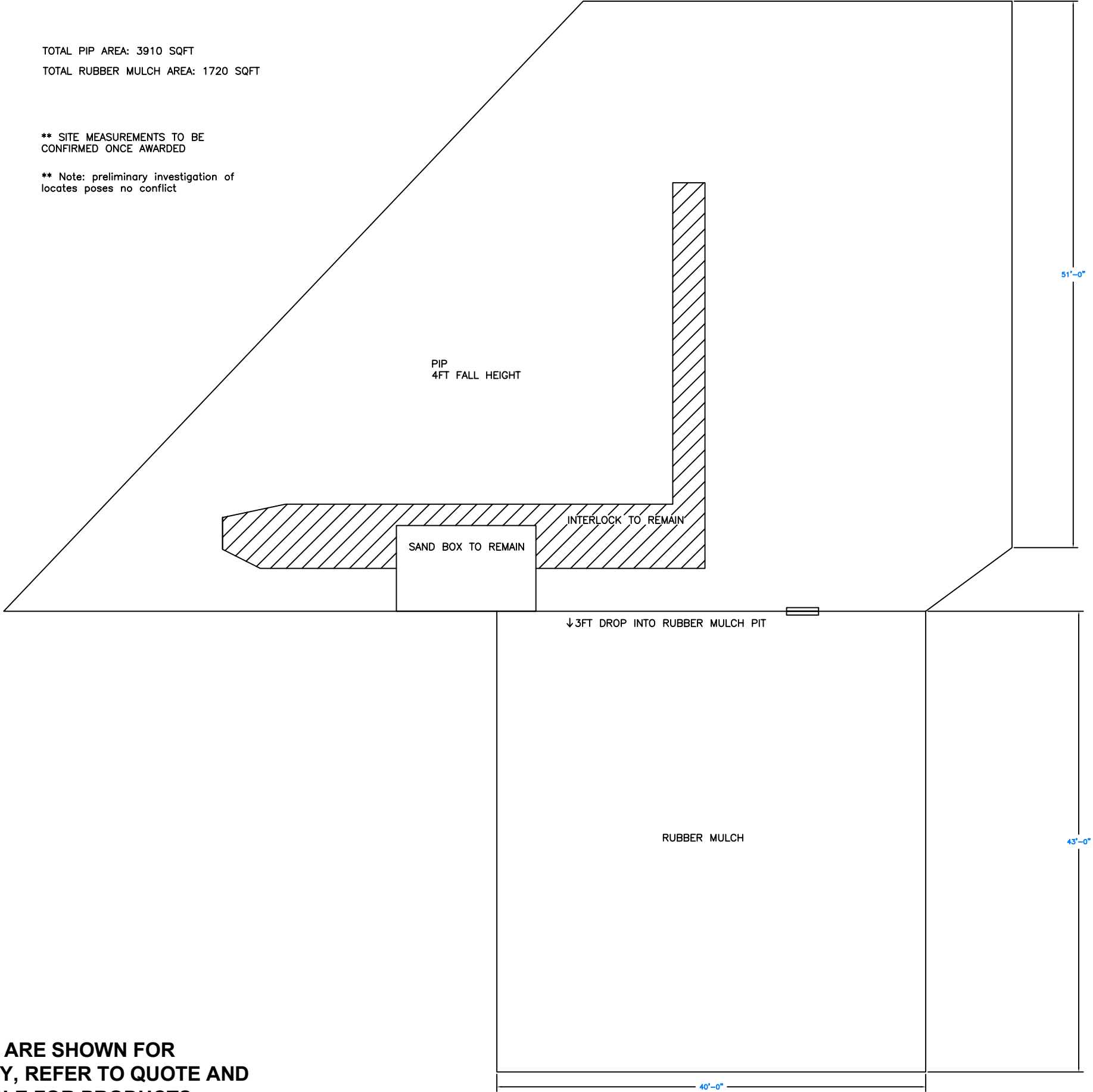
OPTION 2: EWF SURFACING

“Intergenerational, mutual play throughout the life cycle is hugely important for developmental competency.”

- Dr. Stuart Brown



*ALL RENDERS AND PICTURES ARE SHOWN FOR ILLUSTRATIVE PURPOSES ONLY, REFER TO QUOTE AND COMPONENT LIST IF APPLICABLE FOR PRODUCTS



TOTAL PIP AREA: 3910 SQFT
TOTAL RUBBER MULCH AREA: 1720 SQFT

** SITE MEASUREMENTS TO BE
CONFIRMED ONCE AWARDED

** Note: preliminary investigation of
locates poses no conflict



PARK N PLAY DESIGN
#20, 10 WRANGLER PLACE S.E.
ROCKY VIEW COUNTY, AB
T1X 0L7
(866) 551-8188
WWW.PARKNPLAYDESIGN.COM



IMPORTANT: Soft resilient surfacing should be placed in the use zones of all equipment, as specified for each type of equipment, and at depths to meet the critical fall heights as specified by the U.S. consumer Product Safety Commission, ASTM standard F 1487 and Canadian Standard CAN/CSA-Z-614-20

RECOMENDED AGE:	N/A
TYPE OF SURFACING:	PIP/RUBBER MULCH
TOTAL AREA:	3910 SQFT / 1720 SQFT
TYPE OF CURB:	WOOD
LENGTH OF CURB:	N/A
FALL HEIGHT:	4 FT
INSTALLATION METHOD:	



Gananoque Daycare Surfacing
Option 1

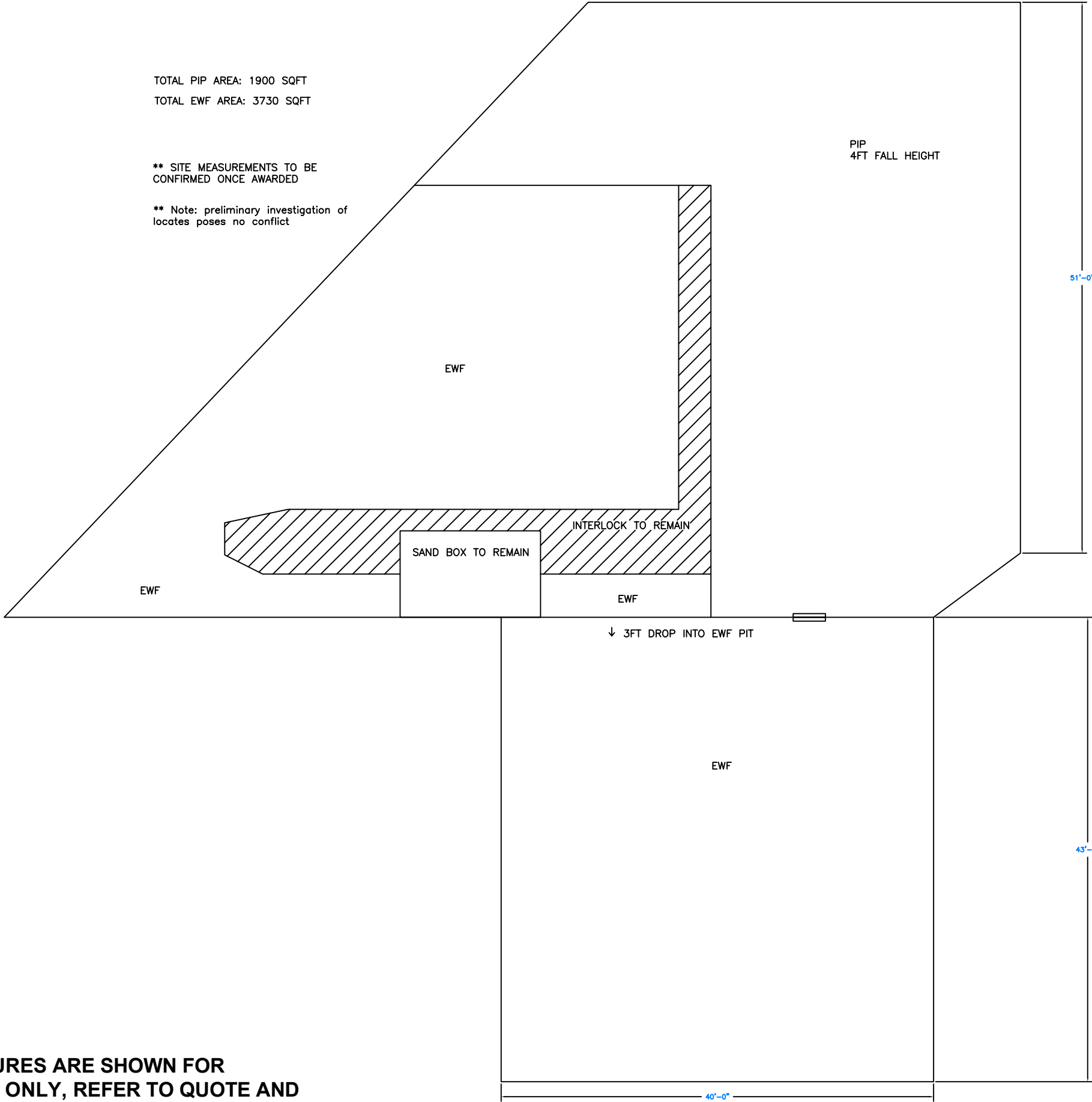


STEPHANIE ERB
613-850-9340
stephanie@parknplaydesign.com

PROJECT NAME:	002358
DATE:	MAY 27, 2025
SCALE:	3/32"=1'-0"
DRAWN BY:	RP

**THIS DRAWING CAN BE SCALED ONLY
WHEN IN AN 11"X17" FORMAT**

*ALL RENDERS AND PICTURES ARE SHOWN FOR ILLUSTRATIVE PURPOSES ONLY, REFER TO QUOTE AND COMPONENT LIST IF APPLICABLE FOR PRODUCTS





PARK N PLAY DESIGN
#20, 10 WRANGLER PLACE S.E.
ROCKY VIEW COUNTY, AB
T1X 0L7
(866) 551-8188
WWW.PARKNPLAYDESIGN.COM



IMPORTANT: Soft resilient surfacing should be placed in the use zones of all equipment, as specified for each type of equipment, and at depths to meet the critical fall heights as specified by the U.S. consumer Product Safety Commission, ASTM standard F 1487 and Canadian Standard CAN/CSA-Z-614-20

RECOMENDED AGE:	N/A
TYPE OF SURFACING:	PIP / EWF
TOTAL AREA:	1900 SQFT / 3730 SQFT
TYPE OF CURB:	WOOD
LENGTH OF CURB:	N/A
FALL HEIGHT:	4 FT
INSTALLATION METHOD:	



Gananoque Daycare Surfacing
Option 2

STEPHANIE ERB



613-558-9340
stephanie@parknplaydesign.com

PROJECT NAME:	002358
DATE:	MAY 27, 2025
SCALE:	3/32"=1'-0"
DRAWN BY:	RP

**THIS DRAWING CAN BE SCALED ONLY
WHEN IN AN 11"X17" FORMAT**

SCHEDULE

Play ELEVATED

“Active play in outdoor environments is the gateway
to a healthier lifestyle.”

- Dr. Michael Suk





Playground Surface Rejuvenation for a Licensed Daycare

Proposed Schedule – 400 Stone St. N Gananoque

Project Manager Stephanie Erb will be available throughout the project.

	Duration	Date
Date of award	1	May 30, 2025
Design, color review, and revisions	10	June 2-13, 2025
Final design sign-off	1	June 13, 2025
Receipt of PO	1	June 13, 2025
Order placed for equipment	1	June 16, 2025
Call for Locates	1	June 16, 2025
Project review with installation team, coordinate with fencing contractor, as required	1	July 7, 2025
Meet with city and stakeholders to discuss site access, safety, and confirm timelines	1	July 7, 2025
Project incidentals confirmed- ie. fencing	1	July 7, 2025
Site visit to confirm footprint/survey ready and to check on size/depth and slope	1	July 7, 2025
Mobilization, safety meeting, meet with GC and stakeholders, set up fencing- if required	1	July 22, 2025
Layout and excavation/haul away excavated materials within scope	2	July 21-22, 2025
Repair to Stairs and perimeter of play area using Pressure Treated Lumber	1-2	July 21-22, 2025
Road crush and drainage stone installed and compacted	1-2	July 22-23, 2025

	Duration	Date
Lay Fabric	1	July 24, 2025
Rubber Surfacing delivered	1	July 24, 2025
Rubber Surfacing installation	2-3	July 24-26, 2025
EWf Delivery and Installation (Option 2)	1	July 29, 2025
Site rectification period	1	July 29-30, 2025
Remove all garbage, site clean up	2	July 29-30, 2025
Final inspection/touch-up kit and turnover package handed to stakeholder	1	July 30, 2025
Fencing removed	1	July 30, 2025
Playground Open for Play!		July 30, 2025

Notes:

Park N Play Design will work diligently to meet proposed deadlines in collaboration with our partners. However, as with all outdoor construction projects, we are subject to inclement weather and natural conditions including but not limited to frost and flooding.

Construction MANAGEMENT



Running a safe, efficient, and organized worksite is our primary goal when installing a playground/Outdoor fixtures/Surfacing. Our project managers and office staff work with the installation crews to achieve that goal.

Pre-Installation Site Visits	<ul style="list-style-type: none"> Whenever possible, installers and/or the Project Manager will conduct site visits before the installation, looking for overhead wires, the condition of surrounding landscape, proximity of the site to the road, potential hoarding areas, water saturation on site, etc., revising our installation approach based on surroundings. <p>ie: Do residences back onto the site? Is the site in a new build area? Is there truck access?</p>
Site Security	<ul style="list-style-type: none"> Public safety is our priority. We secure our sites at all times. Fencing will be supplied and installed by the installation crew (if specified as part of the scope of work). Site fencing remains in place until the inspection is passed.
Locates	<ul style="list-style-type: none"> Installers will arrange for One Call locate clearances before installing (if specified as part of the scope of work)
Safety	<ul style="list-style-type: none"> Hard hats, safety boots, and fluorescent work clothing are worn at the site. When necessary hearing/eye protection is worn. Installers have stocked first aid kits at the site. Installers are advised to issue a "Stop Work" procedure should they enter a situation deemed unsafe or harmful.
Documentation	<ul style="list-style-type: none"> Installers will have required documentation onsite such as WSIB Clearance Certificates, Permits, Locates, and/or completed Form 1000 documentation. Installers will have copies of all layouts, equipment installation instructions, and equipment specifications onsite.
Project Kick-Off Meeting	<ul style="list-style-type: none"> Park N Play will conduct a project kick-off meeting prior to starting work to clarify any questions about the site and/or installation.

Road Closures	<ul style="list-style-type: none"> • Installers will try to avoid closing/blocking road or sidewalk for any period of time. • Should a temporary blockage be deemed necessary, the installer will use pylons and/or a driver and flagman to direct pedestrian and vehicle traffic. • Should an ongoing road blockage be required, we will coordinate with the municipality to arrange for appropriate road closures. • If required, fencing can be arranged to allow for pedestrian and bike traffic around the work site.
Hours of Operation	<ul style="list-style-type: none"> • We will work within the hours of operation set out by the municipality.
Site Communications	<ul style="list-style-type: none"> • Our installers conduct morning site meetings to review work for the day and provide updates to the Project Manager.
Change of Scope	<ul style="list-style-type: none"> • Onsite changes are managed using our internal Installation Change of Scope workflow.
Use of Local Sources	<ul style="list-style-type: none"> • Where possible, Park N Play will source local resources for the supply of materials or additional labour. • If excavation is required, we will arrange with the client to stockpile resources for use elsewhere or source local disposal sites.
Scheduling	<ul style="list-style-type: none"> • Park N Play and their installers work together to arrange for the supply and delivery of required incidentals such as aggregates and surfacing. • When required, Park N Play will coordinate the schedules of additional sub-trades.
Weather Delays	<ul style="list-style-type: none"> • We make every effort to meet installation deadlines; however inclement weather can cause unforeseen delays. • We monitor local weather forecasts and adjust our installation schedules every morning to account for work delays and weather issues. • Installation crews will work seven days a week to make up for any lost days.
Job Completion	<ul style="list-style-type: none"> • Installers will leave the site neat and ensure all tools and equipment are removed. • Installers are required to submit photographs and job completion reports when the installation is complete.

Work METHODOLOGY



DESIGN

- Design meeting with the Project Manager
- CAD files sent to the Project Manager
- Revision and approval process (colour, layout, and cost)
- Manufacturer's engineering department verifies that the design conforms to applicable local standards
- Establish and confirm project/installation schedule.



MANUFACTURE

- Consult with the Project Manager on installation schedule
- Order equipment
- Confirm delivery with the freight carrier



INSTALL

- Review all documents with installation crew
- Order One Call and Locate Clearances
- Consult with the Township of Gananoque to ensure there are no site delays



INSPECTION/QUALITY ASSURANCE

- Organize start-up meeting to go over safety and installation protocol
- Install equipment – conduct daily site meetings
- Perform Quality Control Audit before leaving the site
- Schedule a final walk through with involved parties
- Schedule playground Inspection (if included in scope of work).
- Supply a letter of compliance with applicable local standards on design and installation of equipment.



QUALITY CONTROL

- Site visits during construction by a Park N Play representative.
- Perform Quality Control Audit before leaving the site.



QUALITY ASSURANCE

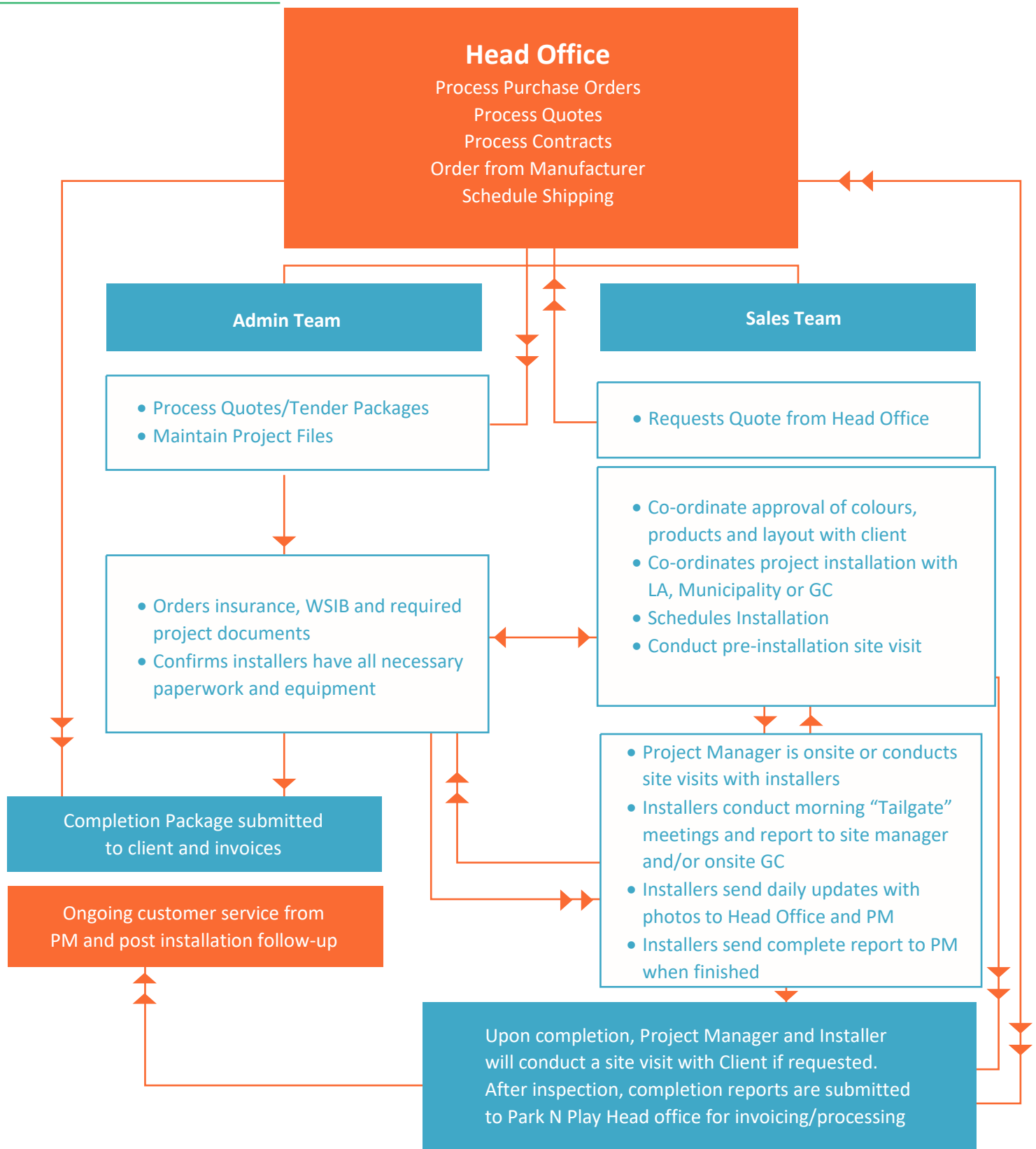
- Schedule final walk through with the Project Manager
- Supply a letter of compliance to applicable local standards for the design and installation of equipment and provision of IPEMA Certification



OCCUPATIONAL HEALTH & SAFETY

- SECOR

Workflow CHART



Customer Service AND SUPPORT

Customer Service

Park N Play Design Co. Ltd. is dedicated to ensuring that our customers have an exceptional experience designing and building their playground.

The Park N Play Design Co. Ltd. Territory Manager remains in contact with their customers throughout the process. They provide their cell phone number ensuring that they are available to answer questions, trouble shoot and respond to customer's needs.

Park N Play office staff support the Territory Manager to ensure that customer priorities are addressed in a timely, efficient manner. Our Service and Warranty Manager works closely with the Territory Manager to ensure that the needs of the customers are met.

The Territory Manager works closely with Park N Play Design Co. Ltd. team of installers to ensure that each installation is completed to the customer's satisfaction. Our installers are experienced providing "full" installation as well as working with volunteers who are assisting to install a playground.

Hours of Service

Office Hours

- Monday – Friday 8:00 a.m. – 4:00 p.m. MT

Installation Hours

- 6 days a week (Mon-Sat)
- Hours in which installers are on site varies according to Township of Gananoque By-laws

Ordering Process

Upon being awarded a contract the Territory Manager works with their customer to finalize the design and colors of the playground. Once a customer has provided written confirmation, their playground is ordered. Once a playground is ordered, it is approximately 10 weeks before delivery.

Billing Process

Accounting is responsible for all billing and works with customers to ensure that their billing requirements are met (i.e. holdbacks).

Training

Upon completion of a playground installation the Territory Manager works with their customers to ensure that they have the information regarding warranty, installation documents and other needs that his customer may have.

COMPANY & SUBCONTRACTOR INFORMATION

Connecting Families WITH THE OUTDOORS

“Play, of both children and adults, serves social and cultural functions... creating distinct communities within society.”

- Dr. Joe Frost



Proudly Canadian Community Focused. Locally Invested.

At Park N Play Design, we don't just build playgrounds—we invest in the communities we serve. As a 100% Canadian-owned and operated company, we're proud to support Canadian jobs, Canadian manufacturers, and Canadian families in every province we operate in.



Who We Are

- Headquartered in Alberta, with satellite offices across Canada, Park N Play Design has been designing and building inclusive, innovative play spaces across Canada for over 20 years
- We employ a cross-country team of Canadian staff—from designers and project managers to installers and customer service
- We've completed thousands of projects across the country



Local Freight, Local Installers, Local Impact

- We partner with Canadian-owned freight and logistics companies to deliver our products efficiently and reliably
- Our install crews are based in the provinces we serve—providing local jobs and minimizing carbon emissions from travel
- Wherever possible, we prioritize local contractors and community-build installations to reinvest project dollars into the local economy



Canadian Manufacturers & Suppliers

- We work with trusted Canadian manufacturers and suppliers who share our values of safety, quality, and sustainability
- We also offer a diverse range of products through partnerships with Canadian, American, and European suppliers. Notably, our American manufacturing partner operates a production facility in Ontario, ensuring local manufacturing support
- Our sourcing strategy is built to maximize Canadian content, reducing reliance on international imports and strengthening the domestic supply chain



Why “Buy Canadian” Matters—Now More Than Ever

Canadian municipalities, schools, and public sector organizations increasingly prioritize vendors to the Canadian economy. Choosing Park N Play Design means:

- Faster lead times and local service
- Direct support from Canadian-based staff
- More economic return to your region
- Aligned values with public procurement priorities

When you partner with us, you're choosing more than a playground provider. You're choosing a company that puts Canada first—**every time.**



Park N Play Design Co. Ltd. (Park N Play) is a full-service playground & splash park design, supply, and installation company, specializing in creating inclusive play spaces in British Columbia, Alberta, Saskatchewan, Manitoba, Ontario, Nunavut, Northwest Territories, and the Yukon!

Our focus is to provide the most play value for your dollar while supplying a hassle-free installation with full project management from beginning to end, on time, and in budget!



Incorporation & Location:

Park N Play was incorporated in 2003. While our head office is located just outside of Calgary (#20, 10 Wrangler Place SE, in Rocky View County, Alberta), we have local representation across Canada, bringing decades of industry knowledge and experience to every project.

Service Quick Facts

- Our completed projects range in value from \$15,000 to \$2.2 million
- Our employees and sub-contractors maintain current WSIB clearance status as well as all required liability insurance and health and safety documentation

Beyond Playgrounds

In addition to supplying playground equipment, Park N Play has established relationships with manufacturers who satisfy all aspects of the parks and recreation industry. We currently represent vendors who provide:

- Splash Pads
- Outdoor Fitness Equipment
- Shelter & Shade
- Interactive Play Equipment
- Skate Parks, Bike Parks, Pump Tracks
- Parkour Equipment
- Site Furnishings
- Dog Parks & Agility Equipment
- Natural & Wood Playground Equipment
- Indoor Play Equipment
- Outdoor Classrooms
- Surfacing



Key PERSONNEL

Collectively, the team at Park N Play brings years of enthusiasm, passion, expertise, and pride to each and every project. Simply put, we love what we do.

Park N Play Design employs twenty-five full-time employees across our departments to support our territory managers. Our team includes for the Playground Surfacing Rejuvenation in Gananoque, the following personnel:

Head Office Team
Rocky View County, AB
Phone: 1-866-551-8188
Email: info@parknplaydesign.com



Michelle Poffenroth - Owner/President
GameTime Certified Installer, CPSI Certified,
Prime Contractor Certified, CAD Technician
Taylor Oucharek – Vice President
Bsc.Eng, GameTime Certified Installer, CPSI
Certified, CAD Technician
Shelley Robinson – National Sales Lead

Allison Luciw – Design Manager
Rachel Pollard – CAD Technician
Will Kozlo – CAD Technician
Tanis Vale – Service & Warranty Manager
Erin Fitzpatrick – Proposal Specialist
Tiffany Johnson – Proposal Coordinator



Stephanie Erb – Project Manager – 5 Years' Experience
Phone: 613-858-9340
Email: stephanie@parknplaydesign.com

Ottawa Office: 1338 Wellington St. W, Unit 10 Ottawa, ON K1Y 3B7



Lauren McLarty – Back Up Project Manager – 8 Years' Experience
Phone: 519-502-0751
Email: lauren@parknplaydesign.com



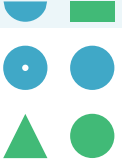
Bob McLarty – Installation Manager – 22 Years' Experience
Phone: 519-505-4633
Email: bob@parknplaydesign.com

Subcontractor: **Rutherford Contracting**
1315 Centennial Drive, Unit 1
Kingston ON, K7B 0K4

Contact: Anthony Chalmers
Phone: 613-483-0209
Email: anthony@ruthcon.ca



STEPHANIE ERB



Stephanie@parknplaydesign.com
(613)858-9340

EDUCATION

BA.Fine Arts - York University

CERTIFICATIONS

- Canadian Playground Safety Inspector (CPSI)
- GameTime Sales Certification

PROFESSIONAL HISTORY

- Territory Manager – Stella Jones
- Assistant Cruise Director – Carnival Cruise Lines
- Personal Assistant to Brand Ambassador – Carnival Cruise Lines
- Executive Assistant to President – Engineering Services

INTRODUCTION

Stephanie is an ambitious, driven, and passionate Territory Manager who started her career with Park N Play Design in 2023. She was recruited for her significant experience in sales and her outgoing personality. Currently, Stephanie works as the Territory Manager for Park N Play Design driving sales in Eastern Ontario.

Throughout her time with the company, Stephanie has had to work to build her territory from the ground-up, expanding the influence of the company and its passion for installing inclusive playgrounds for a variety of clients, including many school districts. She has focused her efforts on educating communities to drive additional engagement, while capitalizing on new business opportunities. By working with the client, doing site inspections, and clearly defining the requirements, Stephanie has been able to produce playground design aligned to gold standard design practices.

Within the company, Stephanie is eager to learn and driven with an unparalleled work ethic. Stephanie has played a pivotal role optimizing sales processes and branding, including utilizing trade show presence. In doing so, she has been instrumental in maximizing Park N Play's positive reputation with community members and clients.

She is committed to be a resource to each of her client's communities, not just during the design process and installation, but throughout the life span of our projects while they are in service too.

PROJECT EXPERIENCE

TOYS R US INDOOR PLAYGROUND BURLINGTON WONDERLAB

Burlington ON, Canada

An indoor play space was created to provide free play and revitalize the Burlington Toys R Us location. This playground includes a multi-tiered indoor play structure, featuring a variety of sensory activities, and space for arts and crafts.

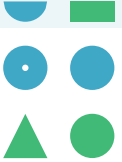
DUNDURN PARK PLAYGROUND

Dundurn Park, Canada

Stephanie has been working with Bob McLarty overseeing the installation of this playground. The initial project was started before Stephanie's start with Park N Play.



LAUREN MCLARTY



lauren@parknplaydesign.com

519-502-0751

EDUCATION

**2016 Business
Administration**

Conestoga College

CERTIFICATIONS

Certified GameTime Sales

INTRODUCTION

Lauren is an accomplished Territory Manager with a background in business administration. Lauren is skilled in supporting effective sales strategies to expand market presence. She excels in cultivating strong client relationships, delivering tailored solutions, and upholding playground safety standards.

Lauren possesses a solid foundation in market analysis, product development, and customer-centric sales techniques. She is adept at budget management and using CRM systems for optimizing sales performance. Lauren works diligently to identify emerging market trends and translate insights into actionable strategies that enhance customer satisfaction. She understands the importance of fostering meaningful customer relationships to ensure a high-quality experience for all her clients.

PROFESSIONAL HISTORY

Executive Assistant Finance & Sales

B4 Networks Inc (2019-2023)

Executive Assistant

FMS Canada (2018-2020)

Executive Assistant

Thorold Auto Parts & Recyclers (2016—2018)

PROJECT EXPERIENCE

HILLCREST PUBLIC SCHOOL PLAYGROUND

Cambridge ON, Canada

A replacement playground for the Hillcrest Public School, in Cambridge, ON. This playground was designed for ages 2 to 5 years and 5 to 12 years and included engineered wood fibre safety surfacing.

BILL HANCOX PLAYGROUND

Scarborough ON, Canada

The Bill Hancox Park was designed to be both inclusive and accessible. The surfacing used is engineered wood fibre. The playground structures are designed to provide stimulating play opportunities to children aged 2 - 12.

DUNDURN PARK PLAYGROUND

Hamilton ON, Canada

This project is a playground designed for inclusive play and accessibility for those utilizing it. It has a combination of a central play areas and multiple ground level accessible play components.



PARK N PLAY DESIGN - NORTH ONTARIO TERRITORY MANAGER

BOB MCLARTY

bob@parknplaydesign.com
(519)505-4633

EDUCATION

Mechanical Engineering Technician - Diploma
Sheridan College

CERTIFICATIONS

- Certified GameTime Sales
- Canadian Playground Safety Inspector (CPSI)

PROFESSIONAL HISTORY

Territory Manager
Park N Play Design

Industrial Division / Commercial Account / General Manager
Cooling Tower Maintenance

Engineering & Sales
John Thurston Machine

INTRODUCTION

Bob is a highly experienced Project Manager, leader, and business development specialist, coming from a background managing the sales for the maintenance, repair, and new builds of commercial and industrial cooling towers. He joined Park N Play Design in 2018, leveraging the wealth of construction and sales experience gained during his career to spearhead business development as a Territory Manager for the Central Ontario region. Throughout his time at the company, he has been involved in the development of over 100 parks.

As sales representative for Park N Play Design, Bob focuses his effort on driving education throughout the community on what the company has to offer, and the importance of inclusive playgrounds. He prides himself on his hands-on, meticulous project management style to ensure client satisfaction throughout design and installation.

By applying his business development experience, Bob has been instrumental in substantially growing the company's influence within the region through building new partnerships with municipalities including Brampton, Vaughan, and Richmond Hill.

NOTABLE PROJECT EXPERIENCE

HUNTSVILLE PUBLIC SCHOOL PLAYGROUND

Huntsville ON, Canada

Bob was tasked with championing the largest playground project for the company in Ontario. This project, funded on a Toronto donor's generosity, focused on providing a highly accessible park for the children at this public school.

GRAND VALLEY SPLASH PAD

Grand Valley ON, Canada

This volunteer build funded by the township was the first splash pad built by the company, and Bob was instrumental in its completion.

SHELburne COMMUNITY PARK PLAYGROUND

Shelburne ON, Canada

As Shelburne is Bob's hometown, he wanted to ensure this community had an inclusive playground. Due to his leadership, this playground's design was chosen by community members and became a National Demonstration Site for being a gold standard promoting physical activity. It was also voted one of the most beautiful parks in Shelburne.

References/Project EXPERIENCE

Value:

\$250,000

Scope:

- Playground Equipment
- Installation of Equipment

Date of Completion:

August 2023

Project Name:

**Montcalm,
Gatineau, QC**

Contact:

Hugues Bérubé, General Contractor

Email:

hberube@entreprisesmarechal.com

Phone Number:

819-772-4443

The Montcalm daycare was looking for a colourful, inclusive, and accessible playground for their facility. Park N Play Design supplied and installed the playground equipment. The surfacing at Montcalm is pour-in-place rubber.



Ideas in Play
**PROUDLY
CANADIAN**



References/Project EXPERIENCE

Project Name:

**Lockview Park, Port
Colborne, ON**



Value:

\$400,000

Contact:

Curtis Dray, Road and Park
Operations Manager
City of Port Colborne

Scope:

- Playground Equipment
- Playground Equipment Installation

Email:

curtis.dray@portcolborne.ca

Date of Completion:

December 2024

Phone Number:

905-228-8148



References/Project EXPERIENCE

Project Name:

Bill Hancox Playground

Scarborough, ON

Value:

\$103,000

Contact:

Max Grandmaison, Project
Coordinator Landscape Architect, City
of Toronto

Scope:

- Playground Equipment Supply
- Playground Equipment Installation

Email:

max.grandmaison@toronto.ca

Design Time: January 17, 2023 (2 weeks)

Phone Number:

416-392-2489

PO Received: April 27, 2023

Product Ordered: May 1, 2023

**Manufacture/Shipped/Arrival of
Equipment:** July 17, 2023

Project Completed: July 31, 2023

The Bill Hancox Park was designed to be both inclusive and accessible. The surfacing used is engineered wood fibre. The playground structures are designed to provide stimulating play opportunities to children aged 2 - 12.



Ideas in Play
**PROUDLY
CANADIAN**



Company Profile

SUBCONTRACTOR



Park N Play has partnered with Rutherford Contracting, as the surfacing Installation team for the installation of the Playground Surfacing Revitalization in Gananoque. Based in Kingston, Ontario, Rutherford is committed to delivering solutions that meet the unique needs of your community



Rutherford Contracting

Established in 1971, Rutherford Contracting is a general contractor that services the Industrial, Institutional, Commercial & Civil sectors in Ontario. Rutherford understands the importance of functional design, accessibility, and sustainability in municipal projects. and are committed to delivering solutions that meet the unique needs of your community.

Their people are their greatest strength. The Rutherford Contracting QA team is a skilled and dedicated group, committed to excellence in their work.

Quality assurance is our foundation. From the earliest stages of planning, we collaborate with our construction teams to ensure a rigorous, proactive approach to every challenge. Our goal is to guarantee the success of your project. At Rutherford Contracting, they are involved from start to finish, dedicated to minimizing errors and eliminating the need for costly rework.

Contact: Anthony Chalmers
Phone: 613-483-0209
Email: anthonyc@ruthcon.ca

Ideas in Play
PROUDLY CANADIAN





References and Project Experience

Project: Atkinson Daycare Playground Renovation

Value: \$383,725.31 **Date of Completion:** August 2, 2022
Location: 90 Atkinson Rd North York, ON M3J 2S5
Project Manager: Danny Carlos

Client: York University
Contact: Sean Thibeault **Phone:** 416-984-9042 **Email:** seant@yorku.ca
Scope of Work: Design-Bid-Build

Demolition and removal of existing playground area, including removal of rubber play surfaces, asphalt pathways, granular base, and selective vegetation and planting. Supply and installation of new daycare playground area, including all required excavation, grading, drainage, landscape planting and re-work of existing landscape mulch including preservation of existing trees. Playground structures include wood stump seating, fixed hill slide and transfer ramps, chalk and lexan art panels, cedar palisade fences, engineered wood fiber, sand play areas, "wood scramble walls, and composite deck structures.

Project: St Bernard's CES Kindergarten Playground Redevelopment

Value: \$199,458.88 **Date of Completion:** August 28, 2020
Location: St. Bernard's CES, 255 Oxford Street, Orillia, ON L3V 1H6
Project Manager: Anthony Chalmers

Client: Simcoe Muskoka Catholic District School Board
Contact: Craig Elliot **Phone:** 289-251-4396 **Email:** tradford@evergreen.ca
Scope of Work:

The Simcoe Muskoka Catholic District School Board engaged Rutherford Contracting to complete a full kinder garden playground redevelopment at St. Bernard's Catholic Elementary School in Orillia. In order to facilitate the redevelopment, some demolition was needed. This included the removal of existing asphalt surfaces and granular base. A new tapered asphalt perimeter patch was tied to create the two Engineered Wood Fiber (EWF) pits. The other excavated areas on site were backfilled with triple mix for the new trees, shrubs and flower beds and gravel for under the new artificial turf. The exterior playground equipment, which was built all out of Eastern white cedar, included an A-frame playhouse, exterior chalkboards, stepping logs, accessible and raised planters, a cedar deck, benches and sandbox logs.

Project: Advent Child Care Facility (Landscaping)

Value: \$ 370,143.00 **Date of Completion:** June 2018
Location: 541 Finch Ave West, Toronto
Project Manager: Alessandra Ghazarian
Client: Advent Health Care Corporation
Contact: Nathan Horniachek **Phone:** 416-398-5270 **Email:** nhorniachek@adventhealth.org

Scope of Work: (e.g. Design-Bid-Build / Construction Management / Design-Build, Prime Contractor/Subcontractor)
The outdoor work involved an array of skills, materials and finishes/furniture to complete a wonderful play area for the kids attending the facility. Along with the above ground facilities, the Storm Water management for the site was upgraded with the changes being made to the existing surfacing. Additional lighting along the walkway to the site, including a light pole and 2 pedestrian walkway bollards. The furnishings include 2 storage sheds, 2 custom built gazebos, various sensory activities for the day care children. The outdoor area, although it was a small area, composed of asphalt, concrete paving & sidewalk, rubberized playground surfacing, a sand play area, and sod. For a small outdoor area, the work involved is as complex with as many tasks as the interior space. After exterior work was complete the client decided that they wanted a drop-off road where children and staff can be dropped off. In all, a challenging and existing project to be working on.

WARRANTY & SPECIFICATIONS

Play Builds **BRIDGES**

“Play can be the bridge to connecting neighbors and actively engaging community members of all backgrounds.”

- Dr. John Sutterby



PART 1 General

This specification covers the performance requirements, submittals, materials, base preparation, layering, installation and guarantee of poured-in-place safety surfacing.

Performance Requirements

1.1 The Safety Surface System shall have been installed within Canada for a minimum of (5) years.

1.2 The installation of the Safety Surfacing specified herein and indicated on the Drawings shall be performed by a firm that can furnish supporting evidence of installation experience to perform this work and who has regularly been engaged in this work on a full-time basis for a period of not less than 5 years.

1.3 The following specifications, standards and codes shall hereby form a part of this specification.

1.3.1 American Standard for Testing and Materials (ASTM-F1292)

1.3.2 Canadian Standards Association (CSA-Z614-14)

1.3.3 Consumer Products Safety Commission (CPSC)

1.3.4 National Bureau of Standards

1.4 Material shall be vandal-resistant, and firmly secured so that it cannot be pulled away from the playground surface.

1.5 Material used in the construction of the Safety Surface System shall be tested for conformance with the requirements of ASTM F1292.

1.6 The manufacturer must be capable of material supply and commencement of installation within a (14) day performance window of each individual project.

1.7 The manufacturer must supply preventative maintenance program recommendations along with clear and definitive cleaning instructions for the product supplied.

1.8 Installed surfaces shall achieve a HIC value of less than 1000 and Gmax values of less than 200.

Submittals

2.1 If a substitute is proposed as an "equal" to an item named in this Section, comply with Division I Subsection 6.01 and submit sufficient evidence to prove objectivity that the item conforms to this Section and is equal to the named entity that with the exception of the Binder used to bond the surface.

2.2 General: Submit the following in accordance with Conditions of Contract.

2.3 Certified Test Data that Safety Surfacing meets or exceeds the following:

2.3.1 Current ASTM-F1292 Guidelines.

2.3.2 Current CSA-Z614-14 Guidelines.

2.4 Samples

2.4.1 Submit Samples of the following for approval by the Engineer.

2.4.2 6" inch x 6" inch samples of the proposed safety surface.

2.5 Manufacturer's Review: Submit a written statement, signed by the safety surfacing installer stating that the Drawings and Specifications have been reviewed by qualified representatives of the materials manufacturer and that they are in agreement that the materials and system to be used for safety surfacing are proper and adequate for applications shown.

2.6 Substrate Acceptability: Submit a certified statement attesting that areas and surfaces designated to receive safety surfacing have been inspected and found satisfactory for the reception of work covered under this Section: and are not in conflict with "Warranty" requirements. Application of materials will be constructed as acceptance of surfaces.

Material Testing

3.1 Shock Absorbency: When tested in accordance with ASTM F1292, Test Method F355, Procedure C (Metal Head form), the surface shall not impart to the head form upon impact, a peak deceleration exceeding 200 times the acceleration due to Gravity (200 G's). Drop heights used in this test shall be the heights relevant to the proposed play structures used in conjunction with the safety surfacing areas indicated on the Drawings.

3.2 Weathering: After being subjected to a freeze-thaw cycle in accordance with ASTM C 67 and after being subject to 200 Degrees F for seven days in accordance with ASTM D 573, the sample shall be retested in compliance with ASTM F1292 at 72 Degrees F only. A peak deceleration rereading not exceeding 200 G's shall be maintained.

Base Preparation

3.3 In order to ensure the consistent performance of the safety surfacing, bases must be constructed to ensure a firm, stable and draining foundation for the surface. Any and all contaminated materials or materials that are subject to decomposition or expansion shall be removed and disposed.

3.4 Ensure drainage of the base material is existing or install a drainage system under the safety surfacing system.

3.5 Construct bases as per Premier Custom Surfacing Inc. specifications for various site conditions as listed below. Premier Custom Surfacing Inc. Cannot guarantee a safety surface over bases that do not meet the base requirements.

3.5.1 Asphalt, concrete or compacted stone bases. Stone bases shall be a minimum 3" depth wet compacted to a 95% proctor density.

In Addition to ASTM F1292

4.1 Slip Resistance: Wet dynamic reading shall not be less than 40 when tested in accordance with ASTM E 303, using a British Portable Skid Resistance Tester.

4.2 Flammability: Minimum Critical radiant flux of 0.22 Watts/CM² when tested in accordance with ASTM E 648.

4.3 Particulate Rubber Particles must successfully pass CFR 1630 for flammability of carpet and rugs.

Warranty

5.1 Provide a written warranty stating that work executed under this Section will be free from defects of materials and workmanship for a period of five (5) years from the date of Substantial Completion, and that material breakdown and unravelling will be remedied on written notice at no additional cost to the Owner. The Warranty shall be in writing and shall be signed by the Contractor. Warranty shall include repair and when deemed necessary by the contractor removal and replacement of materials as required to repair safety surfacing, at no cost to the Owner.

Site Conditions

6.1 Conditions of substrates with respect to structural performance shall be evaluated and approved by the applicator prior to applying the safety surfacing.

6.2 Safety Surfacing shall not be placed when the ambient temperature is below 40 Degrees Fahrenheit, when there is frost in the base, when rain or frost is forecasted, or any other time when weather conditions are unsuitable for the type of material being placed.

6.3 At the time of application ambient air temperature shall be 40 Degrees Fahrenheit or greater and remain so for at least 7 days after installation is complete.

Delivery, Storage, and Handling

7.1 All materials for the work of this Section shall be delivered, stored and handled so as to preclude damage of any sort. Materials showing evidence of damage shall not be used and shall be removed from the site.

7.2 Materials in the manufacturer's unopened containers or bundles must be fully identified with brand, type, grade, date of manufacture, class, lot number, and other qualifying information.

7.3 Store materials in original tightly sealed containers or unopened packages. Materials shall be stored out of weather, off the ground, in dry areas, in compliance with the manufacturer's maximum storage temperature range.

7.4 Materials must be delivered and off-loaded by installation personnel.

Job Conditions

8.1 Maintain the manufacturer's current installation instructions at the job site at all times for safety surface material to be used on the Project.

8.2 Maintain material storage area at a minimum of 60 degrees Fahrenheit, but not above 90 degrees Fahrenheit for 48 hours prior to application.

8.3 Proceed with work of this section only after substrate construction and penetrating work have been compacted to 98% of dry density.

8.4 Do not proceed with work during inclement weather. Comply with the manufacturer's recommendations for application and curing under specific climatic conditions.

8.5 Coordinate application of safety surfacing with work of other trades.

Protection

9.1 Protect the safety surface from damage, resulting from spillage, dripping, and dropping of material. Prevent Materials from entering and clogging drains. Repair, restore or replace work, which is soiled or damaged in connection with the performance of the work.

MATERIALS

11.1 Primer: Single component moisture-cured polyurethane primer.

11.2 Binder: An elastic polyurethane pre-polymer with minimal odour, excellent weathering and binding characteristics

11.2.1 100 percent MDI-based binder.

11.3 Thinner: A thinner, approved by the safety surface manufacturer shall be used for cleaning tools.

11.4 Safety Surface System:

11.5.1 Shall have been tested for shock attenuation under ASTM F1292.

11.5.2 Shall have been tested for non-slip characteristics under ASTM E-303.

11.5.3 Shall have been tested for ease of ignition under BS-5696 and ASTM D-2859.

11.5.4 Shall have been tested for fire resistance under ASTM E648.

11.5.5 Shall contain no latex.

Mixing & Preparation

12.1 Mixture of binder and Rubber will be determined by the system, which is specified. Verify with the manufacturer for specific detailing.

General

13.1 Installation of Safety Surfacing shall be over bituminous concrete sub-base as per manufacturer's instructions and as detailed. The safety surfacing in itself shall not create new hazards; hence all installations shall be done as carefully as possible in a neat and workmanlike manner.

13.2 All work must be protected from vandalism and other damage during the installation.

Inspection

14.1 Examine areas and conditions where safety surfacing is to be installed and curing of the safety surfaces.

Installation

15.1 Safety Surface shall be installed to thicknesses indicated on the Drawings. Minimum thicknesses indicated on the Drawings are based on the performance standards of Premier Custom Surfacing Inc.

15.1.1 The use of minimum base executed within Premier Custom Surfacing Inc. playground safety surfacing system is solely for the purpose of setting a performance standard. It does not indicate a proprietary item, nor does it preclude products of other manufacturers so long as the requirements of these specifications and all other applicable provisions of the contract documents are met.

15.1.2 Thicknesses of safety surfacing must meet all safety requirements and codes for fall heights of specified play equipment.

15.2 Primer shall be applied to the substrate at a rate of 300 square feet per gallon using a short nap roller.

15.2.1 Installation to be a one-part pour-in-place surface.

15.2.2 Using a trowel and Roller, the buffing mix shall be spread in a consistent density to a specified thickness. Compact and allow to dry for a minimum of 24 hours (necessary time varies based on temperature and humidity).

Cleaning & Protection

16.1 Clean, repair or replace work of trades soiled or damaged by safety surface installation work.

16.2 The General Contractor shall be responsible for the protection of finished surfaces until completion of construction and sign-off.

Conditional Limited Warranty

Playcare & Design Inc. warrants its products to be free from defects in materials and workmanship and meet our published specifications at time of installation.

Fibertop® System 612AD is warranted by Playcare & Design Inc to the original purchaser, during normal use, to meet or exceed surfacing performance requirements of CAN/CSA Z614 using ASTM Standard F-1292 for a period of **15 years** from the date of installation, subject to conditions and exclusions listed below. (see Conditions below).

Fibertop® Wear Mats: This limited warranty applies to **Fibertop® Wear Mat**. The Fibertop® Wear Mat is warranted by Playcare & Design Inc. to the original purchaser to be free from defects in materials and workmanship for a period of five (5) years from the date of installation, subject to the conditions and exclusions listed below.

Warranty Performance: Playcare & Design Inc.'s entire liability and the purchaser's sole remedy in the event the materials and/or System are defective shall be limited to replacement of materials and/or System and shall not include consequential damages or refund. Replacement materials and/or System are warranted for the balance or the "initial" warranty period. Replacement materials and/or System will not be valid for 15 year warranty period. This limited warranty does not cover normal wear.

Conditions: This limited warranty is conditional upon the System being properly installed and maintained by the purchaser in accordance with the written instructions provided by Playcare & Design Inc. for any Fibertop System. Failure to provide a 2% fall in the subsoil and failure to direct water away from the play surface is not covered under warranty. Low air circulation and extreme shade of the playspace are not covered under this warranty.

Claims for Warranty: Any claims for warranty coverage must be in writing, detailing complaint and **MUST** be accompanied by a recent, on-site ASTM 1292 test showing failure of the product (materials and/or System) and promptly forwarded to your representative of Playcare & Design Inc.

Acts Invalidating Warranty: Incorrect installation, failure to install all materials delivered, failure to maintain the surface depth thereof, failure to use Fibertop® Wear Mat at slide exits, under all swings and tire swings (except enclosed or bucket tot swings), use of System and/or materials with other not provided by Playcare & Design Inc., abnormal use, lack of or improper maintenance, or vandalism shall void this limited warranty and Playcare & Design Inc. shall have no responsibility with respect to damage resulting. In addition, changed impact attenuation characteristics created by sand or other materials tracked into the System are not covered by this warranty.

Disclaimer: This warranty is exclusive and is in lieu of all other warranties, whether express or implied, including but not limited to any warranty of merchantability or fitness for a particular purpose. There are no warranties, which extend beyond this warranty. Further, no representation, oral or written of any Playcare & Design Inc. representative may be substituted for the stated exclusive limited warranty. Playcare & Design Inc. shall not be liable for any direct, indirect, special, incidental or consequential damages which are expressly excluded from the intended use of our products. To make any claims under this warranty, the buyer's written statement of claim, along with a copy of the invoice and supporting photographs and samples, must be sent to Playcare & Design Inc. 12830 Britannia Rd., Milton, ON, L9T 7G5 within 10 business days of the reported failure.

Customer Service: For emergency service, contact your sales representative immediately.

FIBERTOP® PRODUCT SPECIFICATIONS

1. **Manufacturer or Agent**
Playcare & Design Inc.
12830 Britannia Rd.
Milton, ON. L9E 0V3
www.fibertop.ca / andy@fibertop.ca
2. **Impact Surfacing**
Engineered Wood Fiber Impact Surface: Fibertop®
3. **Composition: Fibertop®**
Recently harvested North American hardwood and softwood which may include Maple, Oak, Ash, Beech, Poplar, Hickory, Birch, Pine, etc. and comprised of virgin “off-the-log” material only.
 - a. Free of soil, leaves, twigs or other contaminants, which could hasten decomposition.
 - b. Free of any chemical treatments and/or additives.
 - c. Free of recycled wood from pallets or construction debris.
 - d. Free of tramp and heavy metals.
4. **Dimensions**
 - a. Randomly sized.
 - b. Approximately 10 times longer than wide.
 - c. 80% of dimensions: Maximum of 4cm long, 1.3cm wide and 3.25cm deep.
 - d. Gradation, sieve analysis, ASTM 136, cumulative passing by weight
 - 1) ¾” sieve: 99%
 - 2) 3/8” sieve: 95%
 - 3) No.16 sieve 3%
 - e. Sized to promote drainage.
5. **Properties**
 - a. Coefficient of permeability, ASTM D2434; Greater than 0.6cm.
 - b. Moisture absorption: maximum of 150% by weight.
 - c. Moisture content: 25% to 60% by weight.
 - d. Density: 15 to 24lbs per cubic foot.
 - e. Impact attenuation: ASTM 1292-18e1 and ASTM 355, Procedure C: 8” thickness rated to 8” and 12” thickness rated to 12”.
 - f. Accessibility: tested compliant with ASTM 1951
 - g. Product quality: tested compliant with ASTM 2075-20 – Engineered Wood Fiber Standard.
6. **Compliance**
 - a. Complies with CAN/CSA-Z614
 - b. Complies with ASTM F1292-18e1, F355, F1951-09b, F2075-20
7. **Installation**
 - a. Refer to system installation instructions supplied with the Fibertop® product.
 - b. Precaution: dust or fibers may cause eye, skin & respiratory irritation. If ventilation is unavailable or inadequate during installation, use NIOSH-certified disposable or reusable particulate respirator with an efficiency rating of N95 or higher.
Note: Fibertop® contains no controlled substances. MSDS documentation is not required for this product.

MOTION / RESOLUTION OF COUNCIL

Date: June 17, 2025	Motion #25 –
Subject: Privacy By-law – Direction to Staff	
Moved by:	Mayor Beddows
Seconded by:	
<p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO BRING BACK A REPORT REGARDING PRIVACY BY-LAWS GENERALLY IN FORCE IN THE PROVINCE OF ONTARIO;</p> <p>AND FURTHER, DETERMINE BEST PRACTICES IN PRESERVING THE RESIDENTS OF GANANOQUE THE RIGHT TO BE FREE OF SURVEILLANCE ON AND IN THEIR PRIVATE PROPERTY AND IN SPACES WHICH ARE NOT OPEN OR NORMALLY VISIBLE TO THE PUBLIC;</p> <p>AND FURTHER PROVIDE RECOMMENDATIONS TO ENFORCE THIS INITIATIVE AND INCLUDE FINES THAT WOULD ENSURE COMPLIANCE IN CASE OF A BREACH.</p>	

Ayes _____ **Nays** _____

Carried: _____
Defeated: _____
Tabled/Postponed: _____

 John S. Beddows, Mayor

MA s. 246 - When a recorded vote is requested, the Clerk will call for each Councillors vote (Aye or Nay), mark the recorded vote as indicated by the member, and announce whether the motion is carried or defeated. The Mayor will then sign the motion.

RECORDED VOTE:	Aye	Nay
Brown, Colin		
Harper, Matt		
Kirkby, Patrick		
Koiner, Anne-Marie		
Leakey, Vicki		
Osmond, David		
Beddows, John		
TOTALS		



April 24, 2025

Town of Gananoque
30 King Street East
Gananoque, ON K7G 1E9

Dear Mayor, Members of Council, and Town Staff,

I am writing to respectfully provide clarification regarding a recurring concern that has surfaced during previous Council discussions: namely, the suggestion that the University Hospitals Kingston Foundation (UHKF) may have rejected or deferred a donation from the Town of Gananoque due to its value being less than the amount requested in a formal solicitation.

UHKF has no record of ever declining a donation from the Town of Gananoque. When this concern was first raised during your 2023 budget deliberations, my colleague, Abby McIlquham, Associate Director of Healthcare Advancement at UHKF, responded directly via email and shared UHKF's financial records to confirm that no donation had ever been refused. Despite this, a similar perception was raised again during the 2025 budget meeting held on March 6, 2025.

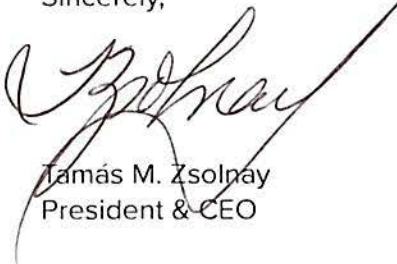
To help ensure that the facts are clearly understood and shared in good faith, Abby met with Mr. John Morrison, Treasurer for the Town of Gananoque, to review the donation records held by both UHKF and the Town. Mr. Morrison confirmed that our respective records are aligned and that there is no record of a donation ever being rejected by the Foundation.

I remain committed to fostering transparency and mutual understanding, particularly in matters related to philanthropic partnerships that support access to care for residents of Gananoque. In that spirit, please find attached a complete summary of donations from the Town of Gananoque to UHKF for your reference.

My colleagues and I are sincerely grateful for the Town's longstanding support of Kingston Health Sciences Centre and welcome the opportunity to continue working together to strengthen health care for residents across the region.

Should you require any additional information, please don't hesitate to contact me.

Sincerely,



Tamás M. Zsolnay
President & CEO

University Hospitals Kingston Foundation

uhkf.ca | 613.549.5452 | foundation@uhkf.ca | 4-55 Rideau St Kingston ON K7K 2Z8
Charitable Registration No. 820218147RR0001 | Proudly Supporting Kingston Health Sciences Centre and Providence Care

From: Lynda and Jim Garrah

Sent: June 1, 2025 9:47 AM

To: Penny Kelly <clerk@gananoque.ca>

Cc: Melanie Kirkby <MKirkby@gananoque.ca>; 'Brenda Guy' <guybrenda@hotmail.com>

Subject: FW: Mr. Beddows and integrity commissioners report

Hi Penny

This email was previously sent to Council members because I knew that I was past the deadline for the Meeting package. However, I ask that it be included in correspondence for the next Council meeting. I have copied this email to some senior staff in hopes that it will give them some comfort to know that there is public support for them. They are free to share with any other staff who may have been impacted.

Thank You

Lynda Garrah

From: Lynda and Jim Garrah

Sent: May 31, 2025 5:09 PM

To: 'Vicki Leakey' <vleakey@gananoque.ca>; 'Anne-Marie Koiner' <amkoiner@gmail.com>; 'Matt Harper' <mharper@gananoque.ca>; 'pkirkby@gananoque.ca' <pkirkby@gananoque.ca>; 'David Osmond' <dosmond@gananoque.ca>; 'cbrown' <cbrown@gananoque.ca>

Subject: Mr. Beddows and integrity commissioners report

For your consideration

I was at the Council meeting when the Integrity Commissioner's report was read. I was stunned not only with the report but Mr. Beddows response both then and since.

I have also read Ms. Hoyt's letter to Council with which I totally agree.

My initial reaction after the Council meeting was that Mr. Beddows should be asked to resign. I completely understand that Council has no legal authority to demand such, but I firmly believe that you have a moral obligation to ask it. I am also fully aware that he will not comply with that request just as he has not accepted any responsibility for his behaviour.

All too often we as society and individuals tolerate bullying. Unless we call it out it continues.

As a teacher I saw the pain that bullying causes and how difficult it is to stop unless the victims will call it out. It is evil and it is insidious.

Clearly Mr. Beddows sees nothing wrong with his behaviour and has offered no sign of remorse either to the immediate victims or the people of Gananoque. Indeed he is going to challenge his sanctions on the basis of procedure rather than lack of substance.

We have seen what is happening in the US right now because a portion of society has turned a blind eye to bullying and out of fear and normalization have let it flourish.

I urge you to be better than that. Stand up – call it what it is and stop it now. Take a moral stand and ask Mr. Beddows to resign. At the very least it will send a message to all those victims of bullying that our local Council is willing to stand up to a bully.

Lynda Garrah

From: Chris McDonald

Sent: May 31, 2025 10:01 AM

To: Anne-Marie Koiner <amkoiner@gananoque.ca>; Collin Brown <cbrown@gananoque.ca>; David Osmond <dosmond@gananoque.ca>; John Beddows <jbeddows@gananoque.ca>; Matt Harper <mharper@gananoque.ca>; Patrick Kirkby <pkirkby@gananoque.ca>; Vicki Leakey <vleakey@gananoque.ca>

Cc: Melanie Kirkby <MKirkby@gananoque.ca>; Penny Kelly <clerk@gananoque.ca>; Brenda Guy <BGuy@gananoque.ca>

Subject: Integrity Commissioner Report

I have just read Angela Hoyt's excellent letter regarding the Integrity Commissioner's report.

I completely agree with her.

I was one of the two members of the public who attended the last Council meeting and heard the Integrity Commissioner present his report.

The first reaction by Mr. Beddows to the inquiry was that the Commissioner was biased, as he was also the legal counsel for the town of Gananoque. This was strange behavior. Mr. Beddows had previously taken part in a council debate on this very subject. The conclusion of Council was that Mr. Fleming is above reproach & should be retained as Integrity Commissioner.

I have also heard that Mr. Beddows is going to request a judicial review of the report and its contents. Clearly, he feels he has not had a fair review, and he shows absolutely no remorse for his behavior to staff.

For the majority of my working life, I worked with large corporations in senior staff positions. Had I been presented with a report similar to this regarding an employee I would not have hesitated, and I would have fired the person.

The only honorable course of action open to Mr. Beddows is to quit.

Chris McDonald



District of Parry Sound Municipal Association

c/o Township of McKellar, 701 Hwy 124 McKellar, ON P0G 1C0

President: Lynda Carleton **Secretary-Treasurer:** Karlee Britton

RE: Supporting Municipal Ethics Through Access and Education

The District of Parry Sound Municipal Association (DPSMA), representing the twenty-three Municipalities within the District of Parry Sound, held its Spring 2025 meeting on May 23, 2025, in the Municipality of Callander. At this meeting, the following resolution was carried:

Moved by: Kathy Hamer (Municipality of McDougall)

Seconded by: Daniel O'Halloran (Township of McMurrich Monteith)

Whereas democracy is an open process – one that requires ongoing engagement between citizens and their elected officials; and

Whereas ethics and integrity are at the core of public confidence in government and in the political process; and

Whereas proper policies and procedures protect the democratic process; and

Whereas sections 223.2 and 223.3, Municipal Act, 2001 state all municipalities are required to adopt a Code of Conduct for members of Council and to appoint an Integrity Commissioner; and

Whereas it is the role of the Integrity Commissioner to educate member of Council on the Councillor Code of Conduct policy as well as to investigate alleged breaches of the Code of Conduct, at the municipality's expense; and

Whereas there are many new elected officials each term of Council who need access to information and proper training in order to do the work effectively and responsibly; and

Whereas Municipal Affairs and the Ombudsman's Office are hesitant to give information, so there is nowhere to ask questions and learn; and

Whereas the only source of information is to pay for fee-for-service on a case-by-case basis from the Integrity Commissioner which is very cost-prohibitive for small municipalities; and

Whereas Council is expected to oversee the management of taxpayers money and taxpayers deserve to know where their tax dollars are being spent;

Now Therefore Be It Resolved That the District of Parry Sound Municipal Association calls upon the Ontario government to provide free access to information so that Councils can be effective in their role in our democratic system; and

Further That the DPSMA hereby requests that Municipal Affairs and/or the Ombudsman's Office and/or the Integrity Commissioner provide, if requested by a municipality, sufficient particulars of each investigation to permit the municipality to fully understand and address the subject matter of each investigation.

Further That this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable Graydon Smith, MPP Parry Sound-Muskoka and to all Ontario Municipalities for support.

Forwarded on behalf of the District of Parry Sound Municipal Association; For questions and/or inquires, please contact:



Karlee Britton | Secretary-Treasurer
District of Parry Sound Municipal Association
clerk@mckellar.ca
(705) 389-2842 x4

cc:

Honourable Doug Ford, Premier of Ontario
Honourable Graydon Smith, MPP Parry Sound-Muskoka
Municipalities within the District of Parry Sound
All Ontario Municipalities

Tony E. Fleming
Direct Line: 613.546.8096
E-mail: tfleming@cswan.com

June 5, 2025

SENT BY EMAIL TO: jbeddows@gananoque.ca

John Beddows
Mayor
The Corporation of the Town of Gananoque
30 King St. E., Gananoque ON
K7G 1E9

Dear Mayor Beddows:

RE: Strong Mayors Opinion

You have asked us to provide an opinion on whether a decision by Council is eligible for veto pursuant to the strong mayor powers. We understand from your email that the decision by Council was to authorize the execution of an agreement between the Town and a contractor to commence the removal of the King Street pedestrian bridge and that you intend to exercise your power to veto that decision on the basis that the expenditure creates a risk of negatively affecting the Town's ability to fund capital infrastructure activities related to provincial priorities.

In short, our opinion is that this veto would not be a valid use of the Strong Mayor powers as delineated in the *Municipal Act*.

The basis for our opinion is set out below.

Legislative Framework

Section 284.11 of the *Municipal Act* permits a head of council to veto a by-law passed under the *Municipal Act* if the head of council is, "of the opinion that all or part of the by-law could potentially interfere with a prescribed provincial authority."¹ Pursuant to Ontario Regulation

¹ *Municipal Act* s. 284.11(5)
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580/22, prescribed provincial authorities include: building 1.5 million new residential units by December 31, 2031 and constructing and maintaining infrastructure to support housing, including, transit, roads, utilities, and servicing. Accordingly, a head of council is permitted to utilize the veto power if, in his or her *opinion*, all or part of the by-law could *potentially* interfere with the provincial authorities listed above.

The legislation establishes a very low bar for the utilization of the veto powers. The head of council only needs to form the opinion that the by-law could potentially interfere with a provincial authority. This is a subjective test that is open to interpretation, however, in our opinion the decision subject to the veto must have a nexus with a provincial priority.

There does not necessarily need to be a factual basis for the determination that the by-law could interfere with a prescribed provincial authority, as the legislation uses the word *potentially*. Therefore, the determination does not need to be based on a proven or demonstrated interference with a provincial authority.

In terms of technical requirements, to exercise the veto power, the head of council must, on or before the earlier of two days after the day council voted in favour of the by-law, provide written notice to council of the intent to consider vetoing the by-law.² The veto, and the reasons for the veto, must also be provided via written veto document on or before 14 days after the day the council voted in favour of by-law.³

Pursuant to section 284.14 of the *Act*, a decision or veto exercised legally and in good faith under part VI.1 of the *Act* shall not be quashed or open to review because of the unreasonableness or supposed unreasonableness of the decision or exercise of the veto power.

In other words, the exercise of a veto by a head of council exercised under section 284.11 cannot practically be quashed or open to review, unless it was made illegally, or in bad faith.

Analysis

In this instance, the rationale for the veto as you described it is that the expenditure approved by Council would create a risk of over-allocating capital, which would in turn have the potential to negatively affect the Town's ability to fund alternative projects that might relate to a provincial priority.

In our opinion, this rationale would not stand up to review by a court, as there is not a sufficient nexus between the decision by Council and a provincial priority. The proposed basis for the veto is that if the Town spends its limited capital resources on the bridge

² *Ibid* s. 284.11(2)

³ *Ibid* ss. 284.11(5), 284.11(6) and 284(4)(b)(ii)

project, there would potentially be less capital available for a hypothetical future project that could relate to a provincial priority.

While the Act does set a low bar with respect to the test, this type of reasoning is simply too speculative to hold up to review in our opinion.

To utilize the veto in this manner would not be consistent with the intent of the legislation. The goal and intent of the legislation is to assist with speeding up development timelines and facilitating the promotion and efficient execution of priority projects that will increase housing in the Province of Ontario. The veto powers were meant to facilitate this by allowing heads of council to veto decisions that interfered with priority projects. The intent of the legislation was to permit heads of council to “cut through red tape” with respect to the successful completion of development projects pertaining to the promotion of housing or infrastructure that supports new housing.

Utilizing the veto in the manner proposed, as a tool to prevent projects from going forward on the basis that allocating funds to said projects would potentially prevent funds from being available to support future, as yet unidentified, projects that could advance a provincial priority, is likely to be found by a Court to be inconsistent with the legislation.

Specifically, permitting the veto to be used based on the rationale provided risks effectively making the veto power unfettered. If all that is required to find jurisdiction to veto a decision of Council is that spending money on the council-approved project could otherwise be used for a project related to housing, a head of council could veto virtually any by-law that allocated municipal finances to a project that did not relate to housing. Under this logic, any decision to spend money would “interfere” with a provincial authority and could be open to veto. In our opinion, if this were brought before a court, a Judge is more likely than not to hold that this would undermine the intent of the legislation and be outside the jurisdiction of a strong mayor.

As a result, our opinion is that a veto in this case would not be a legally authorized use of the veto powers.

Additionally, the Supreme Court of Canada has held that the concept of bad faith can encompass not only acts committed deliberately with intent to harm, which corresponds to the classical concept of bad faith, but also acts that are so markedly inconsistent with the relevant legislative context that a court cannot reasonably conclude that they were performed in good faith.⁴ Therefore, for the reasons outlined above, the use of the veto power in this instance might also be considered as bad faith, in light of the fact that the veto is markedly inconsistent with the relevant legislative context. As a result, even if the veto was found to

⁴ See *Entreprises Sibeca Inc. v. Frelighsburg (Municipality)*, [2004 SCC 61 \(CanLII\)](#), [2004] 3 SCR 304 at para 26.

be a legal exercise of the Strong Mayor Powers, the veto could be open to be challenged or quashed by a reviewing court on the basis of bad faith.

Conclusion

For the foregoing reasons, we do not recommend utilizing the strong mayor veto powers as proposed. In our opinion this would not be consistent with the intent of the Strong Mayor powers as delineated in the *Municipal Act* and would be subject to challenge.

We trust this opinion will be of assistance. Please do not hesitate to reach out with any questions or concerns.

Sincerely,

Cunningham, Swan, Carty, Little & Bonham LLP

A handwritten signature in dark ink, appearing to read 'Tony E. Fleming', with a stylized flourish extending to the right.

Tony E. Fleming, C.S.
LSO Certified Specialist in Municipal Law
(Local Government / Land Use Planning)
Anthony Fleming Professional Corporation
TEF:mm



June 10, 2025

The Hon. Rob Flack
Minister of Municipal Affairs and Housing
17th Floor, 777 Bay St.
Toronto, ON M7A 2J3
rob.flack@pc.ola.org

Re: [RR 25-MMAH003](#): Changes to the *Development Charges Act, 1997*, to Simplify and Standardize the Development Charge (DC) Framework.

Dear Minister Flack,

Having reviewed the proposed changes to the *Development Charges Act, 1997*, I am writing today to express our concerns related to the apparent shift away from the principle that development should pay for the expansion of supporting infrastructure explicit in the proposed changes.

These proposed changes will have the effect of shifting the cost of expansion of municipal infrastructure away from those who profit from infrastructure expansion (developers) and those who benefit from infrastructure expansion (new home owners) to existing taxpayers. The end result of this shift in the funding model for expansion of municipal infrastructure is a de-facto and, we assert, un-necessary tax increase for existing residential and commercial / industrial tax payers who would thereby be burdened with the cost of expansion of infrastructure for housing.

We therefore request that all changes related to the *Development Charges Act, 1997*, be removed from Bill 17 and that the underlying principle that development must pay for any new enabling infrastructure be preserved in the Province of Ontario.

We look forward to hearing from you on this matter at your convenience.

Best regards,



John S. Beddows, CD1
Mayor
The Corporation of the Town of Gananoque
30 King St. E., Gananoque ON, K7G 1E9
jbeddows@gananoque.ca
613-382-2149 Ext. 1119
Fax: 613-382-8587



CC

MPP Steve Clark
Leeds-Grenville-Thousand Islands and Rideau Lakes
PA to the Premier of Ontario
steve.clark@pc.ola.org